

CLASSIFIED SENATE MINUTES

Monday, February 24, 2020

3:00 p.m. – 4:30 p.m.

Room CC3-361

Members Present: Nicole Almassey – *President*, Robert Delgado – *Vice President*, Letta Greene – *Treasurer*, BethAnn Stone – *Secretary*, Sandra Mills – *Union Rep*, Catt Wood – *Council Member*, Frankie Chavez, Paul West

Members Excused: Justin Nogarr – *Council Member*, T’sendenia Gage – *Council Member*, Ninnette Alfaro – *Council Member*

Item	Agenda	Outcomes
1. 2. 3.	Welcome Announcements Public Comment	<ul style="list-style-type: none"> • Crab Feed is on March 14th, don’t forget to get your tickets. We could also use volunteers before, during, and after the event. • Save-the-Date for Local One-Classified Senate luncheon meeting on March 13th 12:30-1:20 luncheon in Room SS-412. • No public comment given.
4.	A. Agenda of 2/24/2020 B. Minutes of 02/03/20	A. Agenda Action: M/S: L. Greene/C. Wood approved with two corrections (5-0-0) B. Minutes 02/03/20 Action: M/S: C. Wood/L. Greene (4-0-1, R. Delgado abstained)
5.	Presentation: Mission Statement	<u>Mission Statement Presentation – N. Almassey:</u> The College Mission Statement is currently being discussed and developed in SGC. The last review of the Mission Statement an SGC task force was responsible for the review process (i.e. surveys, committee meetings, etc.) and recommendation based on findings to SGC. The current process SGC is working with a consultant. Through various avenues a lot of input has been collected. The College Assembly on March 2 nd will center on gathering additional input. The College will have the opportunity to respond and give feedback on two-to-three different mission statements. Typically, Mission Statements are two-to-three sentences in length.
6.	Committee Input and Report-Outs	<p>A. DGC: No voting items on agenda. Currently DGC is not re-writing or updating any new policies or procedures until after the search for the new District Chancellor concludes.</p> <p>B. Shared Governance Council: No quorum therefore, the last meeting was discussion only on the Mission Statement.</p> <p>C. Strategic Enrollment Management: The committee is still discussing whether to remain a Brown Act. The College Vice Presidents also serve as committee co-chairs and would like for the committee to no longer be a Brown Act committee. This would mean that business can be conducted throughout the semester and not just during meetings.</p> <ul style="list-style-type: none"> • In general, the Classified Senate feels that given the duties and responsibilities of this committee, and that all constituencies should be represented in these efforts, removing the committee as Brown Act could lead to a loss of these requirements. Classified voices should be heard, and our vote matters. • The consensus of the Classified Senate is SEM should remain a Brown Act committee. <p>D. Safety Committee: Met Thursday and discussed the posting of new signage around campus on the different ways to respond to emergencies. The committee is discussing the return of Safety Monitor trainings including</p>

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		<p>holding a refresher safety course once a semester (maybe during Flex week). The committee also discussed the need for additional monitors.</p> <p>E. Planning Committee/EMP: The Planning Committee met on 2/6/2020 for a brief meeting then reconvened with augmented membership for the EMP Core Group meeting. The new District Sr. Dean of Planning & Research, Emma Blackthorne was introduced. The committee reviewed and accepted the <i>PR Year Three Update Timeline</i>. The Committee reviewed and accepted the <i>Program Review Process Survey</i> questions and administration timeline. The EMP Core Group discussed the internal data analysis, and the emerging results analysis of the SOAR Survey. Additionally, the members discussed the outline of the upcoming forums and roles of facilitators. Some members felt we need additional outreach to our ESL, adult education, and evening students. BethAnn worked with other Classified Professionals in the EMP Core Group along with leads in various student services and programs to develop a plan for reaching these students to gather input, including the addition of an evening student forum on February 24th. The outcomes and overview of the March 6th retreat was also reviewed.</p> <p>F. TAG: The group meets tomorrow. Sandra Mills wants to bring the issues pertaining to pay-for-print student printers in the Center for Academic Support and campus-wide. One item that was noted from students during the EMP forum earlier today was, students are very disgruntled with the current pay-for-print system. While students would love to have free-printing on campus, they do understand that is not possible but would like our systems to allow for debit/credit card transactions to print. Currently the printers only take coin-change, which students often times do not have. The TAG meeting is from 2:10-3:10 tomorrow.</p> <p>G. IDEA: LMCAS worked really hard to get representatives for all committees, including IDEA. IDEA discussed mini-grants and the relationship between IDEA and EEO. Nicole Almassey will place a call-out for another Classified rep for IDEA.</p> <p>H. Sustainability: N/A</p> <p>I. Professional Development Advisory Committee: Meets this week</p> <p>J. EEO Committee: Met last week. The committee remembered Professor Holtmann and his commitment to the College and the work of the committee. The committee also discussed the IDEA Toolkit and language used in hiring employees.</p>
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<p>7.</p>	<p>Council Business</p>	<p>A. Elections Committee: Met last Thursday and discussed various ways to make elections more interesting to exciting, to entice more professionals to vote. Nicole Almassey is writing a synopsis on what it means to be CS President. President Bob is going to write a statement on involvement in shared governance and Classified Senate. The Committee also discussed placing ballot boxes in the Library and/or new Student Union, and not just Central Services. Also discussed was “I Voted” buttons and large posters or flyers. Currently still identifying people to run for office. Elections take place from March 16th through April 10th. It is noted that placing ballots in mailboxes didn’t really work last time, as the majority of them were thrown away.</p> <p>B. Scholarship Committee: Meets on Thursday</p> <p>C. JobLinks: The theme this year is “Growth” and ideas for guest speakers are currently being discussed. Most of the keynote speaker ideas brought forward in the meeting centered on anti-racism, which is a deviation from previous positive keynote speakers. The CS noted that this theme does not exude positivity, specifically at the beginning of the day. The keynote speakers’ theme should possibly be rephrased to unity? Racism is a very serious topic and can be triggering for some. If this does become the keynote then there should be mechanisms and support during and after the keynote. It would be nice to hear a speaker unity and/or diversity.</p> <p>D. CLI: More than five (5) Classified Professionals have signed up. Preference will go first to those who have not attended before.</p> <p>E. Crab Feed: We still need to sell more tickets, the Committee will be meeting again later this week. Donations are coming along. We were informed that the new Student Union Building is unavailable to us for the Crab Feed therefore, it will be held in the Cafeteria and Indoor Quad area (as it was last year).</p> <p>F. Logoed Item: The CS reviewed various additional items for the CS logo. It was suggested that we look at lunch bags with either a zipper or Velcro closure. Nicole Almassey will get some pricing and bring to next meeting.</p> <p>G. Chancellor’s Search: District-wide open forums will take place in March.</p> <p>H. Accreditation: The next ISER 2020 will be sent campus-wide on March 9th for review and feedback. A College Assembly on the ISER 2020 will be held March 16th.</p>
<p>8.</p>	<p>Adjourn Meeting</p>	<p>Action: Adjourn at 4:19pm</p>