

## Course Class Maximum Form

Los Medanos College 2700 East Leland Road Pittsburg CA 94565 (925) 439-2181

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Course (number and title): \_\_\_\_\_

☐ New course

☐ Existing course

If existing, present maximum \_\_\_\_

Proposed class maximum \_\_\_\_

Brief rationale:

\_\_\_\_\_  
Originator

\_\_\_\_\_  
Department Chairperson UF Vice President\*

(Two signatures required; \*UF VP will sign off only if there is no department chair)

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Form received on: \_\_\_\_\_ (process to be completed within 30 days)

\_\_\_ Management agrees with proposed maximum.

\_\_\_ Management does not agree with proposed maximum.

\_\_\_\_\_  
Dean/ Sr. Dean

\_\_\_\_\_  
Vice President

Consultation meeting held with department on \_\_\_\_\_.

Class maximum of \_\_\_\_ agreed to at consultation meeting.

Agreement not reached. Management sets class maximum at \_\_\_\_.

\_\_\_\_\_  
Dean/ Sr. Dean

\_\_\_\_\_  
Vice President

Process completed on: \_\_\_\_\_

Course outline forwarded to Curriculum Committee on \_\_\_\_\_.

*Original Document Stored in the Office of Instruction*