

## Curriculum Committee Minutes October 18, 2023

### Present Members:

Louie Giambattista, (*Chair*)

### Voting Faculty Members:

Nila Adina (*Counseling*)

Sepideh Daroogheha (*Math*)

Dennis Franco (*Interim Dean of Instruction: Workforce Development*)

Christina Goff (*Librarian*)

Randi Osburn (*Health, Behavioral and Social Sciences*)

Adrianna Simone (*General Education Committee Representative*) \***Arrived late**

Girlie Sison (*Science, Technology, Engineering and Math*)

Alex Sterling (*English*)

Von Wolf (*Brentwood Center*)

### Brentwood location:

Tess Shideler (*Science*) \***Left early**

### Non-Voting Members:

Rikki Hall (*Director of Admissions and Records*)

Imelda Lares (*Admission and Records*)

A'kilah Moore (*Vice President of Instruction, Interim*)

April Nogarr (*Dean, Instruction*)

Lyssa Shabusheva (*Note Taker*)

Eileen Valenzuela (*Articulation Officer*)

Grace Villegas (*Curriculum Management Specialist*)

### Brentwood location:

Nicole Trager (*Dean, Instruction, Interim*)

### Absent:

Rachel Anicetti (*Transfer Representative*) \***On Leave**

Nidia Gonzalinajec (*PSLO/CSLO Coordinator*)

Katherine Nelson (*Career Technical Education*)

### Guests:

Paula Gunder (*ESL*)

Connie Konsavage (*A&R*)

**Meeting called to order: 2:33pm**

**Location: L-109 and BRT-135**

## Curriculum Committee Minutes October 18, 2023

### CURRENT ITEMS

1. Announcements & Public Comment
  - a. Louie – Mentioned the Great Shakeout drill tomorrow, 10/19
  - b. Lyssa – Informed the group that she is responsible for absences, and processing substitution timecards, and urged any faculty members that had questions or needed support to reach out to her.
  - c.
2. Voting Members Joining Remotely
  - a. Tess Shideler
3. Approval of the Agenda and Minutes
  - a. Approval of Agenda October 18, 2023
    - i. Members noted that it is unfortunate to see the deactivation of the TRAVL programs. Dean Franco specified that there are multiple reasons for the deactivations, among them the unfortunate lack of demand for the programs statewide.
    - ii. **Action:** Approved (**M/S: Goff/Sterling** ); (**8/0/0**) **Unanimous.**
  - b. Approval of the Minutes: October 4, 2023
    - i. **Action:** Approved (**M/S: Goff/Sison** ); (**8/0/1**) **Darogheha abstains**
4. Standing Item: Articulation Update
  - a. Eileen submitted 2 English and 1 Physics courses to UCOP, and is now waiting on the results. As it is an appeal, the timeline should be faster.
5. Consent Agenda
  - a. CSC Welding Pre-Apprenticeship -inactivation
    - i. A member asked what the difference is between inactivation and deactivation. The difference is under eLumen.
  - b. TRAVL-072 – deactivation
  - c. TRAVL-074 – deactivation
  - d. TRAVL-083 – deactivation
  - e. TRAVL-088 – deactivation
  - f. TRAVL-095 – deactivation
  - g. TRAVL-098 – deactivation
  - h. TRAVL-114 – deactivation
    - i. **Action:** Approved (**M/S: Sterling/Osborne** ); (**9/0/0**) **Unanimous.**
6. Existing Courses
  - a. ESL-065G online addendum

## Curriculum Committee Minutes October 18, 2023

- i. **Action:** Approved (M/S: Goff/Sison ); (9/0/0) Unanimous.
- b. ESLN-065G, online addendum
  - i. **Action:** Approved (M/S: Osborne/Goff ); (9/0/0) Unanimous.  
**Action:** Approved (M/S: Goff/Sterling ); (9/0/0) Unanimous.
- c. ESL-065PC, online addendum
  - i. **Action:** Approved (M/S: Goff/Osborne ); (9/0/0) Unanimous.
  - ii. **Action:** Approved (M/S: Goff/Sison ); (9/0/0) Unanimous.
- d. ESLN-065PC, online addendum
  - i. **Action:** Approved (M/S: Osborn/Sison ); (9/0/0) Unanimous
  - ii. **Action:** Approved (M/S: Osborne/Darogheha ); (9/0/0) Unanimous.
- e. ESL-065VR, online addendum
  - i. **Action:** Approved (M/S: Sison/Wolf ); (9/0/0) Unanimous
  - ii. **Action:** Approved (M/S: Wolf/Shideler ); Unanimous
- f. ESLN-065VR, online addendum
  - i. **Action:** Approved (M/S: Sison/Simone ); Unanimous
  - ii. **Action:** Approved (M/S: Wolf/Sterling ); Unanimous
- g. ESL-065W, online addendum
  - i. **Action:** Approved (M/S: Goff/Sison ); Unanimous
  - ii. **Action:** Approved (M/S: Wolf/Sison ); Unanimous
- h. ESLN-065W, online addendum
  - i. **Action:** Approved (M/S: Osborn/Sterling ); Unanimous
  - ii. **Action:** Approved (M/S: Sison/ Wolf); Unanimous
- i. ESL-075G, corequisites, online addendum
  - i. **Action:** Approved (M/S: Shideler/Sison ); Unanimous
  - ii. **Action:** Approved (M/S: Goff/Wolf ); Unanimous
  - iii. **Action:** Approved (M/S: Goff/Sterling ); Unanimous
- j. ESLN-075G, corequisites, online addendum
  - i. **Action:** Approved (M/S: Sison, Goff ); Unanimous
  - ii. **Action:** Approved (M/S: Wolf/Goff); Unanimous
  - iii. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
- k. ESL-075PC, corequisites, online addendum
  - i. **Action:** Approved (M/S: Osborn/Sterling ); Unanimous
  - ii. **Action:** Approved (M/S: Osborn/Darogheha ); Unanimous
  - iii. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
- l. ESLN-075PC, corequisites, online addendum
  - i. **Action:** Approved (M/S: Osborn/Wolf ); Unanimous
  - ii. **Action:** Approved (M/S: Simone/Darogheha); Unanimous
  - iii. **Action:** Approved (M/S: Goff/Sterling ); Unanimous
- m. ESL-075VR, corequisites, online addendum

## Curriculum Committee Minutes October 18, 2023

- i. **Action:** Approved (M/S: Osborn/Wolf ); Unanimous
- ii. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
- iii. **Action:** Approved (M/S: Goff/Darogheha ); Unanimous
- n. ESLN-075VR, corequisites, online addendum
  - i. **Action:** Approved (M/S: Osborn,Wolf ); Unanimous
  - ii. **Action:** Approved (M/S: Sterling/Sison); Unanimous
  - iii. **Action:** Approved (M/S: Wolf/Darogheha ); Unanimous
- o. ESL-075W, corequisites, online addendum
  - i. **Action:** Approved (M/S: Goff/Darogheha ); Unanimous
  - ii. **Action:** Approved (M/S: Sison/Sterling ); Unanimous
  - iii. **Action:** Approved (M/S: Goff/Darogheha ); Unanimous
- p. ESL-075W, corequisites, online addendum
  - i. **Action:** Approved (M/S: Wolf/Darogheha ); Unanimous
  - ii. **Action:** Approved (M/S: Osborn/Sison ); Unanimous
  - iii. **Action:** Approved (M/S: Osborn/Darogheha ); Unanimous
- q. ESL-085G, online addendum
  - i. **Action:** Approved (M/S: Goff/Sison ); Unanimous
  - ii. **Action:** Approved (M/S: Wolf/Darogheha ); Unanimous
- r. ESLN-085G, online addendum
  - i. **Action:** Approved (M/S: Goff/Darogheha ); Unanimous
  - ii. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
- s. ESL-085SL, online addendum
  - i. **Action:** Approved (M/S: Goff/Wolf ); Unanimous
  - ii. **Action:** Approved (M/S: Goff/Sison ); Unanimous
- t. ESLN-085SL, online addendum
  - i. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
  - ii. **Action:** Approved (M/S: Osborn/Darogheha ); Unanimous
- u. ESL-085WR, online addendum
  - i. Paula Gunder is interested in the “comp load” ability of this course.
  - ii. The committee let Paula know that there is a procedure, requiring the involvement of the Faculty Union, and the appropriate Dean.
  - iii. Articulation officer agreed that the committee could provide a list of English classes to Paula.
  - iv. Christina Goff notes that ESL-085WRV doesn’t exist, it is simply ESL-WR, and same with ESLN-085WRV.
  - v. **Action:** Approved (M/S: Osborn/Darogheha ); Unanimous
  - vi. **Action:** Approved (M/S: Goff/Sterling ); Unanimous
- v. ESLN-085WR, online addendum
  - i. **Action:** Approved (M/S: Wolf/Sison ); Unanimous
  - ii. **Action:** Approved (M/S: Osborn/Darogheha ); Unanimous

## Curriculum Committee Minutes October 18, 2023

- w. ESL-095G, online addendum
    - i. **Action:** Approved (M/S: Goff/Darogheha ); Unanimous
    - ii. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
  - x. ESLN-095G, online addendum
    - i. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
    - ii. **Action:** Approved (M/S: Goff/Darogheha ); Unanimous
  - y. ESL-095SL, online addendum
    - i. **Action:** Approved (M/S: Osborn/Darogheha ); Unanimous
    - ii. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
  - z. ESLN-095SL, online addendum
    - i. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
    - ii. **Action:** Approved (M/S: Goff/Darogheha ); Unanimous
  - aa. ESL-095WR, online addendum
    - i. **Action:** Approved (M/S: Osborn/Darogheha ); Unanimous
    - ii. **Action:** Approved (M/S: Osborn/Simone ); Unanimous
  - bb. ESLN-095WR, online addendum
    - i. **Action:** Approved (M/S: Sison/Darogheha ); Unanimous
    - ii. **Action:** Approved (M/S: Simone/Sison ); Unanimous
  - cc. The committee notes that including the consent agenda, there have been 66 votes concluded in one hour, which may constitute a record.
  - dd. Paula Gunder would like to thank Grace Villegas for her support through tech review and the curriculum committee process.
7. New Courses
- a. None
8. Programs
- a. none
9. Workflow
- a. Louie Giambattista admits there is no easy process to track GE approved courses after articulation. It is important to fine-tune this process to follow up on progress.
  - b. CALGETSI is just for transfer degrees
  - c. Christina Goff suggests adding a new option to the New Course Information Form to include GE
  - d. There are 6 areas with 11 courses total that may not end up CSU transferrable.
  - e. The Articulation Officer mentions that CSU plans to keep their CSU GE courses
  - f. July is LMC Submission month. UC says no to Math for Teacher education, and Quantitative reasoning.

## **Curriculum Committee Minutes October 18, 2023**

- g. Once the curriculum committee is more up to speed, then information may be spread.

### **10. Committee Process Improvement/Suggestions**

- a. Christina Goff would like to see some of the Cover sheet to changes to an existing course outline of record be integrated into eLumen
- b. A discussion began on how to best accomplish eLumen integration. Members noted they require a way for authors to indicate why they chose certain options, such as a “mandatory revision”.
- c. In order to have a difference between revision and update, the committee must convene and work through ideas and needs.
- d. CC is very detached from cohort.

### **STANDING ITEMS**

- 1. Report-Outs
  - a. GE Committee
    - i.
  - b. DE Committee
    - i.
  - c. TLC
    - i.
- 2. Shared Governance Committee
  - a.
- 3. Academic Senate
  - a.
- 4. Strategic Enrollment Management
  - a.

**The meeting adjourned at 4:05**

### **Meeting Dates:**

Fall 2023: September 6, 20, October 4, 18, November 1, 15, 29

Spring 2024: February 7, 21, March 6, April 3, 17, May 1, 15