

Curriculum Committee Minutes | May 1, 2024

Present Members:

May 1, 2024

Louie Giambattista, (*Chair*)

Voting Faculty Members:

Sepideh Daroogheha (*Math*)

Katherine Nelson (*Career Technical Education*)

Randi Osburn (*Health, Behavioral and Social Sciences*)

Tess Shideler (*Science*)

Adrianna Simone (*General Education Committee Representative*)

Alex Sterling (*English*)

Von Wolf (*Brentwood Center*)

Voting Faculty Members at Brentwood:

Girlye Sison (*Science, Technology, Engineering and Math*)

Non-Voting Members:

Imelda Lares (*Admission and Records*)

Lyssa Shabusheva (*Note Taker*)

Nicole Trager (*Dean, Instruction, Interim*)

Eileen Valenzuela (*Articulation Officer*)

Grace Villegas (*Curriculum Management Specialist*)

Absent:

Rachel Anicetti (*Transfer Representative*)

Christina Goff (*Librarian*)

Nidia Gonzalinajec (*PSLO/CSLO Coordinator*)

Rikki Hall (*Director of Admissions and Records*)

Dennis Franco (*Dean of Instruction: Workforce Development*) A'kilah

Moore (*Vice President of Instruction, Interim*)

Aprill Nogarr (*Dean of Instruction: Arts, Humanities & Philosophy*)

Guests:

Nila Adina (*Counseling*), Connie Konsavage, Paula Gunder

Meeting called to order:p2:39pmm

Location: L-109 and BRT-135

CURRENT ITEMS

1. Announcements & Public Comment

- a. Tess Shideler is moving out of state and leaving LMC. Tess let the committee know it has been a pleasure to work with all the members.

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- b. Paula Gunder presented a medal and a star (from Christina Goff) to Tess as a parting gift, along with a few more fun items to remember LMC by.
- 2. Voting Members Joining Remotely
 - a. None
- 3. Approval of the Agenda and Minutes
 - a. Approval of Agenda May 1, 2024
 - i. **Action:** Approved with the edit to remove ENGIN-025 and ENGIN-045, MATH-230 (**M/S: Osburn/Wolf**); **(7/0/0) unanimous.**
 - b. Approval of the Minutes: April 17, 2024
 - i. **Action** Approved (**M/S: Osburn/Shideler**); **(7/0/0) unanimous**
- 4. Standing Item: Articulation Update
 - a. None
- 5. Consent Agenda
 - a. SOCIO-016 addition of discipline
 - i. **Action** Approved (**M/S: Sison/Daroogheha**); **(7/0/0) unanimous**
- 6. New Courses
 - a. MATH-125S, corequisite, online addendum
 - i. This is a 2-unit support class. The requestor mentioned that the parent course, MATH-125, may be UC transferrable, but the requestors missed the deadline for the current year. Daroogheha mentioned the Articulation Officer will submit the appropriate paperwork in the next round, after approval of the support course.
 - ii. The resource member raised the question of whether the addition of a support course is the actual reason the articulation to UC may be possible or would the parent course need the content revised.
 - iii. One of the committee members has suggested a non-credit version of this course, but the faculty get paid less for the non-credit course.
 - iv. One of the committee members asked whether the support course is required to be mapped to a CSLO, and was answered "No"
 - v. **Action** Approved MATH-125S (**M/S: Osburn/Daroogheha**); **(7/0/0) unanimous**
 - vi. **Action** Approved corequisite (**M/S: Osburn/Daroogheha**); **(7/0/0) unanimous**
 - vii. **Action** Approved online addendum (**M/S: Shideler/Sison**); **(7/0/0) unanimous**
- 7. Existing Courses
 - a. BUS-059 GE approval
 - a. Adrianna Simone reported that Penny Wilkins attended the last GE meeting to correct the course documents.
 - i. **Action** Approved (**M/S: Sison/Daroogheha**); **(7/0/0) unanimous**
 - b. DRAMA-062, online addendum

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- i. The department wishes to leave the course description as is. When this course was reviewed last by CC, the committee requested the course be submitted as a co-requisite, or the statement be removed. The Department rejected the Committee's request.
 - ii. The committee notes that the course has sufficient course content and no title 5 violations, allowing the course to be stand alone.
 - iii. **Action** Approved DRAMA-062(M/S: **Sterling/Osburn**); (7/0/0) **unanimous**
 - iv. **Action** Approved online addendum (M/S: **Osburn/Daroogheha**); (7/0/0) **unanimous**
- c. MUSIC-012, online addendum
 - i. Committee members note that the Writing, problem solving and performance box #2 is empty, and the Other box's content should be moved to the Writing, problem solving and performance box #2. The Curriculum Specialist performed the change during the meeting.
 - ii. **Action** Approved MUSIC-012 (M/S: **Osburn/Simone**); (7/0/0) **unanimous**
 - iii. **Action** Approved online addendum (M/S: **Shideler/Daroogheha**); (7/0/0) **unanimous**
- d. BIOSC-010, online addendum
 - i. One of the committee members notes that in the instructional materials box, there are 2 separate materials in one box when they should have a box each. The Curriculum Specialist will separate the materials after the meeting.
 - ii. **Action** Approved BIOSC-010 with the edit to instructional m (M/S: **Osburn/Shideler**); (7/0/0) **unanimous**
 - iii. **Action** Approved online addendum (M/S: **Shideler/Simone**); (7/0/0) **unanimous**
- e. CHEM-028, prerequisite, online addendum
 - i. **Action** Approved CHEM-028 (M/S: **Shideler/Sison**); (7/0/0) **unanimous**
 - ii. **Action** Approved prerequisite (M/S: **Sison/Shideler**); (7/0/0) **unanimous**
- f. CHEM-029, prerequisite, online addendum
 - i. **Action** Approved CHEM-029 (M/S: **Shideler/Sison**); (7/0/0) **unanimous**
 - ii. **Action** Approved prerequisite (M/S: **Sison/Shideler**); (7/0/0) **unanimous**
- g. PHYS-037, co-requisite 1, co-requisite 2, co-requisite 3, online addendum
 - i. Committee member clarifies that the co-requisite structure is 2 courses or 1 course (PHYS-035 **AND** MATH-140 OR MATH-210)

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1. The curriculum specialist will edit the form to show the “and” after the meeting
 2. Committee members note the course numbers on the co-requisite form are incorrect
 - a. The Curriculum Specialist could edit the content, since the document title contains the math course titles if the committee approves the corequisite.
 - ii. **Action** Approved PHYS-037 (**M/S: Osburn/Shideler**); (7/0/0) **unanimous**
 - iii. **Action** Approved co-requisite 3 (**M/S: Osburn/Shideler**); (7/0/0) **unanimous**
 - iv. **Action** Approved co-requisite 1 &2 (**M/S: Osburn/Sterling**); (7/0/0) **unanimous**
 - v. **Action** Approved online addendum (**M/S: Sison/Osburn**); (7/0/0) **unanimous**
 - h. PHYS-038, co-requisite 1, co-requisite 2, online addendum
 - i. **Action** Approved PHYS-038 (**M/S: Shideler/Wolf**); (7/0/0) **unanimous**
 - ii. **Action** Approved co-requisite PHYS-036 (**M/S: Osburn/Shideler**); (7/0/0) **unanimous**
 - iii. **Action** Approved co-requisite MATH-210 (**M/S: Sison/Shideler**); (7/0/0) **unanimous**
 - iv. **Action** Approved online addendum (**M/S: Shideler/Daroogheha**); (7/0/0) **unanimous**
 - i. PHYSC-005, online addendum
 - i. Committee members note the course is missing PSLO mapping
 - ii. **Action** Approved PHYSC-005 (**M/S: Shideler/Sison**); (7/0/0) **unanimous**
 - iii. **Action** Approved online addendum (**M/S: Sison/Shideler**); (7/0/0) **unanimous**
 - j. PSYCH-017, prerequisite, online addendum
 - i. **Action** Approved PSYCH-017 (**M/S: Shideler/Simone**); (7/0/0) **unanimous**
 - ii. **Action** sent back to author for clarification
 - iii. **Action** sent back to author for clarification
 - k. MATH-210 – change in content
 - i. **Action** Approved (**M/S: Osburn/Daroogheha**); (7/0/0) **unanimous**
 - l. MATH-220 – change in content
 - i. **Action** Approved (**M/S: Osburn/Daroogheha**); (7/0/0) **unanimous**
8. Programs
- a. ADT Journalism - revision

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- i. This is the last of the transfer degrees that need to be revised. It was postponed from the last meeting.
 - ii. **Action** Approved (**M/S: Osburn/Daroogheha**); (**6/0/1**) **Sison abstains**
- b. Automotive Maintenance, Detailing and Surface Enhancement – noncredit certificate
 - i. This is a brand-new program, approved by Senate and SGC.
 - ii. **Action** Approved (**M/S: Osburn/Shideler**); (**7/0/0**) **unanimous**
- 9. **2024-2025 Meeting Dates**
 - a. Approval of meeting dates listed below. Dates in parentheses are the 5th Wednesday of the month.
 - b. The committee prefers to meet only on 1st and 3rd Wednesdays.
 - i. **Action** Approved (**M/S: Osburn/Simone**); (**6/0/1**) **Shideler abstains**
- 10. **eLumen Course Workflow**
 - a. Louie Giambattista specifies that if any of the committee members have concerns, they would like them covered by eLumen representatives to please email him.
 - b. Class max was frozen
 - c. Cohorts can be frozen
 - d. Committee members note it would be important to have the attachments removed, and have attachments be able to be part of the full form.
 - e. It was also noted that the credit calculation should be automated
 - f. The committee member was curious if the DE committee has been contacted regarding the change to the online addendum form, and noted there were conversations regarding the DE committee having created their own requirements.

STANDING ITEMS

- 1. **Report-Outs**
 - a. GE Committee
 - i. Tabled
 - b. DE Committee
 - i. Tabled
 - c. TLC
 - i. Tabled
- 2. **Shared Governance Committee**
 - a. Tabled
- 3. **Academic Senate**
 - a. Tabled
- 4. **Strategic Enrollment Management**
 - a. Tabled

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The meeting adjourned at 4:23pm

Meeting Dates:

Fall 2024: September 4, 18, October 2, 16, November 6, 20, December 4

Spring 2025: February 5, 19, March 5, 19, April 2, 16