

CLASSIFIED SENATE MINUTES

Monday September 27, 2021

3:00 p.m. – 4:30 p.m.

Via Zoom

Members Present: BethAnn Stone – *Acting President*, Reginald Turner – *Treasurer*, Irene Sukhu – *Secretary/Council Member*, Lawrence Punsalang – *Council Member*, Catt Wood – *Council Member*, Grace Villegas – *Council Member*, Irma Gregory, Robert Delgado, Kristina Gomez, Cesar Reyes
Guest(s): Sally Montemayor Lenz

Item	Agenda	Outcomes
1. 2. 3.	Welcome Announcements Public Comment	<ul style="list-style-type: none"> Beth Ann Stone welcomed the Council and Classified Professionals to the third meeting of the fall 2021 semester. Robert Delgado made a comment about employee morale being down for the past year and a half including the turmoil that has happened at DO currently and requested if we can have President or VP address the climate/concerns. Beth Ann Stone offered to meet offline to discuss in detail.
4.	A. Agenda of 9/27/2021 B. Minutes of 09/13/2021	<p>A. Agenda Action: M/S: I. Sukhu/L. Punsalang approved the agenda with no corrections (<i>11-0-0</i>).</p> <p>B. Minutes Action: 9/13/2021 M/S: R. Delgado/I. Sukhu approved the 9/13/21 minutes with no corrections (<i>11-0-0</i>).</p>
5.	Presentation: Council Position Vacancies LMC Pathways Update	<p><u>Council Position Vacancies – Beth Ann Stone:</u> Beth Ann Stone read a statement from Justin Nogarr on his behalf stating his resignation from CS President due to conflicting schedules between CS and his new part-time position at DVC. Beth Ann Stone shared with the group that being in 3 different roles is difficult in addition to her regular work duties (Accreditations, Program Review, etc.). With Justin’s resignation, she is in the role as CS President, CS Vice President, and CS Secretary. With being CS President, there are also additional duties and responsibilities. Beth Ann Stone asked the group for help, support, or any recommendations. Irene Sukhu volunteered to be CS Secretary.</p> <p><u>LMC Pathways Update – Sally Montemayor Lenz:</u> Sally Montemayor Lenz presented an update on the continued implementation and work of Guided Pathways specifically, Learning, Major & Career Pathways. Over the summer, counselors met to discuss the pathways. This effort was also presented at the Governing Board on July 14, 2021. Some members questioned why LMC has four pathways while other colleges have more. The difference depends on what is best for the campus and students. Sally Montemayor Lenz shared screen of the four different pathways and their iconography and color palette. This was created by students for students. During the summer, counseling faculty suggested a fifth pathway which would be Health & Public Safety as its own. 40% of LMC students are under the Health, Behavioral Science, and Social Science pathway, noting the distribution of work and division of labor. In addition to the fifth pathway, Industrial Technology would move to the Business & Management pathway. With these changes, it gives between 11 and 20% distribution between the pathways. The collaboration with Marketing included designing the fifth pathway in terms of color and iconography. The students voted for icon #3 with the exception that the filled in universal health medicine symbol would replace the cross/plus sign. The students liked the running icon for kinesiology, the badge and vest for public safety. For Health, Behavioral</p>

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<p>CS Mission Statement Subcommittee</p> <p>Bylaws Review & Revision</p>	<p>Science, and Social Science pathway, the students liked icon #2. The earth looks like it has continents and the contrast shows well. There weren't any changes for the Science, Technology, Engineering, & mathematics (STEM) and Arts, Humanities, & Communication iconography. After moving Industrial Technology to Business & Management, the title and iconography had to be revised. The title has changed to Business, Manufacturing, & Transportation. Students like icon #1. They like the handshake to show agreement and consensus, the graph for business, the tools for manufacturing, and asked that the truck/bus be moved to replace the building icon. Beth Ann Stone agreed with Catt Wood and Robert Delgado (in the chat) that the students did a great job selecting the icons. This information will be going next to the Academic Senate. Classified Senate agreed with the student recommendations.</p> <p><u>CS Mission Statement Subcommittee – Beth Ann Stone:</u> We are looking for volunteers for this subcommittee as Irene Sukhu has volunteered to lead. There was a call out sent with the agenda and Catt Wood volunteered to be part of the subcommittee.</p> <p><u>Bylaws Review & Revision – Shondra West & Robert Delgado:</u> Shondra West shared screen of the current draft bylaws. Robert Delgado started by reviewing at Article III which is titled "Membership and Electorate" but suggesting a revision to change the title to "Membership and Voting Members." The "General Membership" was revised to reflect permanent classified members only. Based on general membership, the language doesn't speak to permanent employees but rather it speaks to anyone that can participate, voting and non-voting members. The language in the bylaws was changed to clarify the ambiguity; it reads "The Classified Senate shall be a senate of the whole which represents all Classified Professionals as general members of the committee as defined in section a and b. Those outside of a Classified designation are guest defined in Section c. are welcomed to share remarks during public comments as defined in Section c. There were a, b, and c sections added: a- permanent classified professionals, b- confidential, substitute, and short-term classified professionals, c- students, faculty, and administrator of LMC and community at large. The c group is optional but a and b group should be part of the bylaws. Because the general membership was revised, the voting section had to be revised accordingly. It is important to note that of the general membership who are considered voting and non-voting members. Shondra West asked for feedback. Beth Ann Stone commented that she likes the changes and asked if we should have a general consensus (accept and move forward) or if we should modify. The group agreed to a general consensus with an abstention from Irma Gregory (this is not a formal vote.)</p> <p>The group needs clarification on who can vote and understanding the process as it exists now. The following is a drafted statement: "The voting members shall consist of LMC Classified Senate Council as defined in Article IV, section 1a and employees hired by the Contra Costa College District as defined in Article III, section 1a." Article IV gives the composition of the classified senate council and Article III section 1a gives the composition of permanent employees. The question is that it seems that the voting members are both council and classified professionals while the bylaws currently state that the LMC Classified Senate Council has voting rights (line 33</p>
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		<p>in spreadsheet). Another question posed is that if this refers to election votes and/or votes in a meeting. Perhaps line 33 goes in the election section. This is a clean-up in progress.</p>
<p>6.</p>	<p>Committee Input & Report-outs</p>	<p>A. District Reports: Neither DGC nor CSCC have met since the last Classified Senate meeting. Beth Ann Stone is working with Justin Nogarr to ensure that those at District are aware of the changes.</p> <p>B. Shared Governance Council: SGC met on September 22. Completed the first read of the Phase 1 proposal for Ethnic Studies local degree, which would complement the already existing social justice studies. The Academic Senate endorses the program and degree but not all classes have been approved, not enough faculty to teach. Budget update from Carlos Montoya 2021-2022 Adoption Budget was approved by the Governing Board at the September 8 meeting. The hold harmless was extended to 2024-2025. \$1.5 billion in system deferrals were eliminated/paid off in July and August. The Budget Act increased overall funding for the community colleges by \$3.5 billion over the 2020-2021 levels. COLA increase of 5.07%, 1.7% for categorical. CalPERS employee contributions had an increase of 2.21%. The adoption budget that was approved does not account for changes to compensation for employee groups. The District has until 2025-2026 to rebalance and respond to student centered funding formula (SCFF). RAP discussions will start mid-October. President Bob mentioned that the exemptions for the vaccine are being finalized and will be address in the next week. An app is being developed on COVID vaccines and testing to make it easier to report. More information to come. President Bob introduced the new Contra Costa Health Order regarding wearing masks indoors in fitness centers and food services. In October/November, instructional deans will start meeting with department chairs and leads to start the Guided Pathways work. Aprill Nogarr requested that we add the Distance Education Strategic Plan to CS next agenda. Ryan Pedersen will share the work from the division meetings with the strategic scheduling tool.</p> <p>C. Strategic Enrollment Management: met on September 21, Nicole Almassey was going to ask CS that a classified professional is needed for representation since T'Sendenia Gage is out. This group meets on Zoom the 3rd Tuesday from 2pm-5pm. If anyone is interested, please let Nicole Almassey, Beth Ann Stone, or Grace Villegas.</p> <p>D. Safety Committee: No report.</p> <p>E. Planning Committee & ISLO Core Group: Planning Committee has not met yet since last meeting. ISLO Core Group is asking for feedback regarding ISLO definition. This will come to Classified Senate as a formal first and second read.</p> <p>F. TAG/Technology Plan Core Group: No report.</p> <p>G. IDEA: Met and discussed semester events. Usually November meeting is cancelled due to not meeting quorum. Stay tuned. Catt Wood suggested meeting with LMCAS and partnering to write a statement of support for our afghan students, veterans, and immigrant students. There was a subcommittee formed but waiting to hear back from LMCAS.</p>

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		<p>H. Sustainability: No report. Have not met yet.</p> <p>I. Professional Development Advisory Committee: No report.</p> <p>J. EEO Committee: Approval of two subcommittees: selection and recruitment guidelines revision and equal employment opportunity plan. Sabrina Kwist, Dave Belman, and Irma Gregory will give a presentation.</p>
22	Council Business	<p>A. Fundraising Committee: Nicole Almassey and Sandra Mills not present to report- they have not met yet but planning to meet soon.</p> <p>B. CS Mission Statement Subcommittee: see above agenda item.</p>
7.	Adjourn Meeting	<p>Adjourn at 4:31 pm Action: M/S: R. Turner/R. Delgado <i>(9-0-0)</i></p>