

Present: *Louie Giambattista, Chair*; Christina Goff, Paula Gunder, Marci Lapiore, Morgan Lynn, Tue Rust, Tess Shideler, Penny Wilkins, Trinidad Zavala; Ricki Hall, Ryan Pedersen, Nancy Ybarra, Eileen Valenzuela, and Grace Villegas, and Shondra West (Note taker)

Absent: Sally Montemayor Lenz and Nikki Moultrie

Guest: LMCAS student

Meeting called to order: 2:38 pm Location: CO-420

CURRENT ITEMS

1. Announcements & Public Comment:

- none

2. Approval of the Agenda

Action: Approved with changes (M/S: T. Rust/P. Gunder); unanimous
Pull WELD courses from consent agenda and move to item 5

Approval of the Minutes: September 18, 2019

Action: Approved (M/S: M. Lynn/T. Shideler); unanimous

3. Consent Agenda

Action: Approved with changes (M/S: M. Lynn/P. Gunder) unanimous
Pull PHIL-098 and SIGN-50 for discussion

3A. Phil-098 Independent Study in Philosophy

Action: Tabled

This is a reactivation of the course outline of record. When the course was converted from Humanistic study, an independent form was not created.

- Align CSLO with PSLOs (CSLOs are not needed for independent study; objectives are created with the completion of the independent study form submitted individually per student)
- This course can count as transfer
- Locate and review the course outline for independent study to determine eligibility for this course.
- Independent studies are variable units

SIGN-050- Elementary American Sign Language I

Action: Tabled

- COOR form - change COOR from new to existing
- Map CSLOs to PSLOs
- Remove advisory ENGL-090 and completion of CSLO SIGN-065

4. New Courses

- **KNACT-025 - Spin**

Action: Approved (M/S: C. Goff/M. Lynn); unanimous

5. Substantive Changes to Existing Course

- **BIOSC-006 Biology of Health**

Action: Approved with changes (M/S: M. Lynn/P. Gunder); unanimous

This course requires extensive amount of writing; recommendation

- Add an English advisory.
 - Instruction method uncheck activity.
 - Reword “activity” lab to scheduled lab.
 - Change mode on page 1 from activity to lab
- **WELD-011 Basic Shielded Metal Arc Welding Practice**
Action: Approved (M/S: C. Goff/T. Rust); unanimous
 - **WELD-020 Intermediate Shielded Metal Arc Welding Practice**
Action: Approved (M/S: C. Goff/T. Rust); unanimous
 - Remove Math 12 advisory and state a different math course**Prerequisite:** Approved (M/S: M. Lynn/P. Gunder); unanimous
 - **WELD-21 Advanced Shielded Metal Arc Welding Practice**
Action: Approved (M/S: C. Goff/P. Wilkins); unanimous
Prerequisite WELD-010: Approved (M/S: M. Lynn/T. Rust); unanimous
Prerequisite WELD-20: Approved (M/S: T. Rust/T. Zavala); unanimous
 - **WELD-031 GTAW Welding Practice**
Action: Approved with changes (M/S: M. Lynn/T. Rust); unanimous
 - Change ENGL-090 to ENGL-095
 - **WELD-033 GMAW Welding Practice**
Action: Approved (M/S: M. Lynn/C. Goff); unanimous
 - **WELD-041 Pipe Welding Practice**
Action: Approved (M/S: C. Goff/P. Wilkins); unanimous
Prerequisite: Approved (M/S: T. Rust/T. Zavala); unanimous
 - **WELD-043 Flux-Core Arc Welding Practice**
Action: Approved (M/S: C. Goff/P. Gunder); unanimous

6. Online Supplement

SIGN-050- Elementary American Sign Language I

Action: Approved with amendments

(M/S: P. Wilkins/T. Rust); (2) approved T. Rust & P. Wilkins; (1) opposed P. Gunder; (4) abstain M. Lapriore, T. Shideler, M. Lynn, and C. Goff

- Need original course outline of record

- **ENGL-101 College Composition and Critical Reading**

Action: Approved (M/S: P. Wilkins/P. Gunder); unanimous

This course replace English 100/100s format

- **ENGL-095 Reading, Writing, and Critical Thinking**
Action: Approved (M/S: M. Lapriore/P. Gunder); unanimous
- **ENGL-220 Critical Analysis and Inquiry - Hybrid**
Action: Approved (M/S: M. Lynn/M. Lapriore); unanimous
- **ENGL-220 Critical Analysis and Inquiry - Fully Online**
Action: Approved: (M/S: M. Lynn/T. Rust); unanimous

7. Programs

ADT, English

Action: Approved (M/S: P. Wilkins/M. Lynn) unanimous

Skills Certificates

- **College Skills Certificate**
 - **Basic Vocabulary and Reading Development**
Action: Approved (M/S: M. Lynn/P. Gunder); unanimous
 - **Foundational Grammar for General Communication CSC**
Action: Approved (M/S: M. Lynn/P. Gunder); unanimous

8. **Position Paper**

The committee discussed and reviewed the edits made to the positions that were suggested from a previous meeting. Louie shared curriculum statements were revised to align with Title 5 and current practice.

9. **eLumen Update**

- Nikki provided an eLumen update using the computer to reveal the eLumen progress to date. Nikki explained and demonstrated the different workflow design, mainly the COOR component. The COOR data input project and quality checks will be completed by Sylvia and Office of Instruction personnel. This project will be completed by December 2019.
- Nikki shared the system is user friendly and scheduled to go live Fall 2020. With regards to the curriculum responsibility, the committee will need to develop a curriculum workflow, review existing forms, and align practices to the eLumen system. eLumen will become a course depository to review documents, moving the curriculum process from paper to electronic. Once the curriculum component is completed, the next phase will be assessment and program review.

Standing Items - Tabled

Adjourned 4:30 pm

Next Meeting Dates:

Fall 2019 - October 16, 30; November 6, 20; December 4