

## CLASSIFIED SENATE MINUTES

Monday, February 26, 2018

3:05 p.m. - 4:30 p.m.

Room CC3-361

**Members Present:** Nicole Almassey *President*, Deborah Baskin *Vice President*, Imelda Lares *Council*, Sharen McLean *Council*, Tammy Oranje *Council*, Paul West *Local 1 Rep Designee*, Courtney Diputado, Mary Oleson, and Sylvia Benzler

**Guests:** None

**Members Excused:** Sandra Mills, *Local 1 Rep*, Andrew Murphy *Treasurer*, Michelle McQuaid *Council*, and Shondra West *Council*

Agenda	Outcomes
<b>1. Welcome</b> <b>2. Announcements</b> <b>3. Public Comment</b>	Meeting called to order 3:06 p.m. <b>1. Welcome</b> – N. Almassey welcomed everyone and thanked them for their participation and attendance. <b>2. Announcements</b> – Funding has been approved for CLI registration for all participants <b>3. Public Comment</b> – None
<b>4. A. Agenda</b> <b>B. Minutes</b> <b>C. Treasurer's Report</b>	<b>4. A. Agenda - Action:</b> approved (M/S: I. Lares /T. Oranje, All in favor) <b>B. Minutes of 01/29/18 - Action:</b> approved (M/S: S. McLean/I. Lares, All in favor) <b>C. Treasurer's Report</b> – None
<b>5. Presentations:</b>	<ul style="list-style-type: none"><li>• Educational Master Plan: Closing the Loop – Beth Ann Robertson shared website from Planning Committee where feedback can be given on the 2006-2016 Educational Master Plan. Seeking input on all items on strengths, challenges, and gaps. Everyone is encouraged to submit feedback. For Classified Professionals, Goal 2.2 and Goal 5 really speak to us as a group. You can enter feedback directly on the website or give it to Beth Ann or Nicole. Helps inform the college how we did on past goals, if we met goals, or if we need to move forward on other goals. It is not to garner funding, but it is important to get feedback to see how people are collectively moving forward. We need stories from individuals, not just numbers.</li><li>• Strong Workforce – Natalie Hannum provided an update on Round 1 and where we are headed for Round 2. Increasing quantity of CTE enrollment. Improving quality: employment rates, completion of certificates and degrees, transfers, earnings, and proportion of students who attained living wages. Has to align with local partners (WIOA). Monetary allocation already awarded for 07/01/16 – 12/31/18. Round 2 allocation for 07/01/17 – 12/31/19 is \$1,438,141. Funding was invested in road shows, marketing, local proposals, labor market review, and LMC investment strategies. Positions were created in faculty, classified, and management. New world of work (soft skill sets) will be incorporated into all of this.</li></ul>
<b>6. Committee Input and Report Outs:</b>	Time will be allotted when information requires the Senate attention for feedback. The following reports are needed prior to the senate meeting: <b>District Reports</b> <b>A. District reports</b> – Proposed changes to verbiage of hiring of contract administrators Board Policy 2057. <b>B. Shared Governance Council</b> – Changing of the Resource Allocation (RAP) process. Alex Porter from Business Services will present at a later time. There may be a restructuring of committees. <b>C. Enrollment Management</b> – No report <b>D. Safety Committee</b> – No report <b>E. EEO</b> – No report <b>F. Planning Committee</b> – M. Oleson will send to N. Almassey to be sent with agenda for next meeting. <b>G. TAG</b> – No report <b>H. IDEA</b> – No report <b>I. Sustainability</b> – No report <b>J. Professional Development Advisory Committee</b> – No report <b>K. 3SP</b> – No report

<b>7. Council Business</b>	<p><b>A. Senate Logo</b> – S. McLean has received a couple dozen different designs from J. Nogarr. Council will pick the top 5 or 6 designs and then send those out to the entire group for voting.</p> <p><b>B. Bylaws</b> – C. Rogers found a couple of instances where the bylaws don't match up to the Constitution. Next meeting we will be voting on the bylaws so make sure you email any questions or concerns to N. Almassey ASAP. The bylaws should be revisited every couple of years for amendments as needed.</p> <p><b>C. Scholarship Committee</b> – S. West, G. Villegas, and R. Hall have volunteered to be on this committee. Still trying to determine how many awards to give and at what amounts. Suggested amounts were \$500 for continuing students and \$750 for transfer students. P. West moved to accept these amounts, M. Oleson seconded. All in favor.</p> <p><b>D. Elections Committee</b> – C. Stahl, N. Alfaro, and S. McLean have volunteered to run the upcoming elections committee. Trying to hold the election in April. We need to send out emails. Ballot stuffing and ballot counting is all that is needed.</p> <p><b>E. Spring Events</b> – Company BBQ/Picnic. Clark and company will BBQ again for us. Where do the prizes come from? Can the meat be donated again? Basket drawing? Since no one volunteered to lead the Chili Cook off, it will not take place this year. Dunk tank fundraiser is a possible alternate scholarship fundraising option.</p> <p><b>Other</b> – None</p>
<b>8. Adjourn</b>	<b>Action:</b> The meeting adjourned at 4:34 p.m. (M/S: P. West/S. McLean , All in favor)