

CLASSIFIED SENATE MINUTES
Monday, February 24, 2025 3:00 – 4:30 pm
SS4-412/BRT-125 & ZOOM

Council Members Present: Irene Sukhu – *Vice President*, Sheri Woltz – *Treasurer*, Connie Konsavage – *Secretary*, Sandra Mills - *Union Rep*, Courtney Diputado – *Council Member*, Alex Rosewood – *Council Member*, Christian Diaz-Galarza – *Council Member*, Lyssa Shabusheva – *Council Member*

Attendees: Michael Simpson, Grace Villegas, Lawrence Punsalang, Lindsay Litowitz, Aaron Nakaji

Guest(s): Rosa Armendariz

Item	Agenda	Outcomes
1. 2. 3. 4.	Welcome Announcements Public Comment Caring Campus	1. Meeting called to order at 3:05pm. 2. Catt Wood changing name to Alex Rosewood. 3. Michael Simpson shadowing S. Mills as Local 1 VP and joining the CS as Union Rep. 4. Caring Campus newsletter to go out today; <ul style="list-style-type: none"> A. Nakaji was the Spotlight Winner; We highlighted DSPS and announced our newest Behavioral Commitment – getting to know student names; Caught Caring Moment – M. Simpson acknowledged for knowing student name and introducing student by name to L. Punsalang for assistance.
5.	Approval: A. Agenda of 02/24/2025 B. Minutes of 02/03/2025 C. Teleconference Waiver	A. Agenda Action: Motion to approve the 02/24/2025 CS meeting agenda with Alex Rosewood name change added - M/S: S. Woltz/S. Mills (7-0-0) B. Minutes Action: Motion to approve the 02/03/2025 CS meeting minutes with correction to S. Mill change to S. Mills under Spring 2025 Elections. M/S: S. Mills/S. Woltz (7-0-1) C. No Teleconference Waiver Forms were submitted.
6.	Council Business: A. Spring 2025 Elections B. Scholarship Committee C. SGC Representation D. 2025 Crab Feed Update	A. Anyone interested in being on the Elections Committee. We have S. Woltz, S. Mills and C. konsavage. S. Woltz would like to withdraw her name as she can run again for Treasurer. So, we have S. Mills and C. Konsavage. Please put interest in chat or email B. Stone and/or I. Sukhu if you are interested. We need to get started because it takes time putting the ballots out, voting, etc. Positions up for election: 3-Year Council Member, 2-Year Council Member, Treasurer and President. Positions would start July 1, 2025. B. S. Mills, C. Konsavage and B. Stone if interested please let I. Sukhu and/or B. Stone know. You divide up the applications, review and rate them and decide as a group who will be awarded the scholarship. C. We are still needing a third representative for SGC. We have two people interested, David Valencia and C. Konsavage so we will need to vote. C. Konsavage is withdrawing her name. Question if he is going to be able to do report outs since he has not been attending the CS meetings. Yes, he was made aware he will need to report out at CS meetings. Vote is unanimous for D. Valencia as third SGC Representative. I. Sukhu will notify J. Adams and Dr. Ralston so he can be included on all correspondence. Nothing has changed we are still one big group. The Task Force Recommendation has not started yet. D. Currently have about 43 tickets sold (Cashier, online and committee members), as of this morning. Payday is Friday and a lot of people are holding off until then but Friday is also our last day to purchase. Our goal is 100 tickets sold. Not sure what it means if we do not reach 100 tickets. Big push for this last week of sales. Our goal is 100 ticket sales to make it worth paying for everything and having funds leftover for scholarships. We did the Closet clean out and took inventory of the supplies. We are moving forward as though the Crab Feed is going to happen. Grace will announce to the Academic Senate at the end if no one made an announcement at the beginning.

		<p>been receiving reports because there haven't been meetings so transparency is a concern. Response: Thank you for pointing out the website and I'll make sure it is updated. Will check to see if DEEOAC has a website as well.</p>
8.	<p>Committee Input and Report Outs</p> <p>A. College & District Reports</p> <p>B. Shared Governance Council</p> <p>C. Enrollment Management & Planning Group</p> <p>D. Safety Committee</p>	<p>A. College & District Reports (DGC, CSCC) DGC – Revising some of the Board Procedures. Did not receive any feedback. AP 1020 Conflict of Interest that may conflict with current job. Is it only talking to one constituency group or all employees? I. Sukhu will send out again so you can review AP 1020 and BP 1020. Provide feedback by 3/2/25 because the next DGC meeting is 3/3/25. Same thing with BP 1020, mostly pronouns (his/her/their). Outside employment was added. BP 3013, student records, directory information and privacy. Activities, scholarships/ because it could identify them. SSP 3026 – student records and directory information. These documents already exist but only highlighted parts or crossed off sections are being discussed.</p> <p>B. Shared Governance Council: Met on 2/12/25. C. Montoya reviewed the RAP timeline. Deadline is coming up 3/3/25. Last semester we had a subcommittee review the RAP proposals. We noticed that in order to be more efficient, there could be another step taken, having the categorical fund managers review first, before the subcommittee looks at them. This would eliminate a step the subcommittee would have to do. SGC created a smaller group to discuss and establish a process. The group includes C. Montoya, R. Anicetti, C. Craig-Huddleston, I. Sukhu, and M. Trujillo. This was approved and C. Montoya did send out the initial email on 2/3/25 and followed up on 2/13/25 with the rubric. We also reviewed the Participatory Governance Brown Act Committee guidelines. Based on the document about Brown Act form 2021, legally, SGC does not have to be a Brown Act committee but we have been acting like a Brown Act to ensure transparency with communication to constituency groups and the public. So, Dr. Ralston would like to know if we should continue to act like a Brown Act Committee or not. I can share this document with you again. It's weird to have Brown Act committees reporting to a non-Brown Act committee. Things to think of are: Posting Agenda beforehand, taking minutes, posting minutes, can you attend remotely, Teleconference Waiver – only twice per year. It's not all or nothing. We can take parts we like and not take parts we do not like. We are asking for feedback. Questions/Statements: Has there been an interest in moving to non-Brown Act to make discussions not open to the public because that would be an option if not Brown Act. Shared Governance impacts all of us. It should remain a Brown Act. Everyone needs to know what's going on. We should not start picking away at the fabric. How do you feel about voting members being able to attend remotely without filling out the Teleconference Waiver? It is discouraging when you know some people do not participate and just want to show up on zoom. Is there a way to limit those that would participate? It would be a disservice to the committee if they weren't able to participate because they couldn't come in person. Another concern is that with hybrid or zoom it'll go back to certain people will never attend in person if they have the option and that is wrong. I would hate to have there be RAP decisions made at SGC and a lot of members are on zoom. If I'm a voting member then I should be in person. If I'm just listening or visiting, then zoom should be an option. Dr. Ralston sent an email with links to all the documents following the College Assembly about immigration.</p> <p>C. Enrollment Management & Planning Group: (Meets 1st & 3rd T, 2:30-4:30, Room CC-223) Doing a lot of work on how we calculate Full Time Equivalent Faculty (FTEF) has changed based on state regulations. There was a tendency to do rollover. We've been working on a more fair/inclusive way to calculate this. First meeting of the spring semester. We encourage people to attend and come participate if you are interested on how we would like to move forward with this. Question: What do you mean by rollover? Response: No policy in place for growth. When shifting was happening to cover it wasn't always even. Faculty has to be 50% of the budget has to be calculated to cover all of the other resources too. Wasn't done in a balanced or efficient way. Simplest terms - Number of faculty teaching in a department per semester. Example: English department, they have 'X' amount of FTEF for fall that rolls over to spring. So was the English department in a growth cycle or shrinking, and not offering as many classes and not offering as many classes every semester equally. Need more participation so please attend if you are interested.</p> <p>D. Safety Committee: Met last Thursday. There will be a fire drill on 3/5/25 for the college complex, not the whole</p>

	<p>E. Planning Committee</p> <p>F. TAG</p> <p>G. IDEA</p> <p>H. Sustainability</p> <p>I. Professional Development Advisory Committee</p> <p>J. EEO Committee/ DEEOAC</p> <p>K. AI Task Team</p>	<p>campus. An email went out to the monitors about monitor training. What happens if a monitor is remote? That is why we have multiples per area. Students representatives brought up the concern of Yodi being in the class room at the beginning of the semester and filming. He goes in and rolls up a big doobie. It's really disturbing, in this climate, when someone shows up to film in an ESL classroom. Paula acted appropriately and kicked him out and he tried to say she was assaulting him. There was no evidence of that. I also brought up the fact that an email went out to faculty about this and what to do should someone come into the classroom. I noted that Classified staff did not receive this email and it was upsetting for people in labs, so it was upsetting because it can impact us. We are issuing new radios to the top levels of the Safety Support Team.</p> <p>E. Planning Committee: Was postponed to 2/20/25, this past Thursday. Didn't bring notes. District would like some input on some of the things the PC was going over. There is work on some of the matrix items. Creating a calendar for surveys so not inundating people with them at the same time.</p> <p>F. TAG: Next meeting is scheduled for tomorrow T, 2/25/25 at 2pm. S. Mills would like to bring a concern back to TAG, goes to TAG and RAP. She has been having a lot of issues with her student computers and her computer. IT has been coming out frequently. She was informed by one of the IT members were nearing their end of life and should put in a RAP proposal. I was really surprised to hear this. How would I know when my equipment for student use and even the equipment that she uses is coming to end of life? Why do we not have an excel spreadsheet showing when purchased, where deployed, when nearing end of life. Why isn't a replacement plan in place for that? Instead, I have to go to IT, find out what to put in for, how much it costs and then make an argument as to why it is needed. Also, in place for classified to do their work. There should be a plan for updating old computers and for student success. Comment form chat – Why is there an IT replacement plan for Library computers but not for Academic Support? There should be a plan for replacing computers. C. Diputado will take to TAG and bring up in public comments since the agenda is already set. It just seems weird for them to say, until you bring it up, you need to get a budget for your computer replacements.</p> <p>G. IDEA: Tabled</p> <p>H. Sustainability: Tabled</p> <p>I. Professional Development Advisory Committee: Tabled.</p> <p>J. EEO Committee: Tabled</p> <p>K. AI Task Team: Tabled</p>
9.	Adjourn Meeting	Adjourn Action: Motion to adjourn the 02/24/2025 meeting at 4:30 p.m. M/S: S. Mills/S. Woltz (8/0/0)

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2025 REGULAR MEETING DATES: SPRING SEMESTER: February 3rd & 24th, March 10 & 31, April 14th & 28th, May 12th

cc: Pamela Ralston, President
Tanisha Maxwell, Vice President of Student Services
A'kilah Smith, Vice President of Instruction

Adrianna Simone & Louie Giambattista, Academic Senate Co-Presidents
Armon Gonzalez, LMC Associated Students President
Carlos Montoya, Vice President of Business & Administrative Services