

CLASSIFIED SENATE MINUTES
Monday, March 31, 2025 3:00 – 4:30 pm
SS4-412/BRT-125 & ZOOM

Council Members Present: BethAnn Stone – *President*, Irene Sukhu – *Vice President*, Sheri Woltz – *Treasurer*, Connie Konsavage – *Secretary*, Sandra Mills - *Union Rep*, Courtney Diputado – *Council Member*, Lyssa Shabusheva – *Council Member*, Alexander Rosewood - *Council Member*

Absent:, Christian Diaz-Galarza – *Council Member*

Attendees: Richard Stanfield, Denise Uribe, Aaron Nakaji, Annica Soto, Michael Simpson, Grace Villegas, Lawrence Punsalang, David Valencia

Guest(s): Mandy Liang

Item	Agenda	Outcomes
1. 2.	Welcome Announcements	<p>A. B. Stone: Welcome everyone</p> <p>B. B. Stone: Sound of Youth hosted by LMC Student Life, DSPS, and LMC Marketplace is on Monday, 4/3/5 from 1-3 pm. Sonic Connections will be facilitating. This is an art-based mental wellness organization that uses music to equip participants with life and leadership skills. Magela just sent out an email</p> <p>B. Stone: D. Belman sent an email recently about the Mental Health First Aid Certification Training at LMC on 4/28/25 from 9-3:30 pm. The training will include 2 hours of online pre-work, in-person training, and then a post-training online quiz. Upon completion, the National Council for Behavioral Health will award a 3-year certificate. You must express interest by 4/2/25, via the link in the email.</p> <p>B. Stone: S. Mills recently sent an email regarding CS Elections. Open positions are: President, Treasurer, 2-year Council Member (all 2-year terms) and one 3-year Council Member (3-year term). I'd prefer the 3-year position to be a Brentwood position. We keep the Brentwood connection this way. The deadline for nominations is Friday, 4/11/25.</p>
3.	Public Comment	<p>C. L. Shabusheva: LMC 9th Annual STEM Symposium on 5/2/25 – I went to LMCAS on behalf of the Faculty and LMCAS has approved \$1,500 in scholarships for our LMC student presenters. We will be looking for volunteers in the future.</p> <p>R. Stanfield: High School Senior Saturday on 4/19/25 and 4/26/25. This is Outreach's biggest event of the year. We are looking for student workers from 8:30-1 pm. Training is also involved, 2 hours on Fridays: 4/4/25, 4/11/25 and 4/18/25. Have them reach out to me or L. Punsalang if interested.</p>
4.	Caring Campus	<p>D. I. Sukhu: Would like to reiterate the new Behavioral Commitment of learning student names and pronouns.</p> <p>B. Stone: L. Punsalang is our first LMC Classified Professional of the Year awardee and the District awardee. We had the opportunity to celebrate him and the other nominees today. Congratulations to everyone: I. Sukhu, E. Messenger, M. Willhoite, A. Murphy, B. Powelson, and A Duldulao. L. Punsalang will be honored at the Governing Board meeting in a couple of weeks. His name is being submitted to the State award as well.</p>
5.	Approval: A. Agenda of 03/31/2025 B. Minutes of 03/10/2025 C. Teleconference Waiver	<p>A. Agenda Action: Motion to approve the 03/31/2025 CS meeting agenda with one (1) revision to add Lyssa Shabusheva to the list of representatives on the Sustainability Committee. M/S: E. Shabusheva/I. Sukhu (12-0-0)</p> <p>B. Minutes Action: Motion to approve the 03/10/2025 CS meeting minutes with corrections. M/S: E. Shabusheva/S. Woltz (13-0-0)</p> <p>C. No Teleconference Waiver Forms were submitted.</p>
6.	Council Business: A. Election Committee Update B. Spring 2025 Fundraising Events	<p>A. The last day for nominations is Friday, 4/11/25. We will only hold the election if necessary, multiple nominations for one open seat. You can nominate yourself or someone else. If nominating someone else, make sure they agree before nominating them. I would like the 3-year position to be from Brentwood and would like to make a formal addition to the By-Laws in the future. It will be on the Agenda for the new Senate President to review the By-Laws.</p> <p>B. We are looking into some spring fundraisers due to the loss of the Crab Feed this year. We did pretty well on the people donating their tickets. It came out to \$3,065 raised towards CS Scholarships. Bringing those ideas back from the last meeting with some specific costs and a little bit more information.</p>

	<p>C. Treasurer's Report</p>	<p>Chili Cook-Off Wednesday, 5/21/25: This semester, relatively easy to host and we already have the necessary supplies. Charge a \$5 or \$10 entry fee. Charge a fee for a combo plate, sampler, or chili bowl. Have opportunity drawings as well. Small prize for the winner.</p> <p>Paint Night with Bindu - Summer semester: He charges \$25 per ticket, looking at a Thursday night, in June or July at La Pinata. Classified Senate could buy some appetizers but drinks are on your own and charge \$40 or \$50 per ticket. Recommend doing a taco or nacho bar instead of appetizers. S. Woltz to move forward with a date.</p> <p>Bunco Night: Amazon has 110 dice for \$6, and that would cover 36 tables; printing for the score sheet would run about \$5. Suggest being a cash cash-only event and charging \$20 for students and \$25 for everyone else. Lyssa, Connie, and Michael to work on planning. Check with the Child Care Center. They have done Bunco fundraisers previously. Looking at the third week of the fall semester. B. Stone said she has pencils she can donate.</p> <p>C. Crab Feed cancellation but donated tickets brought in \$2,395 from online sales and \$670 from the cashier. The Scholarship account balance of \$2,271 will be updated to reflect the additional \$670 ticket donations. The Program account we set up last year to support the Crab Feed has \$1,154. I would like to propose we still donate \$5,500 towards scholarships with all the combined accounts. This would leave almost \$1,500 for next year. Fund 11 account has \$8,363. Our budget had been \$10350 and with the \$1600 increase, it's more like \$13,000. Thinking of Paint Night in July with the new budget and Bowling Night in June. Can we not do the BBQ in the heat of the summer, maybe earlier summer or more towards fall or mid-late August?</p> <p>JOBLINKS: Primarily funded through the District Classified's Coordinating Council which is approximately, \$9,000 or \$10,000. We at the college offset some of the costs for decorations, beverages, and swag.</p> <p>Classified Leadership Institute (CLI): Is in Sacramento this year. Would like to see a large group attend from the District. Two people have reached out with an interest in attending. I've encouraged them to apply through the district-wide (DW) cohort. Today is the last day to submit your application for the DW cohort.</p>
7.	<p>Presentations:</p> <p>A. LMC 2025/26 Institutional Priorities</p> <p>B. LMC Mission, Vision, Values Process</p>	<p>A. The District has an Educational Master Plan (EMP) that runs from 2020/25, a five-year plan and it's due to expire 6/30/25. Typically, LMC's Strategic Planning process follows the Strategic Planning process of the District. However, the District's Strategic Plan ended in 2019 and a new plan was not written until 2020. There was a gap year. That put the District Strategic Plan on the same schedule as LMC's Strategic Plan. The District is currently finishing up its 2025/30 Strategic Plan right now. This will cause a gap year for LMC. We are requesting an extension of the current 2020/25 LMC Institutional Priorities for one year, until 6/30/26. Our timeline for planning would be for the 2025/26 academic year.</p> <p>DRAFT Institutional Priorities: We struggle to keep our students through the first 12 units or early first-year experience compared to the rest of the State. Proposal to continue these priorities with a little more emphasis on the early first-year experience. The second priority had some added language with a particular emphasis on the student's first academic term at the college. The third one had increased early college offerings and enrollment and first to second-term persistence. Nothing changed for priorities 4 and 5.</p> <p>Motion to approve the extension of the LMC 2025/26 Institutional Priorities until June 30, 2026 M/S: I. Sukhu/S. Woltz (15-0-0)</p> <p>B. Mission, Vision, and Values (MVV): The second part is more of a traditional Strategic Planning process. You usually look at and review your Mission, Vision, and Values (MVV) and the proposal timeline. Start this semester with a survey about our current MVV and then bring it back as part of an Opening Day activity in the fall where we can rally around what we want our MVV to be for the next five years. This can be with or without changes.</p>

		<p>The next part is about the Environmental Scan. This has to do with us looking outside and talking about the economic environment surrounding our students and where the students are coming from, things in our surrounding community. We will use this to inform our work for the next few years and to think ahead about what the outlook for our college looks like externally. We will do this over the summer and have it available to the college when we return for the fall semester.</p> <p>The next portion is the kick-off of the real Educational Strategic Planning activities using the Environmental Scan and the updated MVV. Calendaring looks like kick-off in August with maybe something around Flex; some college assemblies in the fall as we develop and draft goals and a plan. Starting to be reviewed by Governance Committees in March 2026 for ultimate approval by April 2026 and final approval by the Governing Board in May or June 2026.</p> <p>The final piece is doing a draft survey on the college MVV (emailed). Taking feedback on the survey. Q&A given with feedback.</p>
8.	<p>Committee Input and Report Outs</p> <p>A. College & District Reports</p> <p>B. Planning Committee</p> <p>C. Sustainability</p> <p>D. Professional Development Advisory Committee</p> <p>E. EEO Committee/ DEEOAC</p> <p>F. AI Task Team</p> <p>G. Shared Governance Council</p> <p>H. Enrollment Management & Planning Group</p> <p>I. Safety Committee</p> <p>J. IDEA</p> <p>K. TAG</p>	<p>A. No report out</p> <p>B. Planning Committee meets on Thursday.</p> <p>C. Sustainability did not meet this month. Looking for a new meeting time to serve the needs of the main players, Custodial Manager. I will have that report next time.</p> <p>Motion to extend the meeting until 4:40 p.m. M/S: C. Konsavage/I. Sukhu (11-0-0)</p> <p>D. No report. Meeting this week.</p> <p>E. D. Uribe will be stepping down and will not be continuing in the fall as an EEO Representative. We will need to recruit a replacement for her. We meet on Tuesday, 4/8/25.</p> <p>F. D. Valencia is no longer on the AI Task Team.</p> <p>G. R. Pederson presented earlier what we went over at SGC and Dr. Ralston requested an informal approval. Reviewed the RAP Process. C. Montoya sent out the emails with deadlines. Approved the TLC Position Paper. The SEM Committee as a whole has broken out into two groups. Dr. Ralston asked the two groups to come to SGC and present their new charges. We now have the Enrollment Strategy and Planning Group, chaired by A. Smith and R. Pederson, and the Student Success Team chaired by T. Maxwell, R. Armendariz, and D. Franco. The charges for both committees were approved. D. Valencia did a nice job compiling all the feedback regarding the committee's proposed guidelines. We told SGC we would compile everything and present it back to SGC in one document. Requesting D. Valencia share the document via email, with everyone for a final review in case we missed anything.</p> <p>H. Tomorrow's meeting is cancelled and the new location is L-106. Still working out the formula on how FTF is going to be allocated. Will be discussed at a College Assembly in April so you can bring your questions.</p> <p>I. No report.</p> <p>J. No quorum. Helping OEI work on the Student Equity and Achievement plan. Working up some charges to submit to SGC.</p> <p>K. No report.</p>
9.	Adjourn Meeting	Adjourn Action: Motion to adjourn the 03/31/25 meeting at 4:40 p.m. M/S: C. Konsavage/S. Mills (10-0-0)

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2025 REGULAR MEETING DATES: SPRING SEMESTER: February 3rd & 24th, March 10 & 31, April 14th & 28th, May 12th

cc: Pamela Ralston, President
Tanisha Maxwell, Vice President of Student Services
A'kilah Smith, Vice President of Instruction

Adrianna Simone & Louie Giambattista, Academic Senate Co-Presidents
Armon Gonzalez, LMC Associated Students President
Carlos Montoya, Vice President of Business & Administrative Services