Curriculum Committee Minutes | March 5, 2025

Present Members:
Louie Giambattista, *(Chair)*

Voting Faculty Members:
Jordan Clark *(Math)*
Randi Osburn *(Health, Behavioral and Social Sciences)*
Adrianna Simone *(General Education Committee Representative)*
Girlie Sison *(Science, Technology, Engineering and Math)*
Jancy Rickman/Tiffany Baiocchi *(Biology)*
Von Wolf *(Brentwood Center)*

Non-Voting/Resource Members:
Rachel Anicetti *(Interim Dean of Instruction, Liberal Arts, Interim)*
Rikki Hall *(Director of Admissions and Records)*
Sara Toruno-Conley (*Distance Education Rep)*
Imelda Lares *(Admissions and Records)*
Nicole Trager *(Dean, Instruction, Math and Sciences*
Nila Adina *(Articulation Officer)*
Grace Villegas *(Curriculum Management Specialist)*
A'kilah Smith *(Vice President of Instruction, Interim)*
Sheri Woltz(Note taker)
Misty Brown(Alternate notetaker)

Absent:
Nidia Gonzalinajec *(PSLO/CSLO Coordinator)*
Moots Muterspaugh (Dean of Brentwood Center)
Dennis Franco *(Dean of Instruction: Workforce Development*)
Joyce Boyle *(Counseling)*
Christina Goff *(Librarian)*

Guests:
Irene Sukhu

Meeting called to order: 2:36 pm   Location: L-109

CURRENT ITEMS

1. Announcements & Public Comment
   1. Crab Feed has been cancelled due to low ticket sales

2. <u>Voting Members Joining Remotely</u> - Girlie and Von from Brentwood Center

3. <u>Approval of the Agenda and Minutes</u>
   a. Approval of Agenda March 5, 2025
   Approved (**M/S: Simone/Osburn) Unanimous**
   b. Approval of the Minutes: February 19, 2025
   M/S: (Simone/Osburn) Unanimous

4. <u>Consent Agenda</u>
   None

5. <u>New Courses</u>
   None

6. <u>Existing Courses</u>
   a. PSYCH-017, Prerequisite
      COOR: M/S (Osburn/Simone) Unanimous.
      Pre-req: M/S (Osburn/Simone) Unanimous.
   b. ART-072, Online addendum
      Return – missing mapping
   c. ART-074, online addendum
      Return – missing mapping
   d. ART-084, online addendum
      COOR; M/S (Osburn/Simone) Unanimous
      Online Addenda M/S (Osburn/Simone) Unanimous.
   e. COMSC-011, online addendum
      COOR: M/S (Simone/Osburn) Unanimous.
      Online Addenda: M/S (Osburn/Baiocchi) Unanimous.
   f. COMSC-121, Online addendum
      COOR: M/S (Osburn/Simone) Unanimous
      Online addendum: M/S (Osburn/Simone) Unanimous
   g. PHIL-122, Online addendum
      COOR: M/A (Osburn/Clark) Unanimous
      Online addendum: M/S (Osburn/Clark) Unanimous
   h. PHIL-133, Online addendum
      Return – missing mapping
   i. PHIL-150, Online addendum
      COOR: M/A (Osburn/Baiocchi) Unanimous
      Online addendum: M/S (Osburn/Clark) Unanimous

STANDING ITEMS
1. <u>Report-Outs</u>
   a. Louie: Local GE vs State standards, If a course meets state standards, does it need to meet Local GE? Sara- Course go to GE first to catch problem that can be returned to department before coming to Curriculum. Adrianna- GE prefers the term Stop, just as Tech Review has a Stop. GE do not hold up course from going to the State for approval. We work with authors to correct issues ie. PSLO/CSLOs.GE to have it's own workflow/Stop starting in FA25 to promote

more faculty evolvement. Louie :In order to avoid the back log like last semester, we need to work with departments to have courses ready to average approval of 10 to 15 courses per meeting. Last semester Curriculum Committee approved approximately 160 courses. Grace runs report for review cycle, it would be nice to have revision and assessment align.

b. GE Committee
   i. Adrianna: Working on handbook, hopefully ready in April.
c. DE Committee
   i. Sara: Working to get tech process to get IT upgrades. Training in April or May. Creating a document of FQ&A for accreditation to be emailed soon.
d. TLC
   i. Randi: Working on training video for assessment, next meeting will have drop in time for Q&A. Position got SGC for approval. Variable FLEX is a district tissue.

e. Articulation
   i. Nila: Phase 2 is coming out soon. Phase 3 getting ready for planning, potential for 2 representatives to participate in the process. Dates are over the summer, may limit faculty interest.

2. Shared Governance Committee
   a. Rachel: Two groups to work on RAP, one to work on the usual approval process, the other to clarify misunderstanding of funds available, and have appropriate people involved to make logistical recommendations. Louie- Taking participatory recommendations to create base guidelines for all committees.
3. Academic Senate
   a. Next meeting Monday, some second reads, AI policies to be discussed. Agenda will be out soon.

   In Chat- question regarding GE workflow. Will discuss offline.

The meeting adjourned at 3:35 pm

Meeting Dates:
Spring 2025: February 5, 19, March 5, 19, April 2, 16
Fall 2025: Sept 3, 17, Oct 1, 15, Nov 5, 19, Dec 3