

CLASSIFIED SENATE MINUTES

Monday, April 15, 2019

3:00 p.m. – 4:30 p.m.

Room CC3-361

Members Present: Nicole Almassey – *Interim President*, Deborah Baskin – *Vice President*, BethAnn Stone – *Secretary*, Ninnette Alfaro – *Council Member*, Justin Nogarr – *Council Member*, Michelle McQuaid – *Council Member*, Sandra Mills - *Local 1 Representative*, Paul West, Catt Wood, Catherine Fonseca, Shelly Baird, Eric Sanchez, Irene Sukhu, Courtney Diputado

Members Excused: Letta Greene, Ninnette Alfaro

Item	Agenda	Outcomes
<p>1. 2. 3.</p>	<p>Welcome Announcements Public Comment</p>	<ul style="list-style-type: none"> • Meeting called to order: 3:00 p.m. • Debbie announced the upcoming Asian Pacific Islander Day on Wednesday April 24, 2019 in L109 from 11:00-1:00 pm. There will be food, music and dancing...come learn about and celebrate Asian Pacific Islander heritage. • Save the Date for the Local One and Classified Senate social on May 3, 2019 in the Center for Academic Support from 3-5:00 p.m. It is also announced that the STEM Symposium will be held on May 3rd as well. • No public comment given.
<p>4.</p>	<p>A. Agenda B. Minutes C. Treasurer’s Report</p>	<p>A. Agenda- Action: Approved M/S: D. Baskin/C. Wood; unanimous approval of agenda with one correction (5-0-0)</p> <p>B. Minutes 3/25/2019 – Action: Approved M/S: M. McQuaid/P. West; unanimous approval of minutes with one correction (6-0-0)</p>
<p>5.</p>	<p>Presentation</p>	<p><u>Healthy Habit – Courtney Diputado:</u> Courtney presented the Senate with another fun and healthy way to exercise! Incorporate dance into your weekly or monthly health routines. Not only is dance fun, you can implement into your everyday life in so many different ways and it has so many health benefits such as – decrease in blood pressure, increase in muscle mass and cardiovascular health, decrease in stress and an increase in serotonin. You can dance at your desk, take a break and dance or join one of your co-workers for a 15-minute dance break.</p> <p><u>Community Education – Natalie Hannum:</u> Due to a scheduling conflict, Natalie Hannum will be presenting in lieu of Christine Johnson (as stated on the agenda). Recently, Natalie was approached by Trilogy in Brentwood to develop and host enrichment lectures and classes of interest to them. Three lectures were held at Trilogy featuring LMC faculty and lead to an identified interest from their residents to learn more of 19th century history. Community leaders have asked that LMC hold a series of summer youth camps. Consequently, Community Education at LMC was developed and has received funding for summer youth camps. Community Education must be operated separately from the College including personnel and labor. During this summer six separate week-long sessions for youth will be offered. The first three-week sessions are about technology – branding, website development, video editing, hardware, software applications, etc. The remaining sessions include: partnerships with Biology and other Sciences to learn about the human body and the world, then relate it to the food we eat and health eating; an entrepreneurship series with Oakley Chamber of Commerce and Brentwood Chamber of Commerce; developing and owning a food truck. Natalie would like to gather any input or ideas from the Classified Senate on a name or brand for the youth campus and emeritus learning activities. For the emeritus activities some ideas include –</p>

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		<p>Lifelong Learning by LMC or Enrichment at LMC. For the youth education activities (i.e. summer camps) some ideas include: Young Adult Enrichment at LMC, Future Leaders at LMC, Camp LMC, Fellowship at LMC. You can also provide your input via e-mail Christine and/or Natalie with ideas and suggestions. You do not need to be faculty to teach a series or a workshop however, you would need to take leave without pay as it is separate from LMC. At this point enrollment in the summer youth camps may be manual as EvenBrite has been having some issues with registrations.</p>
<p>6.</p>	<p>Committee Input and Report-Outs</p>	<p>A. District Reports: No meeting. B. SGC: No meeting. C. Enrollment Management: No report D. Safety Committee: No report E. Planning Committee: Met on Thursday, meeting summary has not been completed yet. A brief overview is provided – the Committee reviewed and provided feedback on the draft Strategic Plan 2014-19 Evaluation Report; discussed and reviewed program review templates, including samples from eLumen; discussed possible timelines and process for development of the new EMP in fall 2019; Scott Warfe provided an analysis of the SENSE survey results based on the top five themes that arose from the results; a more detailed synopsis of the meeting will be provided to the Senate at the April 29th meeting. F. TAG: No meeting. G. IDEA: The original funding allotted ten people from LMC to attend NCORE however, fourteen people have received approval to attend. IDEA is continuing with the campus initiative for free feminine hygiene products in restrooms. H. Sustainability: No report. I. Professional Development Advisory Committee: The committee reviewed conference requests and introduced Sara Larkin as the new Professional Development Coordinator. We will have new software called Cornerstone for professional development and flex. It is anticipated to be implemented and operational beginning in fall 2019. J. SSSP Advisory Committee: No report. K. EEO Committee: No report.</p>
<p>7.</p>	<p>Council Business</p>	<p>A. Elections: The positions of Vice President and two Council Members will be vacated. Nominations for Vice President and two Council Member positions were collected. An e-mail with the names of the nominees for each open position and the voting information will be sent later this. B. Scholarships: Forty-one applications qualified and were evaluated for fourteen Classified Senate Scholarship awards. Seven students transferring to a four-year university or college have been awarded a \$1,000 scholarship and seven students continuing their studies at LMC have been awarded a \$500 scholarship. The Committee and the Senate thank Carole Rogers for her stepping in and helping to review applications.</p>

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		<p>C. May Meeting: Nicole will not be here for the May 13th meeting and Debbie will be at the Town Hall meeting with Eloy Ortiz. We have two options – postpone this meeting to meet informally over the summer or cancel the May 13th meeting and not meet until next semester.</p> <p>D. Budget Road Show: Jonah from the District will be presenting. Classified Professionals are encouraged to attend and provide feedback. The new funding formula and its relation to the Vision for Success metrics will be reviewed.</p> <p>E. Accreditation: The last meeting discussed the upcoming VP Liaison visit on April 16th. The first rough draft was e-mailed to the campus for review and feedback.</p> <p>F. Guided Pathways: The committee will be meeting on Friday. The Department Chairs have started to put in their program mapping.</p> <p>G. Job Links: It is the 25th anniversary of Job Links! The workshops are starting to develop with the focus still being more internal. Also trying to double-up on the workshops so everyone has an opportunity to attend all of them workshops. Don't forget to sign up early and submit your leave request.</p>
8.	Adjourn Meeting	Action: This meeting was adjourned at 4:04 pm in honor of Mike West. One of the founding fathers of the Classified Senate, Local One and dear friend of LMC (M/S: S. Mills/C. Wood), all in favor