

CLASSIFIED SENATE MINUTES
Monday, April 14, 2025 3:00 – 4:30 pm
SS4-412/BRT-125 & ZOOM

Council Members Present: Irene Sukhu – *Vice President*, Sheri Woltz – *Treasurer*, Connie Konsavage – *Secretary*, Courtney Diputado – *Council Member*, Alexander Rosewood – *Council Member*

Absent: BethAnn Stone – *President*, Sandra Mills – *Union Rep*, Lyssa Shabusheva – *Council Member*, Christian Diaz-Galarza – *Council Member*

Attendees: Annica Soto, Aaron Nakaji, Geneva Toliver, David Valencia, Michael Simpson, Lindsay Litowitz, Grace Villegas, Richard Stanfield, A. Palmer

Guest(s): R. Pederson

Item	Agenda	Outcomes
1. 2.	Welcome Announcements	1. Welcome. Meeting called to order at 3:06 pm. 2. Joblinks is on May 29 th . The planning committee meets on Fridays at 10:00 am. Let us know if you are interested in being on the planning committee. A. Our spring fundraiser is coming up. CS Chili Cook-Off is on May 19 th , 11 am -1 pm in the outdoor quad at the Pittsburg campus. There is a link in the email B. Stone sent out, or you can email B. Stone or I. Sukhu for questions or not sure about where to go. B. The election deadline has passed. C. LIFT 2025 , hosted by 4CS is a professional development opportunity. Conference is in Fullerton, at the Marriott, June 2nd – June 5th. You would have to attend all five days from 8am-5pm. The conference is free, but you will have to pay for the hotel and submit an expense claim. D. 2025 Local 1 Community Scholarship is now open. The deadline to apply is May 15th. B. Stone sent an email with additional information. Great opportunity for you, your child, spouse, grandchild, or domestic partner to receive up to \$2,500 for educational expenses.
3. 4.	Public Comment Caring Campus	3. None 4. Reiterate our commitment to getting to know students, names, and pronouns, and get out there and talk to the students.
5.	Approval: A. Agenda of 4/14/2025 B. Minutes of 03/31/2025 C. Teleconference Waiver	A. Agenda Action: Motion to approve the 04/14/25 CS meeting agenda with two (2) revisions - add Lyssa Shabusheva to the list of representatives on the Sustainability Committee and remove D. Valencia from AI Task Team. M/S: S. Woltz/C. Diputado (10-0-0) B. Minutes Action: Motion to approve the 03/31/25 CS meeting minutes: M/S: Alex Rosewood/S. Woltz (10-0-0) C. No Teleconference Waiver Forms were submitted.
6.	Council Business: A. Election Committee Update B. Scholarship Committee Update	A. Nominations closed on Friday, 4/11/25. We had three nominations: One nomination for President, and two nominations for Treasurer. The elections committee will meet to discuss next steps.

		<p>B. We had 16 scholarships submitted, and some very moving essays. We have selected the recipients for this year's scholarship awards. Five \$550 scholarships will go to LMC continuing students, and three \$1,000 scholarships to transfer students.</p>
7.	<p>Presentations:</p> <p>A. Institution-Set Standards Review for ACCJC Annual Report</p> <p>B. 4CD Strategic Plan Matrix</p>	<p>A. ACCJC Annual Report (Accrediting Commission of Community and Junior Colleges): R. Pederson – This isn't our big report; we do every 7 years. This is an annual update, and we will post the report on our webpage. I'm giving you an update on our Institutional Set Standards. ACCJC asks every institution on a few key metrics on an annual basis: course completion rate, completion of degrees, completion of certificates, and transfers to set floor and stretch goals, where we report what we have. We underwent a significant overhaul of how we set our floor and stretch goals last year, and we changed our methodology. We now look at the preceding 5 years' data and take a standard deviation on that. We set our floor one standard below the average and one standard deviation above.</p> <p>There were some new sections pertaining to Distance Ed (DE), they asked us to score ourselves using the Rubric for Effective Institutional Outcome Transparency, and a little narrative was requested about our successes and professional development.</p> <p>R. Pederson reviewed the data from 2020/1–2023/4.</p> <p>B. 4CD Strategic Plan Matrix: I. Sukhu – This is a 4CD Strategic Plan, so they did a road show and visited all the campuses. Last semester K. Shaleen and her team visited LMC, and we discussed ideas for the strategic plan. We worked as a team discussing districtwide concerns: addressing thoughts on our core values, what we should emphasize, and what is important to us. I. Sukhu reviewed the matrix with us and is requesting an in-depth read (sending via email) and requesting feedback before our next meeting so we can discuss again and she can take it to DGC on May 6th. They gathered the findings and created this matrix. I. Sukhu will send the 4CD Strategic Plan Matrix for review and feedback, the link to Vision 2030, and an explanation of the CREED framework.</p>
8.	<p>Committee Input and Report Outs</p> <p>A. College & District Reports</p> <p>B. Planning Committee</p>	<p>A. DGC: I. Sukhu - We reviewed the Matrix and did a first read of the DGC calendar. Usually meets on the first Tuesday of every month. This semester, meetings were moved around a lot. We did a third read on the policies and procedures about conflict of interest that we've brought to this group before. They read over it again, and then there are some new policies and procedures. There are five of them: Board Policy 5028 – Filing Claims Against the District; Business Procedure 8.40 – Claims Against the District; Curriculum and Instruction Procedure 4016 – Credit for Prior Learning; HR Procedure 4000.02 – Student Workers; Business Procedure 22.22 – Data Classification Standards. I. Sukhu will send an email with the new policies and procedure outlined above for review and feedback.</p> <p>B. Planning Committee: S. Woltz – Surveys: working on policies and a calendar for campus-wide surveys to reduce survey fatigue. Richard and Bill are working on something else.</p>

	<p>H. Enrollment Management & Planning Group</p> <p>I. Safety Committee</p> <p>J. IDEA</p> <p>K. TAG</p>	<p>met to review which applications are eligible and will meet again to grade them. C. Montoya gave a recap of what T. Wold presented at the College Assembly.</p> <p>R. Pederson presented the Mission, Vision and Values Draft Survey he presented here before. Incorporating the feedback from the last SGC meeting and additional input collected, a few things have been changed. Instead of questions, the survey was revised to statements with options to select your level of agreement (Strongly Agree, Agree, Disagree, and Strongly Disagree). The wording of the question responses was not clear, and that is why we decided to make the changes. R. Pederson will be sending the survey out soon, and the results will be presented on Opening Day.</p> <p>CalGETC Certificate of Achievement was approved.</p> <p>The Academic Senate (AS) is working on getting feedback for the committee guidelines. This is the email D. Valenica sent out to everyone requesting feedback. The AS is going to do their version or form and request feedback.</p> <p>H. Enrollment Management & Planning Group: S. Woltz – We did not meet last time. The meeting has been moved to L-106, it's the 1st and 3rd Tuesdays of the month.</p> <p>I. Safety Committee: No report</p> <p>J. IDEA: A. Rosewood – Didn't meet quorum, so just talked about what we discussed last time. No report.</p> <p>K. TAG: No report</p>
9.	Adjourn Meeting	Adjourn Action: Motion to adjourn the 04/14/25 meeting at 4:14 p.m. M/S: S. Woltz/G. Villegas (6-0-0)

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2025 REGULAR MEETING DATES: SPRING SEMESTER: February 3rd & 24th, March 10 & 31, April 14th & 28th, May 12th

cc:	Pamela Ralston, President	Adrianna Simone & Louie Giambattista, Academic Senate Co-Presidents
	Tanisha Maxwell, Vice President of Student Services	Armon Gonzalez, LMC Associated Students President
	A'kilah Smith, Vice President of Instruction	Carlos Montoya, Vice President of Business & Administrative Services