**Present**: ***Louie Giambattista,******Chair***; Christina Goff, Rikki Hall, Morgan Lynn, Michelle Mack, April Nogarr, Jancy Rickman, Tue Rust, Penny Wilkins, Kevin Horan­, Nikki Moultrie, Ryan Pedersen, Nancy Ybarra, Eileen Valenzuela, Shondra West (Note taker)

**Absent**: Grace Villegas

**Guest**: Victor Coronado, Collen Ralston, POLSC Student

Meeting called to order: 2:40 Location: CO-420

**CURRENT ITEMS**

1. **Announcements & Public Comment:**

English lab is offering open hours for students needing help Monday - Thursday, from 2-3pm.

1. **Approval of the Agenda**

**Action:** Approved (M/S: Rickman/Rust); unanimous

* Move item 9 up
* Pull ETEC 44/50/52 from the consent agenda

**Approval of the Minutes from October 3, 2018**

**Action:** tabled (M/S: Goff/Rust); unanimous

**2a New program - AA Sign Language**

**Action:** approved with changes (M/S: Goff/Mack); unanimous

* After curriculum approval, the new program proposal will be forwarded for Governing Board and State approval.
* Sign Language is an AA degree and not an ADT. SIGN 51 and 52 program requirements satisfy CSU/IGETC transfer requirements.
* Remove the labor market pathologist information.

1. **Curriculum Forms**

**Action:** approved (M/S: Rickman/Goff); abstain M.

In/out class hours section will be added to the COOR. It would be helpful to have the hours broken out to calculate the units; helps to inform faculty the number hours impact the units. For every one hour, two hours of out-of-class. Lab/activity no out-of-class hours. If the hours are standard, it’s better to input the hours to avoid faculty thinking there are options. Standardize the formula process based on the PACAH page 46-47. When Ellumen becomes available it’s better to implement the hour breakdown. Motion made to hold off including changes to the COOR and include them as part of the Ellumen implementation.

1. Curriculum Position Paper - tabled
2. **Consent Agenda**

**Action:** Approved (M/S: Goff/Rust); unanimous

* ETEC 42, 46, 56
* Pulled from the agenda: ETEC 44, 50, and 52

ETEC 44 – no prerequisite form - tabled;

ETEC 50 and 52 prerequisite form, justification not attached- tabled;

1. **New Courses**

**KINACT 058**

**Action:** Approved (M/S: Lynn/Rickman); unanimous

* Remove lecture check box
* Add publisher
* Update the COOR include CSU GE Area E

**KINACT 110**

**Action:** table; unanimous

Recommendation to add physical education to the discipline(s) list

The KINACT courses are part of a new format and it is a perquisite to KINACT 120/130/140. When the new physical building opens, LMC would like to offer a fitness center approach, open/closed entry for enroll students and employees of the college. Professional training around fitness open from 7am – 7pm create opportunity to attend Pittsburg campus. The committee discussed the positive outcomes of attracting the community to utilize the new building, fitness center, and seek a Kinesiology ADT degree.

The committee questioned the prerequisite sequencing. KINACT 120, 130, 140 courses can be taken out of order. Have a strict sequence prevent students from taking the courses out of order. Change the 110 to advisory.

COOR revision recommendations:

* Mapping CSLOs to PSLOs
* Assessment
* Remove duplicate CSLOs
* Method and evaluation – a/c levels describe how the student will be assessed.
* Need Percentages
* Reduce the number of CSLOs
* What is the practice to assess the CSLO – expand the explanations how students meet the CSLO

**KINES 115**

**Action:** tabled; unanimous

* Mapping CSLOs to PSLO
* Assessment instruments need an explanation how skill is being addressed
* Course content remove chapter title – change content topic listing (may change textbook)
* Change to 1.0 unit

**KINACT 120**

**Action:** tabled; unanimous

**KINACT 130**

**Action:** tabled; unanimous

**KINACT 140**

**Action:** tabled; unanimous

Need a new course form

1. **Online supplements**

**Hist 055**

**Action:** Approved (M/S: Goff/Rust); unanimous

1. **Substantive changes**

**Auto 122**

**Action:** approved (M/S: Goff/Rust); unanimous

Recommend having a discussion with CTE committee regarding the English requirements and its impact to ESL students.

**Auto150**

**Action:** approved (M/S: Goff/Rust); unanimous

**Auto 151**

**Action:** tabled

CSLOs not mapped to PSLOs. Add to the consent agenda for Nov 7th.

**Math 030**

**Action:** approved (M/S: Goff/Mack); unanimous

1. New programs - Moved
2. Joshua Bearden - academic senate discussion tabled

**Adjourned 4:21 pm**