

Present: **Louie Giambattista (Chair)**, Christina Goff, Paula Gunder, Marci Lapriore, Morgan Lynn, Tue Rust, Tess Shideler Debra Winckler, Trinidad Zavala; Rikki Hall, Nikki Moultrie, Ryan Pedersen, Eileen Valenzuela, Grace Villegas, Nancy Ybarra and Shondra West (Note Taker)

Absent: Sally Montemayor Lenz

Guest: Liz Greene and Dave Wahl

Meeting called to order: 2:43 pm Location: KAC-109

CURRENT ITEMS

1. Announcements & Public Comment:

None

2. Approval of the Agenda

Action: Approved (M/S: Goff/Gunder); unanimous

Approval of the Minutes: October 30, 2019

Action: Approved with changes - Math to ESLN (M/S: Gunder/Zavala); abstain - Goff & Winckler

Approval of the Minutes: November 6, 2019

Action: Approved (M/S: Gunder/Goff); unanimous

3. Consent Agenda

Action: Approved with recommendation to pull ACS-010 & Music-081 (M/S: Goff/Rust); unanimous

3a. **MUSIC-081**

Action: Tabled - clarify the advisory requirement that an exam is required. Review course hours

3b **ACS-010**

Action: Approved (M/S: Goff/Gunder); unanimous

Confirm whether this course does not duplicate COUNS-036

Check with other schools to determine if this course is housed in a different department

Confirm if the course belongs to a program

4. New Courses

CHDEV-030

Action: Tabled

The weekly child assignment conflicts with requirement to observe the same child as an open enrollment course. The committee questions:

- How do students work with the same child if students can attend the class during an open schedule?
- Is there an alternative to complete the classwork without a child?
- The committee propose that CHDEV-083 should become a co-requisite
- How will students complete the case study as a 100% online course?

ENGL-115**Action:** Tabled

Update the discipline - English or Drama

Remove composition hours (3)

CSLO4 - remove the collaborative work and add A/C level work

Remove cross list information from page 2

Prerequisite

ART-043**Action:** Approved (M/S: Goff/Rust); unanimous

Update course author information

COUNS-030N**Action:** Tabled

Update the grading option: P/NP/SP

This course mirrors the credit course, but the hours are different.

Uncheck bachelorette degree page 1

Change repeatability to unlimited

Map SLOS

COUNS-032N**Action:** Tabled - recommendation same as COUNS-30N**COUNS-034N****Action:** Tabled - recommendation same as COUNS-30N**Drone-010N****Action:** Table

Dave Wahl presented this course to develop a drone program at LMC as a short-term noncredit course. Students will take a series of courses to earn a certificate. Currently a drone program is offered at CCC/DVC. Both campuses helped with providing insight how to design a drone course for LMC. CCC/DVC Drone Faculty will help LMC develop curriculum for their program. FAA control drone traffic regarding deliveries, which drones are currently being used to deliver medical supplies, personal packages, etc. This course has one SLO. Other SLOs will be added once a person is hired to oversee the program.

- The committee was concerned about offering a course without a subject matter expert to oversee the course curriculum and potential program.
- The committee was concerned about the person meeting specific MQs to teach the course, since the person will need a FSA (pilot) license.
 - Dave shared there are people available to teach the course. Currently DVC & CCC have qualified aviation experts teaching their course.
- The committee questioned the author of the course, and asked if the person designing it should have been a FSA instructor?
 - It was determined that other courses were designed before an expert was hired, e.g., Engineering program.

- The committee questioned which department would oversee the drone program?
 - Dave shared interdisciplinary is the chosen department.
- The committee spoke about the role of curriculum in comparison to SGC and Academic Senate, which curriculum is responsible for course approval and SGC/Academic Senate determines adding programs/departments, more so assigning departments to programs.
- The committee recommended offering this course as an experimental course.
- Update the DRONE course titles 10 vs. 12. The header title information and page one are inconsistent.
- Add specific SLO components and add more CLSOs
- Verify the course hours
- Assignments vs. lecture and lab need outside work, e.g., homework
 - Drone 10 is not a lab

DRONE 012N and 014n**Action:** Tabled - same concerns as DRONE-010N**LOGIS-010N; 012N; 014N****Action:** Tabled - same concerns as DRONE-010N**5. Substantive Changes to Existing Course****ENGL-095****Action:** Approved (M/S: Goff/Lapriore); unanimous**ART-006****Action:** Approved (M/S: Goff/Winckler); unanimous**ART-007****Action:** Approved (M/S: Goff/Winckler); unanimous**HUMAN-019****Action:** Approved (M/S: Goff/Shideler); unanimous
Method of Instruction - remove the weighting**HUMAN-020****Action:** Approved (M/S: Winckler/Lapriore); unanimous
Method of Instruction - remove the weighting
Change the discipline from Literature to English**HUMAN-021****Action:** Approved (M/S: Goff/Gunder); unanimous
Change the discipline from Literature to English**ART-040****Action:** Approved (M/S: Goff/Winckler); unanimous

ART-041

Action: Approved (M/S: Goff/Gunder); unanimous
CSLOS criteria are the same as 40

COUNS-033

Action: Tabled

Concerns that students are paying for a service to understand transfer requirements, when they can meet with a counselor for free. It was shared this course offers additional information outside of the face-to-face contact with counselors. In addition, the committee was concerned with how will this course impact student financial aide?

ENGL-220

Action: Tabled

Prerequisite

Action: Tabled

6. Online Supplements

CHDEV-030

Action: Tabled

ENGL-220 Hybrid

Action: Tabled

ENGL-220 - Fully

Action: Tabled

7. Programs

CDCP Certificate of Completion - Basic Drone Piloting

Action: Tabled

CDCP Certificate of completion - Forklift Logistics Operations

Action: Tabled

CDCP Certificate of competency - career and college prerequisite.

Action: Tabled

Standing Committees: Tabled.

Adjourned 4:30 pm

Next Meeting Dates:

Fall 2019 - December 4