

**CLASSIFIED SENATE MINUTES**

Monday, February 3, 2020

3:00 p.m. – 4:30 p.m.

**Room CC3-361**

**Members Present:** Nicole Almassey – *President*, BethAnn Stone – *Secretary*, Letta Greene – *Treasurer*, Ninnette Alfaro – *Council Member*, Catt Wood – *Council Member*, Justin Nogarr – *Council Member*, Sandra Mills - *Local 1 Representative*, Paul West, Courtney Diputado

**Members Excused:** Robert Delgado – *Vice President*, Justin Nogarr – *Council Member*, T’sendenia Gage – *Council Member*

Item	Agenda	Outcomes
1. 2. 3.	Welcome Announcements Public Comment	<ul style="list-style-type: none"> <li>• No announcements</li> <li>• No public comment given</li> </ul>
4.	A. Agenda B. Minutes	<p><b>A. Agenda – Action:</b> M/S: C. Wood/P. West approved (5-0-0)</p> <p><b>B. Minutes 12/02/19 – Action:</b> M/S: T. Gage/C. Wood with 2 amendments (5-0-0)</p>
5.	Presentation	<p><b><u>Zumba – C. Diputado:</u></b> The new Kinesiology/Fitness Center is now open from 7am-8pm (M-TH), 7am-12pm (F) A faculty member and a student worker are always available in the center to provide assistance. Colleen Ralston also offers Circuit Training, and will provide a tour of the new center upon request. If you are interested in utilizing the new Kinesiology/Fitness Center you must be enrolled in KNACT-110 (1 unit course), purchase the required textbook (approximately \$27 in the LMC Bookstore) and complete an orientation. The last day to add spring 2020 courses is February 7<sup>th</sup>. If you do not have an LMC Identification Card, visit the Welcome Center (in the Student Services Building) to obtain one.</p> <p>Courtney Diputado provided the Senate with a brief description of Zumba and then led the Senate in a couple Zumba exercises. Zumba can be done for a few minutes at your desk or at home. LMC currently does not offer a Zumba class however, most fitness centers and gyms do offer Zumba.</p> <p><b><u>Classified PD Proposal – N. Almassey (in lieu of R. Delgado):</u></b> Unfortunately, Robert Delgado was unable to present today and Nicole Almassey will communicate the information for his presentation. The Senate reviewed and provided feedback on a survey related to Classified Professional Development (PD) during Spring Recess:</p> <ul style="list-style-type: none"> <li>• A suggestion is to offer Classified PD not just during Spring Recess, but also during the Summer.</li> <li>• Revise the survey so respondents can select one (1) additional workshop option.</li> <li>• In question #1, Senators would like to request the addition of LMC Connect and Fitness/Health to the list.</li> <li>• In question #1, correct eLumin to read eLumen.</li> </ul>
6.	Committee Input and Report-Outs	<p><b>A. District Reports:</b> Interim CCCCDC Chancellor was discussed, and Gene Huff was approved to serve in this position until the search for a new Chancellor is completed and successful. Nicole Almassey explained the process for Classified Professionals to serve on the paper screening committee for the new Chancellor, is different than that of faculty. According to contract and policy, the two (2) Classified Professionals selected to serve on a District Chancellor paper screening committee must be part of the Classified Senate Coordinating Council (CSCC).</p>

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		<p><b>B. Shared Governance Council:</b> No meeting.</p> <p><b>C. Strategic Enrollment Management:</b> SEM held a four-hour retreat on Friday. Online Education was discussed including how to structure Student Services online. AB705 and the new Funding Formula was also discussed.</p> <p><b>D. Safety Committee:</b> No report.</p> <p><b>E. Planning Committee:</b> Meets on Thursday.</p> <p><b>F. TAG:</b> No report.</p> <p><b>G. IDEA:</b> No report.</p> <p><b>H. Sustainability:</b> No report.</p> <p><b>I. Professional Development Advisory Committee:</b> No report.</p> <p><b>J. EEO Committee:</b> No report.</p>
7.	<b>Council Business</b>	<p><b>A. Elections Committee:</b> The President, Treasurer, and two (2) Council Member positions are up for elections this semester. Nicole will check the bylaws regarding the policy/procedure if no one runs for President. Elections will begin 3/16/2020 and end 4/10/2020. Newly elected members will be announced before the semester ends.</p> <p><b>B. Scholarship Committee:</b> Has not met yet this semester, but will be meeting soon.</p> <p><b>C. JobLinks:</b> A “Save the Date” email was sent to all Classified. The next JobLinks will be held on June 4<sup>th</sup> at CCC.</p> <p><b>D. CLI:</b> The next Classified Leadership Institute (CLI) will be held June 11<sup>th</sup>-13<sup>th</sup> at the Riverside Convention Center. We have enough funding for five (5) Classified Professionals to attend, and Classified who have not attended before are highly encouraged to attend. It is a great opportunity to learn more about the Classified Senate and how to participate or get involved in shared governance. Any interested parties can sign-up after the meeting on the indicated paper located on the front table.</p> <p><b>E. Crab Feed:</b> BethAnn Stone informed the Senate that the Crab Feed Committee has been meeting every two (2) weeks and will meet again on February 13<sup>th</sup>. Flyers announcing the Crab Feed, ticket sales, and the “big ticket” opportunity drawing item have been posted. Event tickets are on sale for \$60 and can be purchased online or at the LMC Cashier. The tickets for the 65” 4k SMART television opportunity drawing are \$5/1 ticket or 5 for \$20 and can be purchased online or at the LMC Cashier (you do not have to be present to win). We are working on recruiting as many volunteers as possible. BethAnn will send an e-mail and have a volunteer sign-in sheet at the next meeting for Classified Professionals to volunteer. We have already received some donations and the Committee is working on gathering more. The Committee meets again February 13<sup>th</sup>.</p> <p><b>F. Logoed Item:</b> Last year the Senate voted to purchase Classified Senate logoed portfolio binders for Classified Senate Officers and Council Members. The Senate would like to receive feedback on any additional items that we may want our logo on and to purchase for our permanent Classified Professionals. The Senate reviewed various items such as: 16oz ceramic mugs, 18oz vacuum insulated bottles, and messenger bags. It is noted that due to business procedures and policy, these items can only be purchased for LMC permanent Classified Professionals. Unfortunately, said procedures and policy does not permit these purchases for our part-time</p>

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		<p>hourly Classified Professionals. The Senators suggested hats, sunglasses, and calendars as possible replacements in lieu of the water bottle. If you have any other suggestions and/or recommendations, let Nicole Almassey know prior to our next meeting. There will be a vote taken at the next meeting on the final list.</p> <p><b>G. Chancellor’s Search:</b> It is noted that the District Chancellor contracts are for five (5) years however, our current Chancellor had some unexpected personal issues that required him to retire earlier than his contract termination date. Some Classified are concerned about ensuring that the new Chancellor will stay longer than a few years.</p> <p><b>H. Accreditation:</b> The next ISER Draft is currently with the College President for his review and revision. This draft will then be returned to the Standard Team Captains for their review and incorporation in mid-February. Following that the next draft will be sent to the Campus for review and feedback on Monday March 9<sup>th</sup>, in advance of the College Assembly on Accreditation on March 16<sup>th</sup>. There will also be the open-ended comment submission tool available on the Accreditation website if you would like to enter your feedback using this method. The final draft of the ISER is due to the Senates and Shared Governance in April to begin the process of first read, second read, and approval.</p>
<b>8.</b>	<b>Adjourn Meeting</b>	<b>Action:</b> This meeting ended at 4:12pm