Curriculum Committee Minutes | September 4, 2024

Present Members: September 4, 2024

      Louie Giambattista, *(Chair)*

Voting Faculty Members:

      Christina Goff *(Librarian)*

      Jordan Clark *(Math)*

      Randi Osburn *(Health, Behavioral and Social Sciences)*

      Adrianna Simone *(General Education Committee Representative)*

      Girlie Sison *(Science, Technology, Engineering and Math)*

      Alex Sterling *(English)*

      Faith Watkins *(Counseling)*

      Von Wolf *(Brentwood Center)*

Voting Faculty Members at Brentwood:

      None

Non-Voting Members:

      Rachel Anicetti *(Interim Dean of Liberal Arts and Sciences)*

      Rikki Hall *(Director of Admissions and Records)*

      Imelda Lares *(Admission and Records)*

      Michele Laruta *(Note Taker)*

      Nicole Trager *(Dean, Instruction, Interim)*

      Eileen Valenzuela *(Articulation Officer)*

      Grace Villegas *(Curriculum Management Specialist)*

Absent:

      Sepideh Daroogheha *(Math)*

      Dennis Franco *(Dean of Instruction: Workforce Development)*

      Mike Grillo

      Nidia Gonzalinajec *(PSLO/CSLO Coordinator)*

      Laurie Huffman

      Katherine Nelson *(Career Technical Education)*

      A'kilah Smith *(Vice President of Instruction, Interim)*

Guests:

      None

   Meeting called to order: 2:40 pm Location: L-109 and BRT-135

CURRENT ITEMS

1. Announcements & Public Comment
   a. Part two of A Long Talk is taking place on Friday September 6, online from 10:00am to 12:00pm.

Curriculum Committee Minutes | September 4, 2024

2. Introductions
   a. All members introduced

3. Voting Members Joining Remotely
   a. None

4. Approval of the Agenda and Minutes
   a. Approval of Agenda September 4, 2024
      1.Action: Approved (**M/S: Simone/Sison); (7/0/0) unanimous.**
   b. Approval of the Minutes: May 1, 2024
      1.Action Approved (**M/S: Osburn/Watkins); (6/0/1)**
      2.Minutes approved with 2 edits: 1 Change Christina Goff from present to absent, 2. Remove "Interim" from Dean Franco's title.

5. Standing Item: Articulation Update
   a. We will know soon about Math 220 results in relation to UC Davis articulation suggestions.
   b.

6. Consent Agenda
   a. None

7. New Courses
   a. None

8. Existing Courses
   a. BIOSC-007, online addendum
      1. There are recommended revisions by GE related to information literacy. Also this course should be marked and not repeatable.
      2. Since this course was not in Stage 5 until today we will bring it back.
   b. **Will bring back**

   a. MUSIC-010, online addendum
      1. There is a writing assignment so ENGL 100 should be advised
      2. Sterling-This course is Eurocentric and focuses almost exclusively on Western Classical music. Should the name or learning outcomes be changed?
      3. **Will bring back**

9. Curriculum Committee Processes
   a. Louie explains the trajectory for this term starting with General training about CC. It is possible to tailor this training to specific needs.
   b. Randi suggests a collaborative effort with TLC for training focused on writing curriculum.

   c. Program approval process change. The phase one, phase two process is quite out of date and Louie will complete this change before his term as Academic Senate co-president is up (3 more semesters). CC at LMC diverges from most other CC in the state as we only come into the process at the end. Academic Senate drives the course approval process for us. It is under discussion where CC will fit in the process. Currently the approval process is all on paper and we want to migrate to eLumen.

   d. Common Course Numbering: How will this affect CC? The templates for the courses have changed a bit and they must align with the CID number. This will come in 3 Phases Phase 1 = 6 courses, Phase 2 = 21 courses, Phase 3 = 50 courses. December 1 is the deadline for Phase 1.

   e. CalGETC: there will be lots of catalog changes, but we shall see how this affects CC. We will only need one version of our courses.

   f. Tech review: Please think about giving Tech Review 1 week and CC1 week. The turnaround time seems tight now. This will be brought up again, for now just consider this.

STANDING ITEMS
1. <u>Report-Outs</u>
   a. GE Committee
      i. GE is acquiring new members
   b. DE Committee
      i. Adrianna: Laurie Huffman emailed on behalf of DE explaining that DE meetings are on 1st and 3rd Mondays from 2:00 pm to 3:00 pm. Currently preparing for accreditation and will be taking random samples of 5% of our fully online courses for their review.
   c. TLC
      i. Randi: TLC's focus for this semester is around disaggregated data for accreditation and how that will look.
2. <u>Shared Governance Committee</u>
   a. Louie: Most of the meeting was budget related.
3. <u>Academic Senate</u>
   a. Adrianna: Please come to ACER training next week, Monday from 2-5 in the Student Union. It is ok to come late or come to what portion of training you can.
4. <u>Strategic Enrollment Management</u>
   a. Nicole: SEM has not met yet, but please if you are interested attend the next meeting.

The meeting adjourned at 3:47 pm

<u>Meeting Dates:</u>
Fall 2024: September 4, 18, October 2, 16, November 6, 20, December 4
Spring 2025: February 5, 19, March 5, 19, April 2, 16