

**Present:** *Louie Giambattista, Chair; Paula Gunder, Morgan Lynn, Tue Rust, Girlie Sison (Tess Shideler), Penny Wilkins, Debra Winkler, Ricki Hall, Nikki Moultrie, Nancy Ybarra, Eileen Valenzuela, and Grace Villegas, and Shondra West (Note taker)*

**Absent:** *Christina Goff, Marci Lapriore, Ryan Pedersen, Trinidad Zavala and Sally Montemayor Lenz*

**Guest:** Victor Coronado

Meeting called to order: 2:35 pm Location: CO-420

## CURRENT ITEMS

### 1. Announcements & Public Comment:

None

### 2. Approval of the Agenda

**Action:** Approved with changes (M/S: Gunder, P/Rust, T); unanimous  
Pull ART-074 from the consent agenda

#### Approval of the Minutes: October 16, 2019

**Action:** Approved (M/S: Gunder, P/Rust, T); Winkler, D. Abstain

3. **Addition of course to VN program prerequisites.** The committee discussed best practices to approve program prerequisites. To date a form is unavailable, which the Nursing program provided a memo. Louie will look into what suffice as appropriate action when programs have prerequisites to meet state or program requirements. The BRN requires Drug Dosage Calculations as the prerequisite for vocational nursing. Concerns about AB705 was discussed, which the committee ruled out AB705 does not pertain to programs outside of English and math.

### 4. Consent Agenda

**Action:** Approved with changes (M/S: Lynn, M/Gunder, P); unanimous  
Pull item 1) APPLI classes 2) Certification of Achievement; 3) ART-074; 5) MUSIC-081

4a) **APPLI 15, 16, 20, 25, 26, 30, 35, 36** - **Action:** Approved (M/S: Tue, R./Gunder, P.) unanimous

4b) **Certificate of Achievement** - **Action:** Approved (M/S: Gunder, P./Rust, T.) unanimous  
Revise the form - the form indicates deactivation instead of inactivation

4c) **ART-074** Tabled

The department would like to remove the prerequisite and consider as an online course

4d) **MUSIC-081** Tabled

Class hours changed to 54 lecture & 36 lab. This change decreases the units from 5 to 3

### 5. New Courses

#### AUTO-124: Electric Vehicle Technology

**Action:** Approved (M/S: Lynn, M/Rust, T); unanimous

#### CHDEV-030: Trauma Informed Practitioner: Foundations

**Action:** Tabled - Question the dept. regarding the lecture hours (162), which increases the units from 3 to 9.0.

#### CHDEV-031: Trauma Informed Practitioner: Practices and Strategies

**Action:** Approved (M/S: Lynn, M/Wilkins, P); unanimous

**6. Substantive Changes to Existing Course**

COMSC-040

**Action:** Approved (M/S: Gunder, P/Lynn, M); unanimous

The COOR was updated for transfer eligibility. When the COOR was previously revised to meet CID requirements, language was removed that impacted transferability.

**ENGL-095****Action:** Tabled

- Remove the PLSOs from the CSLOs
- Method of Instruction check lab
- Check yes, the course is stand-alone

**TRAVL-130****Action:** Approved with recommendation (M/S: Gunder, P/Lynn, M); unanimous

- The PSLO language in the COOR is unclear about the references to certificate options. Recommendation ask the department to clarify whether it should be Skills or Completion.

**VONUR-006****Action:** Tabled

- Confirm course units
- Method of Instruction remove lecture
- Map CSLOS to PSLOS
- Confirm the actual number of PSLO 4 or 6
- Remove references to CSLO 8, which doesn't exist any longer

**7. Online Supplement****ART-074 – Action:** Approved (M/S: Lynn, M/Rust, T.); unanimous**CHDEV-030 – Action:** Tabled**CHDEV-031 – Action:** Approved (M/S: Lynn, M/Gunder, P.); unanimous**SIGN-051 – Action:** Approved with change (M/S: Gunder, P/Wilkins, P); unanimous**TRAVL-082 – Action:** Approved (M/S: Gunder, P/Winkler, D); unanimous**TRAVL-130 – Action:** Approved (M/S: Lynn, M. / Sison, G); unanimous**8. Position Paper**

The committee discussed strategies to update the position paper. The final recommendations for the committee are to review the state legislation (Title V) language, Program and Course Approval Handbook, resources from other colleges utilizing eLumen supplied by Nikki to align the position paper and curriculum best practices. Also, a recommendation was made to consider the eLumen workflow before reviewing and updating the position paper to avoid duplication of efforts, because the eLumen software while change how curriculum operate to approve courses. Additionally, the committee will share updates regarding the position paper process with Academic Senate and request for feedback.

**Adjourned** 4:30 pm**Next Meeting Dates:****Fall 2019** - November 6, 20; December 4