

CLASSIFIED SENATE MINUTES

Monday, April 27, 2020

3:00 p.m. – 4:30 p.m.

Via Zoom

Members Present: Nicole Almassey – *President*, Robert Delgado – *Vice President*, Letta Greene – *Treasurer*, BethAnn Stone – *Secretary*, Sandra Mills – *Union Rep*, Catt Wood – *Council Member*, T’sendenia Gage – *Council Member*, Ninnette Alfaro – *Council Member*, Justin Nogarr – *Council Member*, Paul West, Chris Long, Courtney Dипutado, Shondra West, Eloine Chapman, Irene Sukhu, Grace Villegas, Imelda Lares, Michelle McQuaid

Guests: Sabrina Kwist, Tanisha Maxwell

Item	Agenda	Outcomes
<p>1. 2. 3.</p>	<p>Welcome Announcements Public Comment</p>	<ul style="list-style-type: none"> • Nicole welcomed the Classified Senate to the meeting with an uplifting clip reminiscent of the Holiday Luncheon. • BethAnn Stone provided the Senate with an update on upcoming student surveys with Student Services and the Office of P&IE. • 4CS will be holding a virtual Leadership Series in lieu of CLI this year. It is free and will include various professional development webinars. Shondra West will forward the e-mail with information on registering for the 4CS list-serve to receive updated information for Classified Professionals state-wide and the upcoming professional development opportunities. Classified Professionals can also visit the 4CS website and type “Listserve” into the search box to locate instructions. • No public comment given.
<p>4.</p>	<p>A. Agenda of 4/27/2020 B. Minutes of 4/13/2020 C. Treasurer’s Report</p>	<p>A. Agenda Action: M/S: S. West/I. Lares approved (9-0-0) B. Minutes 04/13/2020 Action: M/S: N. Alfaro/S. West approved. (8-0-1; L. Greene abstained) C. Treasurer’s Report (as of 4/27/2020): Letta Greene reported that the current balance of Fund-11 is approximately \$6,489. However, this balance is pending the purchase of the logoed items (\$1,000). After the logoed items purchase is reflected, the balance will be updated to \$5,489 (approximately). The current balance of the Scholarship Account is approximately \$6,000. However, this is pending confirmation of a small deposit. If the deposit is not confirmed, the balance is \$5,860; if the deposit is confirmed the balance is \$6,300. Letta can provide the written budget reports to Classified Senate Council members following the meeting, upon request. Action: M/S: P. West/C. Wood approved. (8-1-0; N. Alfaro opposed) The Classified Senate Coordinating Council (CSCC) met with District Chancellor Huff and requested a one-time rollover of existing Fund-11 balance due to COVID-19. Chancellor Huff indicated that this request will be granted on the condition that the institutional budget does not take a huge deficit (also due to COVID-19).</p>
<p>5.</p>	<p>Presentation: Mission Statement</p>	<p>Student Services Update –Tanisha Maxwell: Dr. Tanisha Maxwell provided the Senate with her background and introductions from Classified Professionals in attendance were exchanged. Due to the recent COVID-19 epidemic and the transition to online instruction and student support, updates to various Student Support Services and Resources have recently been provided during a College Assembly, via e-mail and the Online Resources website. The “Student Support Resources” option under “Students” via the Online Resources website contains a list of student support services offered, how to contact and/or access these services virtually (i.e. via</p>

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6.	Committee Input and Report-Outs	<p>A. DGC: The Governing Board wants to remove HR Procedure 3030.01 Transfer Process for Local 1 Unit Members (VTR) from the HR Procedures as this procedure is included in the Local One Contract.</p> <p>B. Shared Governance Council: Reviewed the draft Mission Statement. The ISER, EMP, and budget are the current important items for SGC. Additionally, it was noted that due to the COVID-19 the May budget revise will be delayed which will affect our budget timelines.</p>

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7.	Council Business	<p>A. Elections Committee: No nominations were received for any of the Council seats. The Elections Committee will meet with the Classified Senate Council on our bylaws and what the options are for moving forward to fill these seats. It was noted that the lack of nominations could be a sign of where we are right now given the current international health epidemic. Everyone is feeling overwhelmed and unsure of the future, and if they could take on any more responsibilities. A suggestion is to send another call-out for nominations with the revision that one can nominate someone else. The nominee can then opt to accept the nomination by submitting a letter of intent for the position. Shondra West provided her background and how the nomination to a Council position by someone else, opened up an opportunity for leadership.</p> <p>B. Caring Campus: Tabled until next meeting given time constraints.</p> <p>C. Accreditation: ISER second read (earlier presentation) and reminder of visit in October.</p>
8.	Adjourn Meeting	<p>Adjourn Action: M/S: S. Mills/L. Greene (9-0-0) Adjourn at 4:41 pm</p>