Present: *Louie Giambattista, Chair*; **Christina** Goff, **Paula** Gunder, **Morgan** Lynn, **Tue** Rust, **Tess** Shideler, Debra Winkler, **Ricki** Hall, **Marci** Lapriore, Trinidad Zavala, **Nikki** Moultrie, Ryan Pedersen, **Nancy** Ybarra, **Eileen** Valenzuela, and **Grace** Villegas, and **Shondra** West (Note taker)
Absent: Sally Montemayor Lenz
Guest: Michael Kean (PTEC), George Olgan (English Faculty), Pam Perfumo and Debra Hawkes (NURS), David Reyes (COUNS), and Dave Wahl (Workforce Development)
Meeting called to order: 2:35 pm   Location: CO-420

CURRENT ITEMS
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1. **Announcements & Public Comment:**
   None

2. **Approval of the Agenda**
   Action: Approved with amendment (M/S: Winkler/Goff); unanimous
   - Rearrange the agenda item 1, 2, 3, 5, 6, 4, and 7

   Approval of the Minutes: November 20, 2019
   Action: Approved with amendment (M/S: Lynn/Gunder); unanimous
   - Page 2 - fix the spelling

3. **Consent Agenda**
   Action: Approved with amendment (M/S: Gunder/Winkler); unanimous

• ACREF-170	• ESL-095WRV	• LACI-045
• ESL-085WRV	• HIST-046	• LACI-049
• ESL-095SL	• HIST-047	• MUSIC-081

   Pulled items 1, 2, 7, 13, 14, and 15

• COA - Inactivate	• ETEC-010	• PTEC-007
• ANTHR-008	• PHYS-015	• VONUR-008

   3a) **Item 1: COA Commercial Business Management - inactivation**
   Action: Approved with changes (M/S: Goff/Lapriore); unanimous
       Fix the typo

   3b) **Item 2: ANTHR-008**
   Action: Approved (M/S: Goff/Gunder); unanimous

   3c) **Item 7: ETEC-010**
   Action: Approved with amendment (M/S: Goff/Winckler); unanimous
   Recommendation: Update CSLO percentages

   3d) Item 13: PHYS-015
   Action: Approved with prerequisite from (M/S: Lynn/Goff); unanimous

   3e) Item14: PTEC-007
   Action: Approved (M/S: Winkler/Gunder); unanimous

   3f) Item 15: VONUR-008
   Action: Approved with the CSLO/PSLO mapping (M/S: Lapriore/Winckler); unanimous
   - CSLO 1 mapped PSLO1 and CSLO 2-3 mapped PSLO3

4. **New Courses**
    ENGL-115
    Action: Approved (M/S: Goff/Lynn); unanimous

    Tabled
    - CHEDEV-030
    - COUNS-030N
    - COUNS-032N
    - COUNS-034N
    - DRONE-010N
    - DRONE-012N
    - DRONE-014N
    - LOGIS-010N
    - LOGIS-012N
    - LOGIS-014N
    - CONST-010N
    - CONST-012N

5. **Substantive Changes to Existing Course**
    COUNS-033 Transfer Planning
    Action: Approved (M/S: Goff/Zavala); unanimous
    The course content was updated to reflect the newer transfer requirements. This course will help students navigate through the academic processes to understand universities requirements while explaining the differences with high school vs. 2-year college students that transfer. This course is targeted to a specific population - students seeking transfer. This course will count towards the 60 units, but not for GE credit.
    - **Recommendation**: offer this course as non-credit for zero fees.

    FIRE-106 Physical Fitness for Public Safety Personnel
    Action: Approved with amendments (M/S: Goff/Gunder); Lapriore abstain
    The course grading section was updated and CSLOs/PSLOs mapped.
    Recommendations:
    - Review the A/C levels
    - Remove physical education from the discipline list - This course will be taught by a fire technology expert that can help students meet the specific state physical activity requirement.

    FIRE-120 Firefighter 1 Academy
    Action: Approved with amendment (M/S: Goff/Winkler); unanimous
    Students are not covered by the institution and will need to have their own health insurance. In addition the CSLOs and PSLOs were mapped.
    - **Recommendation**: uncheck activity box

    Prerequisite/co-requisite:
    - (FIRE 101) **Action**: Approved (M/S: Goff/Lynn); unanimous
    - (FIRE 102) **Action**: Approved (M/S: Lynn/Gunder); unanimous
    - (EMT/NREMT/CA state EMT Cert) **Action**: Approved (M/S: Goff/Winkler); unanimous
    - (FIRE 106/CPAT) **Action**: Approved (M/S: Goff/Lapriore); unanimous
    - (Successful clearance SMPE) **Action**: Approved (M/S: Lapriore/Gunder); unanimous
    - (Medical Insurance) **Action**: Approved (M/S: Goff/Lapriore); unanimous

    ART-20 Introduction to Drawing
    Action: Approved with amendment (M/S: Goff/Winckler); unanimous
    - **Recommendation**: uncheck activity

ENGL-100S Prerequisite
Action: Approved (M/S: Gunder/Zavala); unanimous

ETEC-009 ETEC Mathematics
Action: Approved with amendments (M/S: Goff/Lapriore); unanimous
- Move the math prerequisite to an advisory
- ETEC-010 becomes a co-requisite
- Uncheck new course
- Change total hours to 72 instead of 54
- Add an assessment date

Co-requisite: (ETEC-010) **Action**: Approved (M/S: Goff/Gunder); unanimous

ETEC-012 Current Circuits
Action: Approved (M/S: Goff/Lapriore); unanimous
Changed the advisory to a prerequisite and updated the textbooks.

Prerequisite: (ETEC-010) **Action**: Approved (M/S: Goff/Zavala); unanimous

ENGL-220 Critical Thinking
Action: Approved with amendments (M/S: Goff/Gunder); unanimous
Recommendation:
- Revise the prerequisite statement: ENGL 100 or equivalent;
- Remove "it is the same course..." from the cover page rationale statement

Prerequisite: (ENGL 100) **Action**: Approved (M/S: Goff/Gunder); unanimous

JOURN-100 Mass Communication
Action: Approved (M/S: Goff/Gunder); unanimous

PTEC-009 PTEC Mathematics
Action: Approved with amendment (M/S: Goff/Winckler); unanimous
Recommendation: Change the Math prerequisite to advisory. Math discipline not added due to the faculty member teaching the course will need chemistry, engineering and math expertise.

PTEC-010 Introduction to Process Technology
Action: Approved with amendment (M/S: Goff/Gunder); unanimous
Recommendation: uncheck substantive change to a prerequisite/co-requisite on the cover form

PTEC-012 Petrochem. Safety, Health, and Environ.
Action: Approved with amendment (M/S: Goff/Winckler); unanimous
Recommendation: uncheck substantive change to a prerequisite/co-requisite on the cover form

PTEC-027 Applied Instrument Analysis
Action: Approved (M/S: Lynn/Goff); unanimous
The course structure was changed to include a sequence of courses for students to progress through the program as a cohort. The grading requirements were updated.

Co-requisite: (PTEC-024) **Action**: Approved (M/S: Goff/Lapriore); unanimous

PTEC-045 Process Technology III - Operations
Action: Approved (M/S: Goff/Gunder); unanimous

Co-requisite: (PTEC-44) **Action**: Approved (M/S: Gunder/Lapriore); unanimous

PTEC-048 Process Troubleshooting
Action: Approved (M/S: Goff/Gunder); unanimous

Co-requisite: (PTEC-045) **Action**: Approved (M/S: Winckler/Gunder); unanimous

PTEC60 Industrial Technology Career Preparation
Action: Approved (M/S: Goff/Winckler);

Prerequisite: (PTEC-048) Action: Approved (M/S: Lynn/Goff); Lapriore abstain

VONUR-005 Fundamentals of Vocational Nursing
Action: Approved (M/S: Goff/Gunder); unanimous

Prerequisite: (Admission to VONUR) **Action**: Approved (M/S: Lynn/Winckler); Goff abstain
Co-requisite: (VONUR 004) **Action**: Approved with changes (M/S: Goff/Lapriore); unanimous
    Remove 1 and 6; circle 8
Co-requisite (VONUR-006) **Action**: Approved with changes (M/S: Goff/Gunder); unanimous
    Remove 1 and 6; circle 8
Co-requisite: (VONUR-007) **Action**: Approved (M/S: Gunder/Lapriore); Goff abstain

VONUR-006 Fundamentals of Vocational Nursing Practice
Action: Approved with amendment (M/S: Rust/Winckler); unanimous
Recommendation: Adjust the hours to accommodate the change

Prerequisite: (Admission to VONUR) **Action**: Approved (M/S: Lynn/Goff); unanimous
Co-requisite: (VONUR-004) **Action**: Approved (M/S: Goff/Gunder); unanimous
Co-requisite: (VONUR-005) **Action**: Approved (M/S: Goff/Gunder); unanimous
Co-requisite: (VONUR-007) **Action**: Approved (M/S: Goff/Gunder); unanimous

VONUR-016 Prerequisite: Action: Approved (M/S: Goff/Lapriore); unanimous

VONUR-020
Action: Approved (M/S: Goff/Lapriore); unanimous:

6. **Online Supplements -**
7. SPCH-120 **Action**: Approved (M/S: Goff/Gunder); unanimous
    ENGL-220 (Hybrid) **Action**: Approved (M/S: Goff/Lapriore); unanimous
    ENGL-220 (fully) **Action**: Approved (M/S: Goff/Lapriore); unanimous
    SPAN-060 - **Action**: Approved (M/S: Goff/Gunder); unanimous
    VONUR-008 **Action**: Approved (M/S: Lynn/Goff); unanimous
    VONUR-020 **Action**: Approved (M/S: Goff/Winkler); unanimous

Tabled
- PHYSC-005
- CHDEV-030

8. **Programs - Tabled**
    - CDCP Basic Drone Piloting
    - CDCP Forklift Logistics Operations
    - CDCP Construction Pre-apprenticeship
    - CDCP Career and College Preparation

Adjourned 4:30 pm
Next Meeting Dates:
Spring 2020: February 5, 19 March 4, 18 April 15, May 6, 20