

CLASSIFIED SENATE MINUTES
Friday, November 15, 2013
Room CORE 420

Members Present: Linda Kohler, Sandi Schmidt, Keith Parsons, Linda Maniscalco, Lisa McFarland, Eric Sanchez, Kathy Cullar, George Mills, Grace Villegas, Eloine Chapman, Michelle Crossman, Demetria Lawrence

Guest: none

Members Excused: Elaine Ortiz, Camme Benzler, Sylvia Benzler, Allison Roeder, Diane Ahlborn, Carol Love, Sharen McLean, Mary Oleson, Sandra Mills, Angela Fantuzzi, Imelda Lares

Available: Agenda, and Minutes

Agenda	Outcomes
<p>Welcome</p> <p>Announcements</p> <p>Public Comment</p>	<p>Senate President Linda Kohler called the meeting to order.</p> <p>No announcements.</p> <p>No Public comment.</p>
<p>A. Agenda</p> <p>B. Minutes</p>	<p>Agenda approved as written, with the addition of the Dec. 6 meeting format.</p> <p>Minutes for October 18, 2013 were approved.</p>
<p>Council Business</p>	<p>A. Midterm Meltdown – Oct. 24 Evaluation: The Senate discussed that people had fun. The pictures, tattoos, and face painting were a big hit. This was a big success. Maybe 2014, the Senate combines the Meltdown idea with the Halloween theme.</p> <p>B. Soup-Cook-off – Nov. 12 Evaluation: Maniscalco announced the Senate made \$842.10 for scholarships at the 4th annual cook-off. People liked the drawing prizes and the purchasing of tickets off to the other side better. There were many compliments that it seemed better organized this year. People also liked the great variety of soups that were offered. It was great to have some students enter this time. It was also great to see some departments enter as a group, i.e. Transfer Center, Welcome Center and Financial Aid. Many thanks to Mike Bransford helping with the electrical issues and gas smell. It was suggested that napkins or paper towels be provided for the soup tables next year. We also used 10 loaves of French bread. Thank you to Linda Maniscalco for chairing this great event. Great job! Thank you to all who donated soup drawing prizes, time, etc. for the event.</p> <p>C. Holiday Luncheon – Dec. 5: The committee has chosen a “snow” theme. Flyer to be out soon.</p> <p>D. Shared Governance Position Paper Review Section 1 & 2: It was suggested to take out “keeper of the plan.” It was also suggested to look at the flow chart. Some people are confused and don’t understand the arrows.</p> <p>E. District 65th Anniversary Showcase: Item was tabled, and then later asked to be removed by D. Lawrence. Students are trying to arrange for a shuttle to the showcase. G. Villegas will represent the Senate at the event.</p> <p>F. Senate Evaluation Survey Results: The Senate agreed to take this item off future agendas as it seems those who had made negative comments in the survey haven’t come forward to meetings to express them verbally. The Senate will revisit meeting times for spring semester at the December meeting. It appears that the 2:05 start time hasn’t changed participation.</p> <p>G. ACCREDITATION: People who are on the Standards teams are feeling stressed. There’s not enough time to do their regular job and do Accreditation. This has become a huge issue. Folks are working on the second rewrite and it’s taking a huge amount of time. The second draft is due today. STANDARD 1: Folks are being asked to read this standard. STANDARD 2A: No report. STANDARD 2B: No report STANDARD 2C: any report. STANDARD 3: No report. STANDARD 4: No report. STEERING COMMITTEE: No report.</p>

	<p>H. Other: The Senate decided to host its annual cookie/goodie exchange on December 6. Please bring 2 dozen cookies/goodies to share and go home with a variety of goodies.</p>
Reports	<p>A. District Reports: No report.</p> <p>B. Shared Governance Council: The Council reviewed section 1 and 2 of the Position Paper. SGC approved AAT's and AST's in Journalism and Studio Arts. SGC is in the process of reviewing the RAP process. The RAP timeline for spring 2014 was distributed and approved. SGC was asked to submit questions for the satisfaction survey. These questions will be finalized at the next meeting.</p> <p>C. Enrollment Management: The committee will meet on the 19th.</p> <p>D. Safety Committee: A monitor list has been established with monitors and backups identified. Safety monitors by floor have also been identified. Prospective monitors are being contacted. E. Chapman is working on new maps to be posted throughout the campus.</p> <p>E. Planning Committee: Strategic planning development - 5 year plan (2014-2019)</p> <ul style="list-style-type: none"> - plan to be completed by Spring to present in June - feedback from all senates (is classified senate okay with me and Rashaad speaking on behalf of classified) - there will be a focus to make sure that the plan is rolled out by "all College Day" <p>Program Review:</p> <ul style="list-style-type: none"> - The priority right now is creating access to the tool from off campus - remotely - the tool will also be made more intuitive (easy to use and understand) - we are still working on a November 18th launch barring any further complications - there will be two workshops: November 19th (focus on managers and department chairs), & December 3rd <p>Program Review feedback:</p> <ul style="list-style-type: none"> - there is still a push to have managers read and provide feedback to the program team <p>Program review validation:</p> <ul style="list-style-type: none"> - Proposal to have classified (and all senates) senate review validation tool used by DVC and CCC to decide whether that process will work for LMC. <p>F. TAG: No report.</p> <p>G. Distance Ed: No report.</p> <p>H. IDEA (Institutional Development for Equity & Access): No report.</p> <p>I. Sustainability: No report.</p> <p>J. Professional Development Advisory Committee: Nov. 18 is the deadline for flex activity proposals. A new employee welcome luncheon will be on Dec. 2. LPGA is working on a theme for the all-flex day. Professional Development is experiencing growth spurt of support, interest, moving forward. Need additional and permanent staff including faculty lead.</p> <p>K. Student Success Act: A meeting was held on 11/13/13 on components of the Student Success Act. The programs available will be more focused.</p> <p>L. For the Good of the Order: none</p>
Adjourn	The meeting adjourned at 3:35.

Cc: Bob Kratochvil, President
 Academic Senate President
 Associated Students President
 Business Director