

Curriculum Committee Minutes September 3, 2025

Attendance

Present	Absent
Chair: Christina Goff Louie Giambattista	
Voting Members: Jordan Clark Roseann Erwin, Scott Warfe, Shane Nourizadeh, Alexa Moore, Adrianna Simone, Von Wolf	LD Green
Resource Members: Nila Adina, Rachel Anicetti, Lisa Avery, Rikki Hall, Imelda Lares, Lyssa Shabusheva, A'kilah Smith, Sara Toruno-Conley, Nicole Trager, Grace Villegas	Cindy McGrath, Matthew Muterspaugh

Meeting called to order: 2:32pm

Location: L-109 and BRT-135

CURRENT ITEMS

1. Announcements & Public Comment
 - a. Welcome message delivered by Chritina Goff.
 - b. Christina will reach out to new members about the curriculum training.
 - c. Have not reached quorum
2. Voting Members Joining Remotely
 - a.
3. Approval of the Agenda and Minutes
 - a. Approval of Agenda September 3, 2025
 - i. **Tabled for next meeting. Quorum not met.**
 - b. Approval of the Minutes: May 7, 2025
 - i. **Tabled for next meeting. Quorum not met.**
4. Consent Agenda
 - i. None

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5. New Courses

- i. none

6. Existing Courses

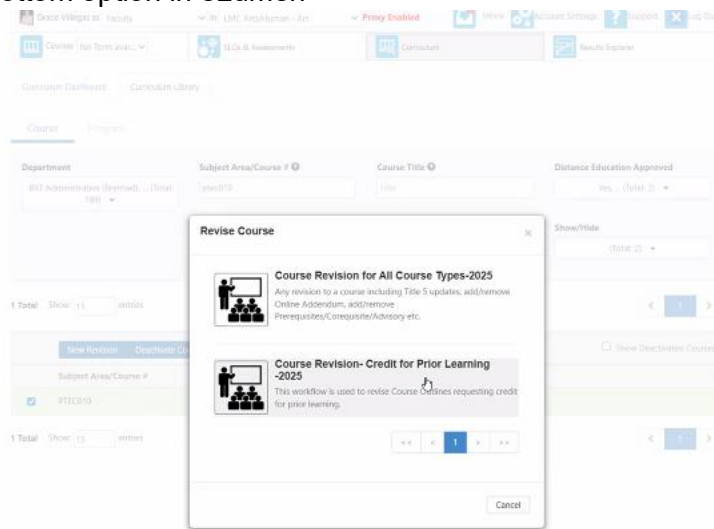
- a. COUNS-045 – Online Addenda
 - i. **Tabled for next meeting. Quorum not met.**

7. Programs

- a. Anthropology AA-T change to program
 - i. **Tabled for next meeting. Quorum not met.**

8. Curriculum Discussion

- a. Credit for Prior Learning
 - i. Rikki Hall displayed the Credit for Prior Learning webpage on the LMC website. Rikki highlights the different types of credit available for prior learning, which are written out on the webpage.
<https://www.losmedanos.edu/admissions/policies.aspx/>
 - ii. Standardized test, Portfolio, Industry Recognized Certificate, Credit by Exam, and others are the mechanisms by which the credit for prior learning can be obtained.
 - iii. For the credit to be able to be given, it must be annotated in the COOR, so the Curriculum Committee will see the box for Credit for Prior Learning when courses are reviewed during meetings.
 - iv. Rikki shared MAP CPL inventory website for Credit for Prior Learning
<https://cpl-landing-legacy.vercel.app/inventory>
 - v. For departments, the goal is to review the inventory, to see if any courses have already been equated by colleges in the state, that way when military students join LMC, they can also receive credit for prior learning, giving students the opportunity to be closer to their completion goal.
 - vi. If the faculty want to do Credit for Prior Learning, they will select the bottom option in eLumen

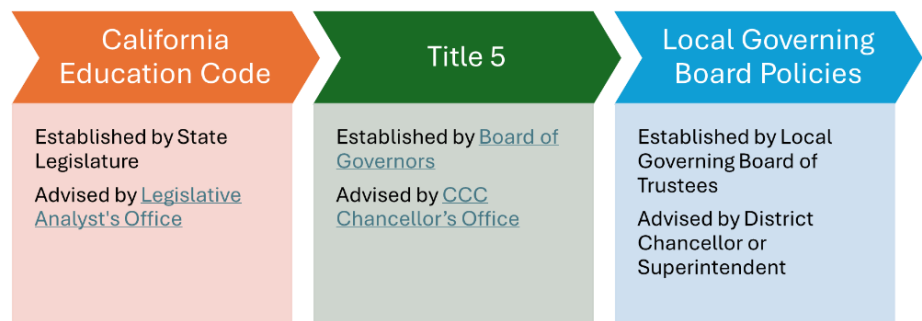


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- vii. For the example shown today, PTEC 10 is not eligible for Standardized Test Credit for Prior learning, and instead the COOR is written to use the mechanism of Credit via Exam, where the final test is given to students as an exam.
- viii. Curriculum Committee members should be looking for the credit for prior learning and the method/mechanism of assessment of the credit of prior learning. The members are only asked to note the notation of the credit and its mechanism, not to evaluate it.
- ix. Christina asked if existing COORs that already are getting credit for prior learning are getting revisited now because of this.
- x. The form for students has not been finalized for CPL. The idea is that the form gets submitted by student, if its AP/IB/CLEP it will go to Admissions and Records, if it's Credit by Exam or Industry Certificate, it will go to Department Chair and Dean, and then back to Admissions and Records.
- xi. CPL will be in stage 6 of the workflow.
 - 1. CSLO PSLO is stage 4, and there is no TLC membership on curriculum, but there will be Curriculum membership on TLC Committee

b. Curriculum Committee Training

- i. Louie presented a PowerPoint [2025_CI_BO1-1 Governance and Curriculum.pptx](#)
- ii. Louie posed the question of "What body approves curriculum?" to the room.
- iii. The Highest level of Authority is the California Education Code, specifically Title 5, and the local Governing Board is the body that translates the law language to a simpler version, comprehensible for everyday use.



- 1.
- iv. LMC does not have an overarching committee reviewing the courses, and LMC looks at courses on an individual basis.
- v. Curriculum Committee Position Paper gives the committee authority via the Academic Senate.
- vi. There is an annual certification, and should this fail, LMC loses its autonomy in approving courses for the year.
- vii. ELumen has eliminated the need for the committee to do calculations for contact hours.

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1. Louie noted that one can't round up, contact hours must be rounded down
2. It was also noted that while Title 5 does not require the use of the industry standard for contact hours, using non-industry standard can result in articulation failure due to confusion.
- viii. Academic Senate and SGC retain the ability and right to approve new programs.
- ix. The mission, in the phrase "Appropriate to the Mission", refers to the California Community Colleges, and not a specific college.
- x. Louie notes that Title 5 does not require SLOs, but Accreditation (ACCJC) does.

STANDING ITEMS

1. Report-Outs

a. GE Committee

- i. The committee had a meeting last week, went over updates to the website. Has a new member – all areas are represented. Discussed FLEX session having the highest attendance in a long time.

b. DE Committee

- i. Has not met, will be revising Position Paper
- ii. RSI course by District Starts October 6th
 1. Must have completed BEOI
 2. Enrollment capped to 25 but there is a waiting list
 3. Fully online asynchronous course
 4. Possibly will have 2 sections in the Spring

c. TLC

- i. Adrianna and Roseann are members.
- ii. TLC hasn't had a meeting yet

2. Articulation

- a. Working on templates for Common Course Numbering (C1000s)

3. Shared Governance Committee

- a. SGC had a meeting, looked at the charge sheet at SGC, looking at making a new template, and filling in the charge sheet. Spoke about values. Spoke about guidelines/framework for all committees.

4. Academic Senate

- a. Senate has not met yet; there have been a few Senate Council meetings. The agenda is expected to be packed, and there will be food (likely mountain Mike's Pizza).
- b. Bylaw changes are expected.
- c. Louie's, Adrianna's, and Paula's terms are coming to an end, and need to be discussed.

5. FSCCC

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- a. Equivalency standardizing is coming through.
 - b. Had a presentation from Tony on Budget.
 - c. AI Professional Development Training is coming.
- 6. Strategic Enrollment Management
 - a. None
- 7. Future Items:
 - a. Review LMC Mission

The meeting adjourned at 4:24