

Classified Senate Meeting Minutes

Monday, October 20, 2025 | 3pm to 4:30pm

Meeting ID: 457 954 1699 | Pittsburg Location: SS4-412 | Brentwood Location: BRT-125

<https://4cd.zoom.us/j/4579541699?pwd=aUw0Wnlkd0VIZW9UckZtS0NtRDI2Zz09>

Classified Senate Council:

**President:** Irene Sukhu; **Vice President:** Liz Esparza; **Treasurer:** Sheri Woltz; **Secretary:** Connie Konsavage; **Local 1 Representative:** Michael Simpson; **Council Members:** Christian Diaz-Galarza, Michele Laruta, Lyssa Shabusheva, Grace Villegas

**Absent:** Christian Diaz-Galarza

**Guests:** Sandra Mills, Annica Soto, Gabby Escobar, Jeanette Espinda, Moots Muterspaugh, Aaron Nakaji, Michelle McQuaid, Lawrence Punsalang, Eloine Chapman, Jazmin Morales, David Valencia, Justin Nogarr,

**Presenters:** Nicole Trager, Rosa Armendariz, Ryan Pedersen

| Item     | Agenda  | Outcomes  |
|----------|---|---|
| 1.<br>2. | Welcome, Introductions, Establish quorum.<br>Announcements                              | <b>1.</b> Welcome at 3:05 p.m.<br><b>2.</b> <u>4CD Leadership Institute:</u> email was sent out on 10/14/25 and deadline for applying is 10/31/25.<br><u>Classified Leadership Institute (CLI):</u> Save the Date for this year's conference on 6/3/25-6/5/25.<br><u>Dreamers Conference:</u> This Saturday, 10/25/25, 10:00am-3:30pm in the Student Union.<br><u>Bunco Fundraiser:</u> Date change to 11/6/25 due to room availability.<br><u>Domestic Violence Awareness Month:</u> Wear purple tomorrow and tabling outside, 10:00am-1:00pm. |
| 3.<br>4. | Public Comment<br>Caring Campus Moment & Updates  | <b>3.</b> <u>Public Comment:</u> none.<br><b>4.</b> <u>Caring Campus update:</u> Held our AI Workshop a couple of Fridays ago, hosted by Roseanne Erwin and Cristina Goff, LMC Librarians. Next workshop topic is IT and Adobe and will be on 11/15/25. Our last workshop topic will be Excel and will be held in December.   |
| 5.       | Chat with a Dean  | <b>5.</b> <u>Chat with a Dean:</u> Block scheduling and taking back to ESPC. MVV and Program Review are what management is working on. Not combining STAT-C1000/MATH-110s into one class due to a pedagogical decision. Will be changing MATH-110s to STAT-C1000s. Discussing (1 <sup>st</sup> draft stage) STAT-C1000 and support class with an in-person option for 25/26 academic year.  |
| 6.       | Approval:<br>A. Teleconference Waiver Form<br>B. 10/06/25 Agenda<br>C. 09/22/25 Minutes | <b>6.</b> <b>A.</b> Motion to approve Teleconference Waiver submitted for M. Simpson: S. Woltz/S. Mills (6-0-0)<br><b>B.</b> Action: Motion to approve the 10/20/25 CS meeting agenda: S. Mills/S. Woltz, Abstention: L. Shabusheva (6-0-1)<br><b>C.</b> Action: Motion to approve the 10/06/25 CS meeting minutes with the following correction – mark L. Shabusheva and M. Simpson as absent: M. Laruta /S. Mills (6-0-0)   |
| 7.       | Student Equity & Achievement Plan Review<br>- 2nd Read                                  | <b>7.</b> A little discussion and R. Armendariz requested feedback through link by Wednesday morning.   |
| 8.       | LMC Mission, Vision, and Values from SGC  | <b>8.</b> Revised version of MVV was sent out on Friday. SGC received feedback from Classified Senate, Academic Senate, and Student Senate. Discussion about each section.  |
| 9.       | Council Business:<br>A. Update on Crab Feed Planning                                    | <b>9.</b> <u>Crab Feed Committee</u><br><b>A.</b> Please let I. Sukhu know if you are interested in being on the committee.<br>Location: S. Woltz; Advertising: L. Robertson; Flyers: I. Sukhu/L. Shabusheva; Tickets-Eventbrite: Tara Sanders; Food: S. Mills; Alcohol: I. Sukhu; Beverages: G. Villegas; Volunteers: L. Punsalang/L. Esparza; Opportunity Drawings: G. Villegas; Entertainment: G. Villegas; Decorations: G. Villegas   |

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| 10. | <p>Committee Input and Report Outs</p> <ul style="list-style-type: none"> <li>A. College &amp; District Reports</li> <li>B. Enrollment Strategy &amp; Planning (ESPC)</li> <li>C. Equal Employment Opportunity (EEO)</li> <li>D. Institutional Development for Equity &amp; Access (IDEA)</li> <li>E. Planning Committee</li> <li>F. Professional Development Advisory (PDAC)</li> <li>G. Safety Committee</li> <li>H. Shared Governance Council (SGC)</li> <li>I. Student Success Team (SST) Committee</li> <li>J. Sustainability</li> <li>L. Technology Advisory Group (TAG)</li> </ul> | <p><b>10. Committee Input and Report Outs</b></p> <ul style="list-style-type: none"> <li>A. <u>College and District Reports:</u> No reports. There were two DGC meetings in September 2025 and none in October. We will meet next month.</li> <li>B. <u>(ESPC):</u> Reviewed what was discussed at the 9/29/25 division meetings. They created SWAT (Strengths, Weaknesses, Opportunities, and Threats) analysis. Block scheduling and how it will help division. Other areas (Liberal Arts) offer other sections to be strategic with enrollment. We are meeting again tomorrow.</li> <li>C. <u>EEO:</u> No report. Vacant seat, we need to make sure EEO is going about the process correctly, not appointed through CS.</li> <li>D. <u>DEEOAC:</u> No report. They did meet but I could not make the meeting. May be an issue with meeting conflicts if they did not change the next meeting date/time.</li> <li>E. <u>IDEA:</u> No report</li> <li>F. <u>Planning Committee:</u> Program Review (Student Services and Instruction), Training, working on an Administrative Program Review template.</li> <li>G. <u>PDAC:</u> Call for FLEX is going out tomorrow and closes right before Thanksgiving.</li> <li>H. <u>Safety Committee:</u> Recap of the Great Shake Out and preparation for the Evacuation in March 2026. Discussed Campus Shield and whether its accessible in the lower regions of the college. It is an app that if you see danger, you can report it. But without internet access and no feedback on the app that you have no internet access you would need to contact Police Services.</li> <li>I. <u>SGC:</u> Approved final draft of MVV that we reviewed today. Will be voting on Final on 11/12/25. Student Equity presented what they presented here on 10/6/25. We will have a 2<sup>nd</sup> read on 10/22/25. Also learned about new accessibility compliance requirements (PDFs, websites, etc.) will require updates by April 2026.</li> <li>J. <u>SST:</u> No report. These are open to everyone, and they meet in L109 and via Zoom.</li> <li>K. <u>Sustainability:</u> Open discussion about sustainability. Matthew (Econ faculty) is interested in how we can implement sustainability into the curriculum; how to get more students involved; and reached out to Ricardo Black, he maintains the Nature Preserve.</li> <li>L. <u>TAG:</u> No report. Missing Carl and haven't heard back from him yet.</li> </ul> |
| 11. | Adjourn Meeting   | <p><b>11. Adjourn Action: Motion to adjourn the 10/20/2025 meeting at 4:19 p.m. M/S: S. Mills/G. Villegas 2<sup>nd</sup> (7-0-0)</b></p>   |

**FALL 2025 Dates:**

- September 8<sup>th</sup>      September 22<sup>nd</sup>
- October 6<sup>th</sup>      October 20<sup>th</sup>
- November 3<sup>rd</sup>      November 17<sup>th</sup>
- December 1<sup>st</sup>

**CC: Pamela Ralson- President, Tanisha Maxwell- Vice President of Student Services, A'kilah Smith- Vice President of Instruction, Carlos Montoya- Vice President of Business & Administrative Services, Adrianna Simone- Academic Senate Co-President, Louie Giambattista- Academic Senate Co-President, Salvador Velazquez- President, LMC Associated Students**