CLASSIFIED SENATE MINUTES Monday, October 25, 2021 3:00 – 4:30 pm ZOOM

Members Present: BethAnn Stone – *President*, Reginald Turner – *Treasurer*, Sandra Mills (joined at 3:15pm) - *Union Rep*, Lawrence Punsalang – *Council Member*, Catt Wood (joined at 3:20pm) – *Council Member*, Grace Villegas – *Council Member*, Irma Gregory, Paul West, Cesar Reyes, Nicole Almassey Guest(s): Sally Montemayor Lenz

Item	Agenda	Outcomes
1. 2. 3.	Welcome Announcements Public Comment	Announcements: Beth Ann Stone welcomed the group and reminded the group to return the Recruitment and Selection feedback and that Lawrence sent a Wufoo form regarding the Caring Campus subcommittee. Beth Ann Stone also sent an email regarding the virtual 4CS Gathering. Additionally, 4CI has been scheduled this year from June 8-10 in-person at the Riverside Convention Center. More information is forthcoming (possible registration for 5 and submitting an equity proposal to fund additional attendees).
		Public Comment: Nicole Almassey shared that at the Brown Bag meeting, Neil announced that the pay raise will begin in November's paycheck and the retro pay should be included in December's paycheck.
4.	Approval: A. Virtual Meeting Continuance B. Agenda of 10/25/2021 C. Minutes of 10/11/2021	 A. Virtual Meeting Continuance: M/S: P. West/G. Villegas approved to continue holding CS meetings virtually including today's meeting (8-0-0) B. Agenda Action: 10/25/21 M/S: N. Almassey/L. Punsalang approved the meeting agenda with no corrections (8-0-0) C. Minutes Action: 10/11/21 M/S: G. Villegas/R. Turner approved the October 11, 2021 meeting minutes with no corrections (8-0-0)
5.	Presentation: LMC Pathways Update	LMC Pathways Update: Sally Montemayor Lenz provided an update on Guided Pathways and what was presented at SEM. Health and Public Safety has been changed to Health & Public Service divided into subcategories of Health, Public Safety, and Teacher Education. Now reads Behavioral Science and Social Science, removing the word "health". Under STEM, Industrial Technology (Statistics Pathway) will be moved to Business, Manufacturing, and Transportation along with adding Computer Information Technology to the group. Also, Industrial Technology, and Manufacturing will be combined into one group with subcategories of Instrumentation Technology, Electrical Technology, Process Technology, and Welding. Lastly. Arts, Humanities, and Communication, ESL was revised from AA/AS to CSC/COA certifications. Sally Montemayor Lenz also introduced the annual Scale of Adoption Assessment (SOAA) that will be due no later than March 1, 2022 so the review cycle needs to start soon. In NOVA, every pillar has different practices in relation to the SOAA and Guided Pathways. She is asking Classified Senate to review the SOAA and provide feedback by November 15 meeting. Nicole Almassey expressed her concern with the number of attendees at the Classified Senate meeting in terms of importance of this document is and ensuring that many classified professionals see this document. Also, stating her concern that this information not being disseminated from the top down; however, the SOAA is posted to the Guided Pathways website under Resources and the link was provided in the email to Classified Professionals with the agenda and minutes. Beth Ann Stone will send the link and attachment to SOAA to all monthly and hourly Classified Professionals to encourage feedback which would also allow for two weeks to provide feedback. The feedback to SOAA in NOVA is character limited and might be clunky with retaining previous feedback. After the presentation, Nicole Almassey expressed her concern about the five program coordinator and five program assistant po
	CS Mission Statement Draft Review	process. <u>CS Mission Statement Draft Review:</u> The question came up of having specific language in the mission statement in terms of including district verbiage. The District verbiage, established date (referring to the Classified Senate), adopted

CS President Election	date (referring to Mission Statement) was added to the mission statement. Catt Wood to review the sentence structure and grammar. Currently the Mission Statement reads as: In accordance with the District and College Shared Governance Model and the mandates of AB 1725, the Classified Senate of Los Medanos College will represent the diverse voices of Classified Professionals with intention and participate in the Shared Governance process to promote equitable strategies to strengthen college culture, improve the student experience, and initiate college-wide collaboration. (Los Medanos College Classified Senate established December 16, 1991) CS President Election: There is one nomination. Beth Ann Stone deferred this topic to Paul West and Sandra Mills because they are members of the Elections Committee. Paul West reported that a single nominee has expressed interest for the Classified Senate President but needs some time to commit and to obtain supervisory approval due to the additional demands of the role. A resolution was proposed to delay the resolution of the nomination process for the replacement Classified Senate President special election until the next Classified Senate meeting on November 8, 2021. M/S: N. Almassey/L. Punsalang approved a motion to delay the discussion and resolution of the nomination process for CS President Special Election until the next Classified Senate meeting on November 8, 2021 (10-0-0) Discussion continued. Cesar Reyes noted that the elevation of the VP (Beth-Ann Stone) to the President should continue until "the end of the year". Nicole Almassey clarified this is the District year ending on June 30, 2022. It was an erroneous reading of the bylaws (P. West)—the special election should be to replace the Vice-President (the vacancy) instead of the President. It may be possible for the nominee to be more interested in the Vice President position instead of the President due to fewer required meetings. Discussion will be continued on the next meeting (November 8).
6. Committee Input and Rep	A. District Reports: District hasn't had a meeting since the last meeting and were scheduled to meet with the Chancellor but had to be rescheduled. More report-out information forthcoming on November 8 Classified Senate meeting. B. Shared Governance Council: Adrianna Simone asked for approval of the Program Proposal Phase 1 for Ethnic Studies. It was approved. Dave Wahl presented an update on Community Education and shared the LMC website: Learn, Motivate, Create. Chialin Hsich presented the Planning Committee Charges 2021-2022. Charges were approved. President Bob informed the group about AB361 Brown Act Virtual Meetings. The Governing Board will discuss at meeting 10/13- more information forthcoming. SGC group voted to continue meetings on Zoom. With the uncertainty, each group should take this vote every 30 days. Chialin Hsich gave an update on ISLO and shared the EMP matrix/crosswalk. SGC is involved in 7 total objectives. Also, discussed the employee engagement survey 2021. Beth Ann Stone mentioned that this will be a big agenda item for next meeting. I will be important to look at all results. The crosswalk showed the questions and percentages in responses. Carlos Montoya shared the RAP process (which occurs 2x/year), which included a timeline, the proposed rating criteria, and a one-time \$250k funding source for instructional support. President Bob suggested that after Carlos/Business Office screen the proposals that SGC review them as well, SGC is need of another Classified Senate representative. C. Strategic Enrollment Management: Discussed the Guided Pathways model. SEM needs 3 alternate classified professionals and I voting member. B. Safety Committee: no report out E. Planning Committee & ISLO Core Group: met on October 7, Beth Ann Stone presented eLumen Program Review Year 5 Update. Trainings on Vision for Success section will resume on November 5 virtually on Zoom. Demonstration of the PR reviewer function- managers, VP, deans go into eLumen and provide feedback. EMP implementation- reviewed t

7.	Council Business	Bylaws Review & Revision Committee: tabling for next meeting
		Fundraising Committee: Developing a virtual fun run to increase scholarship fund. Need 144 t-shirts to get discount.
		Discussed pricing structure for 3 different packages and a donation only. John Schall is working on the graphic for the
		medal. Framing the message of the run as making it to the end, completing finals.
		Caring Campus Committee: an email was sent to members if they were interested in forming a subcommittee.
8.	Adjourn Meeting	Adjourn at 4:38pm Action: M/S: N. Almassey/P. West (9-0-0)