

CLASSIFIED SENATE MINUTES
Monday, May 12, 2025 3:00 – 4:30 pm
SS4-412/BRT-125 & [ZOOM](#)

Council Members Present: BethAnn Stone – *President*, Irene Sukhu – *Vice President*, Sheri Woltz – *Treasurer*, Connie Konsavage – *Secretary*, Sandra Mills - *Union Rep*, Courtney Diputado

Council Members Absent: *Council Member*, Alexander Rosewood – *Council Member*, Christian Diaz-Galarza – *Council Member*, Lyssa Shabusheva – *Council Member*

Attendees: Michael Simpson, Grace Villegas

Guest(s): Ryan Pedersen, Carlos Montoya

Item	Agenda	Outcomes
1. 2.	Welcome Announcements	1. B. Stone - Meeting called to order. 2. B. Stone - Chili Cook Off: We have nine entries for Pittsburg and three or four for Brentwood. We are still looking for volunteers. b. Employee Appreciation c. JobLinks – May 29, 2025. Still looking for volunteers for decorations and the day of. A signup was emailed, and if interested, please reach out to either I. Sukhu or L. Punsalang. d. Upcoming Events: Paint Night fundraiser on July 17, 2025; BBQ at Brentwood in August. Bowling fundraiser sometime in September.
3.	Public Comment	3. B. Stone – Thank you, S. Mills, for your service on the Classified Senate and L1 Vice President. This is her last meeting as L1 VP. M. Simpson will be assuming the L1 VP role at the next meeting. b. S. Mills needs to leave early to attend the Academic Senate. There is a resolution re: tutoring and the tutoring center. She wants to keep ASC and math tutoring separate, so she needs to leave to advocate for her position. c. 1 st Annual Street Fighter Tournament on Friday. d. Brentwood graduation ceremony: Wednesday, May 14 th , Brentwood Center is hosting the first-ever Graduation Celebration Reception. It is being held across the street of our Brentwood Campus at Pioneer Park. Partnering with Student Life- Robert Delgado. Student Life will be supporting the event with Pizza and large lawn games. Classified Professionals collaborating with additional food (Potluck style). Decorations provided by Annica Soto & Liz Esparza (graduation/celebration theme). Photobooth & music will be available for memories & entertainment by UrOn Photos.
4.	Caring Campus	4. I. Sukhu – Please submit nominations
5.	Approval: 1. Teleconference Waiver Form 2. Agenda of 5/12/2025 3. Minutes of 4/28/2025	5. 1. No Teleconference Waiver Forms were submitted. 2. Agenda Action: Motion to approve the 5/12/2025 CS meeting agenda M/S: G. Villegas/S. Mills 3. Minutes Action: Motion to approve the 4/28/2025 CS meeting minutes with corrections. M/S: G. Villegas/S. Woltz, S. Mills abstains
6.	Council Business A. Interim Vice President Election B. 2025 Chili Cook-Off	6. A. Interim Vice President Election: Liz Esparza will be the interim Vice President for one year (ends June 2026) to finish the term limit for Irene as she will be CS President. B. 2025 Chili Cook-Off: Gave update above – Recap... We have participation from both campuses and are seeking volunteers.

7.	Presentation: A. FTEF Allocation Model Communication Plan B. RAP/Budget Update	7. A. I. Sukhu - FTEF Allocation Model Communication Plan: Enrollment Strategy & Planning Committee (ESPC) reviewed FTEF and brainstormed a new way to calculate FTEF based on several factors. In the fall semester, the group conducted a comprehensive review of base scheduling metrics, reviewed historical scheduling processes, conducted an analysis to identify which programs have fixed FTEF requirements, and problem-solved via strategic scheduling. In the spring semester, the group reviewed influential factors and created a list of fixed FTEF departments. The new FTEF model will consider success, productivity, and historical allotment over the last 3-year rolling average. The model also includes different buckets such as dual enrollment, equity/college priorities, and growth/new programs. The new FTEF allocation will start in Fall 2025. Initial allocation will be based upon historical allocation alone (no productivity/success) in the initial implementation. Due to the inflation in the schedule (not related to the new allocation model), non-fixed departments should expect some small reduction to the FTEF allocation compared to this year. Beginning in Fall 2026, FTEF allocation will begin utilizing success and productivity to make allocation adjustments B. C. Montoya - RAP/Budget Update: Reviewed LMC tentative budget.
8.	Committee Input and Report Outs A. College & District Reports B. Planning Committee C. Sustainability D. Professional Development Advisory E. EEO Committee DEEOAC F. AI Task Team G. Shared Governance Council H. Enrollment Management & Planning Group I. Safety Committee J. TAG K. IDEA	A. B. Stone - College & District Reports: no report available B. B. Stone - Planning Committee: CCSSE survey completed- results in late summer. Ryan is working with the District on the Planning matrix, Program Review template in review process, project team working on survey calendar/policy, annual review, and mission, vision, and value evaluation, and road show to senate groups in progress. C. S. Woltz - Sustainability: No report D. J. Nogarr- Professional Development Advisory Committee: no report available E. C. Konsavage - EEO Committee: Next meeting is 5/13/25. F. AI Task Team: No report G. I. Sukhu - Shared Governance Council: Next meeting is 5/14/25 H. Enrollment Management & Planning Group: No report I. Safety Committee: No report J. TAG: No report K. L. Litowitz - IDEA: discussed charges, APAHE, NCORE, charges for our SGC report, including the equity plan, Equity Mini Grants - approved 1 (math study slam) and declined 1 (Brentwood Field Day referred to Student Life for support), and Equity Speaker Series
9.	Adjourn Meeting	Adjourn Action: Motion to adjourn the 5/28/2025 meeting at 4:33 p.m. M/S: I. Sukhu/S. Woltz
	Future Agenda Items:	

*D = Discussion, A = Action, I = Information only

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2025 REGULAR MEETING DATES:

FALL SEMESTER: September 8th & 22nd, October 6th & 20th, November 3rd & 17th, December 1st

cc: Pamela Ralston, President
Tanisha Maxwell, Vice President of Student Services
A’kilah Smith Vice President of Instruction
Carlos Montoya, Vice President of Business & Administrative Services

Adrianna Simone & Louie Giambattista, Academic Senate Co-Presidents
Armon Gonzalez, LMC Associated Students President