

Grading within California Community Colleges

As Documented in 2011-2012 Official College Catalogs

CCCs that Use Letter Grading		CCCs that Use +/- Grading
Allan Hancock	Los Medanos	Chaffey
American River	Mendocino	College of Marin
Antelope Valley	Merced	College of the Redwoods
Bakersfield	Merritt	Cuesta
Barstow	Miracosta	Cuyamaca
Berkeley City	Mission	DeAnza
Butte	Modesto	Feather River
Cabrillo	Monterey Peninsula	Foothill
Cañada	Moorpark	Gavilan
Cerritos	Moreno Valley	Grossmont
Cerro Coso	Mt. San Antonio	
Chabot	Mt. San Jacinto	
Citrus	Napa Valley	
City College of San Francisco	Norco	
Coastline	Ohlone	
College of Alameda	Orange Coast	
College of San Mateo	Oxnard	
College of the Canyons	Palo Verde	
College of the Desert	Palomar	
College of the Sequoias	Pasadena	
College of the Siskiyous	Porterville	
Columbia	Reedley	
Contra Costa	Rio Hondo	
Copper Mountain	Riverside City	
Cosumnes River	Sacramento City	
Crafton Hills	Saddleback	
Cypress	San Bernardino Valley	
Diablo Valley	San Diego City	
East Los Angeles	San Diego Mesa	
El Camino	San Diego Miramar	
Evergreen Valley	San Joaquin Delta	
Folsom Lake	San Jose City	
Fresno City	Santa Ana	
Fullerton	Santa Barbara City	
Glendale	Santa Monica	
Golden West	Santa Rosa	
Hartnell	Santiago Canyon	
Imperial Valley	Shasta	
Irvine Valley	Sierra	
Lake Tahoe	Skyline	
Laney	Solano Community	
Las Positas	Southwestern	
Lassen	Taft	
Long Beach	Ventura	
Los Angeles City	Victor Valley	
Los Angeles Harbor	West Hills College Coalinga	
Los Angeles Mission	West Hills College Lemoore	
Los Angeles Pierce	West Los Angeles	
Los Angeles Southwest	West Valley	
Los Angeles Trade-Tech	Woodland Community	
Los Angeles Valley	Yuba	
	Total = 102	
		Total = 10
		n = 112
		Summary: Of CCCs, 102 out of 112 use letter grading; 10 out of 112 use plus/minus grading.
		In percentages, 91% use letter grades, and 9% use plus/minus grades.

Grading within the California State University System

As Documented in 2011-2012 Official College Catalogs

CSUs that Use Letter Grading	CSUs that Use +/- Grading
Fresno	Bakersfield
Long Beach	Channel Islands
	Chico
	Dominguez Hills
	East Bay
	Fullerton
	Humboldt
	Los Angeles
	California Maritime Academy
	Monterey Bay
	Northridge
	Cal Poly, Pomona
	Sacramento
	San Bernardino
	San Diego State University
	San Francisco State University
	San Jose State University
	Cal Poly, San Luis Obispo
	San Marcos
	Sonoma State University
	Stanislaus
Total = 2	Total = 21
n = 23	
Summary: Of CSUs, 2 out of 23 use letter grading; 21 out of 23 use plus/minus grading.	
In percentages, 9% use letter grades, and 91% use plus/minus grades.	

Grading within the University of California System
As Documented in 2011-2012 Official College Catalogs

UCs that Use Letter Grading	UCs that Use +/- Grading
<p>UC San Francisco</p> <p>Total = 1</p> <p>n = 10</p> <p>Summary: Of UCs, 1 out of 10 uses letter grading; 9 out of 10 use plus/minus grading.</p> <p>In percentages, 90% use letter grades, and 10% use plus/minus grades.</p>	<p>UC Berkeley</p> <p>UC Davis</p> <p>UC Irvine</p> <p>UCLA</p> <p>UC Merced</p> <p>UC Riverside</p> <p>UC San Diego</p> <p>UC Santa Barbara</p> <p>UC Santa Cruz</p> <p>Total = 9</p>

Summary of Major Arguments for and against Adoption of Plus/Minus Grading

Adopt Plus-Minus Grading	Do Not Adopt Plus/Minus Grading
<ul style="list-style-type: none"> • Provides a fairer system of measurement. Ten points is too large of a range for grades. There is a significant difference between a student who has an 80 and an 89, for example. Plus-minus grades more accurately and fairly document student achievement. • Motivates students to work harder. Even when improving an entire letter grade is unlikely, students will keep trying as much as they can to earn the next highest grade possible. More precise grading will encourage students to keep working hard throughout the semester. • Is consistent with the majority of UCs and CSUs. Ninety-one percents of CSUs and ninety percent of UCs have already adopted plus-minus grading. • Has minimal impact on student GPA. Studies show that overall impact on GPA is negligible. (See Appendix A and B.) • Is at the teacher's discretion. Teachers who prefer to use letter grades will still have the option to do so even if the plus-minus grading option is adopted by the Senate. 	<ul style="list-style-type: none"> • Impacts "A" students disproportionately, possibly affecting transfer to top universities. Because there is no A+ grade, formerly "straight A" students will have downward pressure on their GPAs. With transfer admissions becoming so competitive, even 1/10th of one percentage point could determine entry to a top-ranked school. • Increases stress on already pressured students. Grade conscious students feel significant pressure to perform well at college. When the percentage points are separated into even more categories, the pressure to earn extra points will escalate. • Is not consistent with the majority of California Community Colleges. Ninety-one percent of CCCs use letter grades. We should try to be consistent with our institutional peers, rather than following other systems. Also, our transferring students will be competing against transfers from other CCCs. If our grading standards are different, they may be at a disadvantage. • Creates more grading conflicts between students and teachers. Students already argue about grades. With many more grading standards to choose from, disputes will increase. Further, students may be unhappy with the instructor's choice either to adopt or not adopt plus/minus grading, creating additional conflicts.

Potential Impact on Transferring Students

While most research to date documents little to no impact on overall student GPA when the student body is considered as a whole (see the Annotated Bibliography and Appendix A and B), when an impact has been documented, it has tended to be on two groups: straight A students and straight C students. In the pilot study that the San Mateo Community College District conducted from Fall 2009 to Spring 2011, the researchers found that “In sum, the implementation of the plus-minus grading system would have a slight downward (.01 - .02) overall effect on student GPAs.” They project that if the pilot data hold true to future cohorts, “On average, it would be expected that a handful of 4.0 GPA students under a letter grade system would become 3.95 to 3.99 GPA students, but there would be a slight increase in GPAs from students averaging in the 2.0 GPA range.”

The slightly depressive effects on A students' GPAs was also documented in the De Anza College pilot study that took place between fall 2004 and fall 2005. They found, “For 4.00 students with 45 or more attempted units of credit (one full year) about 44% earn less than 4.00 under plus/minus grading.” The net effect is negligible, impacting GPA very slightly for these straight A students, a shift that is counter-balanced by the slight uptick in C students' averages. Thus, the overall college-wide GPA is relatively flat.

Given that, it might be useful to look at average transfer GPAs at some of the most popular transfer universities for Santa Barbara City College students. Because impact on GPA is likely to only affect A and C students as a group, the colleges listed below are divided into two categories: “top tier” and “more accessible.” Those categories reflect the more likely transfer outcomes of an A average versus C average student.

Average Entering TRANSFER GPAs for Selected Universities*

Selected “Top Tier” Transfer Universities (Public: above the line; Private: below the line)		Selected “More Accessible” Transfer Universities	
UC Berkeley	3.60-3.95**	CSU Long Beach	3.09-3.55**
UCLA	3.70	CSU Channel Islands	3.0***
UCSB	3.44	CSU Sonoma	2.50-2.99****
Cal Poly, SLO	3.32		
San Diego State University	3.23		
USC	3.5	Mount St. Mary's	3.0-3.44**
Stanford	GPA not published, but only 4% of applicants were accepted.		

Discussion: As the number of spots available in California state institutions declines, the average entering GPA is likely to increase in the next few years. Further, the average GPA does not reflect significantly higher GPAs required in impacted majors. For A students, the slight downtick in GPA could potentially impact the ability to enter top-rated institutions. Conversely, even more accessible institutions have average GPAs well above a C average. A C students whose average might improve from a 2.0 to a 2.5 might have a slightly increased chance of university entrance, but generally speaking, even a 2.5 would not assure a student of entrance. The minimum 2.0 GPA that California State Universities require for transfer does not reflect the reality of the average transferring student.

*Data is based on 2010-2011 admission data, as published by the universities.

**The range reflects the median, which varies depending on the major.

***Most CSU schools do not publish data on average transfer GPAs. This number is derived from the average GPA of students who were admitted but declined to attend. It may differ somewhat from the average transfer GPA for all admitted students.

****The college has not published an average. This range reflects the median transfer GPA, according to the 2011-2012 Common Data Set.

Annotated Bibliography: Plus/Minus Grading**Seminal Articles Organized by Date**

Note: There are many other articles available online via college and university websites regarding this topic. Most adoption of plus/minus grading has been at the university level, and those discussions are freely available via the Internet. The articles summarized below are those that were either produced by governing structures within California or that have been peer reviewed and published in professional journals. As such, this is a limited list. **To show the progression of ideas over time, the articles have been placed in order of publication date rather than in alphabetical order by author.**

Farland, R., & Cepeda, R. (1989). *Plus and minus grading.* (Report No. ED 309 802). Sacramento: Prepared as Agenda Item Number 9 at a meeting of the Board of Governors of the California Community Colleges, September 14-15. (ERIC Document Reproduction Service No. JC 890 370)

The authors note that before 1980, there was no restriction against using plus/minus grading. The limitation to letter grades only at California community colleges occurred because of an effort to make grading more uniform. The authors recommend that colleges be allowed to make a choice to use plus/minus grading or not. According to their research at that time, "Mathematical modeling shows that statistical effects are likely to be small." They note that at the two colleges where teachers had used a plus/minus scale, "Grade point averages dropped slightly. This appeared to be due in large part to conversion of As into A-s" (p. 2). With little or no impact on overall GPA, they recommend that colleges be allowed to decide whether to adopt plus/minus grading or not, as long as the issue of C- grading is resolved in education code.

The Educational Policies Committee. (1996). *Plus and minus grading options: Toward accurate student performance evaluations.* Sacramento: The Academic Senate for California Community Colleges.

This article was produced by the Educational Policies Committee of the Academic Senate for California Community Colleges during the 1995-1996 school year. The committee members recommend "permissive" use of plus/minus grading at California Community Colleges. They note the Senate's endorsement of this action, specifying that individual colleges will decide whether or not to adopt the grading option. They cite greater accuracy, student motivation, and elimination of the C- as reasons to adopt plus/minus grading. They cite increasing use of plus/minus grading at universities as another reason for adoption.

Since the publication of this article, Title 5 language was changed to allow colleges to adopt plus/minus grading if they wish. As stated in Title 5 55023(b), "The governing board of a community college district may use "plus" and "minus" designations in combination with letter grades, except that the grade of C minus shall not be used. If pluses and minuses are used, the grade point value of a plus shall be computed by adding 0.3 to the value assigned to the letter grade with which it is combined, and the grade point value of a minus shall be computed by subtracting 0.3 from the value assigned to the letter grade with which it is combined, except that no grade point value shall be less than 0 or greater than 4.0."

Curriculum Services Unit. (1997). *Plus and minus grading: A report to consultation and the Board of Governors.* Chancellor's Office of California Community Colleges.

In this report from State Chancellor's Office staff, they recommend the policy that would later be instituted in Title 5 language, allowing community colleges to choose whether or not to use plus/minus grading but recommending that A+ and C- grades not be allowed. The authors note a move to plus/minus grading should not be mandatory at California community colleges. Among the reasons, they mention two factors. A) "Although more colleges have converted to +/- in the past decade, it remains a minority practice among all U.S. colleges, and it is especially rare among community colleges." B) "The

Management Information Services unit has determined that the start-up cost of implementing plus/minus would run approximately between \$10,000 and \$40,000 per district, with an average cost of about \$23,000" (p. 9). They state that these costs are primarily for new forms and computer programming. They note small ongoing expenses related to processing "additional grade change requests." Because their summary of the research does not include compelling evidence in terms of governance or equity that clearly supports a universal change, they recommend that decisions about whether or not to adopt +/- grading be left up to local control.

Baker III, H.E., & Bates, H.L. (1999). Student and faculty perceptions of the impact of plus/minus grading: A management department perspective. *Journal on Excellence in College Teaching*, 10 (1), 23-33.

The authors document student and faculty perceptions of the plus/minus grading system that was adopted at a mid-sized public university. The study took place over a two-year period following implementation of the plus/minus system. The majority of students (59.7%) viewed the new system negatively, while 58.6% of faculty did. The authors also analyzed effect on GPA after implementation and found no statistically significant impact on aggregate GPA, although individual student GPAs may have been affected. While the authors admit that the limitations of their study (a single program within a public university) may limit applicability of findings more broadly, they conclude by observing, "The question that those considering adopting plus/minus grading need to ask is whether it is worthwhile to adopt a system that, in the aggregate, has no effect, but is viewed negatively by both students and faculty" (p. 30). However, the authors note that negative student and faculty perceptions may shift over time as the new system becomes more familiar.

Bresette, A. (2002). Arguments for plus/minus grading: A case study. *Educational Research Quarterly* 25 (3), 29-41.

The author summarizes a year-long study session conducted by a committee at a four-year private liberal arts college to examine issues around plus/minus grading and make recommendations for its adoption. The author outlines the four main reasons the committee gave for recommending adoption. The first is that plus/minus grading dampens grade inflation. In the summary of research on this issue, Bresette points out that while many schools report a flat overall effect on aggregate GPA, among those that do report a change, most report a small downward effect, thereby curbing grade inflation. Other reasons given include better differentiation of student performance, potential for motivating students, and strengthening the image of grades and the value of a degree.

Dixon, C. (2004). Plus/minus grading: If given a choice. *College Student Journal* 38 (2), 280-284. When students were given a choice about which grading system they wanted to apply, they chose the straight letter grade option by a ratio of two to one. The study was limited to an "Introduction to Programming" class within Computing Science. Students in other areas may make different choices.

McClure, J.E., & Spector, L.C. (2005). Plus/minus grading and motivation: an empirical study of student choice and performance. *Assessment and Evaluation in Higher Education*, 30 (6), 571-579.

In the only empirical study in the published literature to date of the impact of plus/minus grading on student motivation, as reflected in student performance, the authors found that the change in grading system had no impact, positive or negative, on performance. Students were given a choice of which grading system they prefer; the instructor did not know which system students had chosen until after the final grade was determined. The authors summarize, "For undergraduates enrolled in a limited number of courses at a mid-sized Midwestern US university, the choice of plus/minus grading had no statistically significant influence upon the percentage of total points earn[ed] during a semester" (p. 577). They argue that while reports about plus/minus grading are replete with anecdotes about students for whom plus/minus grading might impact motivation and ultimate performance, their results do not bear this out.

Appendix A: Research Report on Impact of Plus/Minus Grading on GPA in the San Mateo CC District**San Mateo Community College District Plus – Minus Grading Pilot 2009-11 Fact Sheet**

Between Fall 2009 and Spring 2011, the three colleges in the San Mateo County Community College District – Cañada College, College of San Mateo, and Skyline College – engaged in a pilot of a plus-minus grading system. Faculty were given the option to utilize “+” and “-” grades in a “shadow” system, where the student’s actual grade was not affected. In doing so, the effects of a plus-minus grading system could be studied without any effect on students. Not all faculty availed themselves of the option to use plus-minus grading, but there was a significant enough sample from a statistical standpoint to be representative of the actual effects of a plus-minus grading system.

State Title V Regulations do not allow the A+ or C- grades to be given. As such, the possible A-F grading options include A, A-, B+, B-, C+, C, D+, D, D-, and F. The grade points assigned under the two systems are:

Letter Grade Only Model		Plus-Minus Grading Model	
Grade	Grade Points	Grade	Grade Points
A	4.0	A	4.0
B	3.0	A-	3.7
C	2.0	B+	3.3
D	1.0	B	3.0
F	0.0	B-	2.7
		C+	2.3
		C	2.0
		D+	1.3
		D	1.0
		D-	0.7
		F	0.0

In theory, the lack of the A+ grade and the C- grade would balance out from a mathematical standpoint. In reality, because a significantly higher number of grades are in the “A” range than the “C” range (over twice as many As are given than Cs), a net effect of a slight depression on overall GPAs would be expected under the new grading system. However, this effect would be expected to be small, as students would benefit from the B+ and C+ grades as often as they would have the downward effect of the A- and B- grades.

The results were analyzed from four semesters: Fall 2009, Spring 2010, Fall 2010, and Spring 2011. Some initial findings:

- Plus / minus grades were given in 4,030 sections, or 38% of the total sections in the four semesters. The ratio of sections where plus / minus grades were given was extremely consistent at the three colleges – 40% at Skyline, 38% at Cañada, and 36% at CSM.
- Overall, 64% of instructors used plus / minus in at least one section at some point in the four terms (Skyline – 66%, Cañada – 64%, CSM – 63%).
- Overall, 114,908 of the 281,925 grades (41%) were given in a section where at least one plus or minus was given.
- In sections where plus / minus grades were given, the overall GPA using letter-only would have been 2.73, and using plus-minus, it was 2.71. Note that these are not student GPAs – but are based on the sum total of the grade points given for each course enrollment.

In sum, the implementation of the plus-minus grading system would have a slight downward (.01 - .02) overall effect on student GPAs. On average, it would be expected that a handful of 4.0 GPA students under a letter grade system would become 3.95 to 3.99 GPA students, but there would be a slight increase in GPAs from students averaging in the 2.0 GPA range.

<http://www.mpcfaculty.net/senate/PlusMinusGrading/plus%20minus%20grade%20pt%20avg%20study.pdf>

Appendix B: Research Report on Impact of Plus/Minus Grading on GPA in the Foothill/De Anza CC District

To: Martha Kanter, Chancellor
Board of Trustees
Presidents, Foothill and De Anza Academic Senates

From: Bob Barr, Executive Director

Date: January 31, 2006

Re: **Results of the Plus/Minus Grading Pilot Study**

In April 2004 the Board of Trustee revised the Grading Policy (Policy #6125) approving the implementation of plus/minus grading “unless substantial adverse impact on students is demonstrated” during a pilot study implementation period from Fall 2004 through Fall 2005.

The result of the study conducted by Institutional Research and Planning (attached) **shows no substantial adverse impact on students.**

The basic findings of the study are:

- The average GPA dropped 0.01 of a point from 2.92 to 2.91 when student GPAs are calculated under the plus/minus scheme. This is neither a substantial adverse effect nor a statistically significant difference. It is the smallest possible difference in GPA's calculated to two decimal places.
- It was expected that some proportion of 4.00 students would earn GPAs less than 4.00 under the plus/minus scheme since the plus/minus grading scheme includes an A- grade but no A+ grade. The study found that for 4.00 students with 45 or more attempted units of credit (one full year) about 44% earn less than 4.00 under plus/minus grading. However, 97% of those with 45 or more units earn a GPA of 3.95 or better under plus/minus grading and the average GPA of all 4.00 students drops only 0.03 points to 3.97 under plus/minus grading.

Therefore, it is the opinion of the researchers that the pilot study reveals no substantial adverse effect on student grades on average.

Plus Minus Grading Option

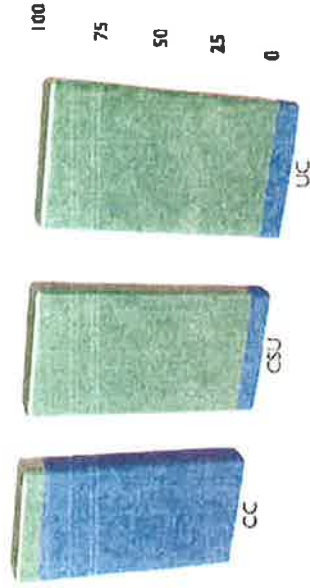
October 25, 2012

Proposed Grading Scale

Grade	Description	Quality Points
A+	Excellent	4.0
A	Excellent	4.0
A-	Excellent	3.7
B+	Good	3.3
B	Good	3.0
B-	Good	2.7
C+	Satisfactory	2.3
C	Satisfactory	2.0
D+	Less than satisfactory	1.3
D	Less than satisfactory	1.0
D-	Less than satisfactory	0.7
F	Failing	0.0

Uncommon at CCs. Common at UCs and CSUs.

■ Letter Grade ■ Plus Minus Option



Timeline

- Introduced: February 22, 2012
- First Senate discussion: March 14, 2012
 - Input received from Senate up through the forum
- Formal proposal developed: March 19, 2012
- Forum: April 6, 2012
 - Co-sponsored by the Associated Students
- Senate Approval: May 2, 2012

To: Senators of the Academic Senate

From: Dr. Dean Nevins, Academic Senate President

Date: March 19, 2012

Subject: Plus and Minus Grading Proposal

Proposal

The proposal in front of the Academic Senate is to adopt the use of “plus” or “minus” designations in combination with letter grades. This would result in the following symbols and their associated grade points.

Symbol	Definition	Grade Points
A+	Excellent	4.0
A	Excellent	4.0
A-	Excellent	3.7
B+	Good	3.3
B	Good	3.0
B-	Good	2.7
C+	Satisfactory	2.3
C	Satisfactory	2.0
D+	Less than satisfactory	1.3
D	Less than satisfactory	1.0
D-	Less than satisfactory	0.7
F	Failing	0.0

Proposal Notes

There are several items to note about the proposal.

1. The use of “plus” or “minus” designations in combination with letter grades is **voluntary**. The particular grade assigned to a student by faculty falls within the individual faculty members purview. You can use as much or as little of the letter grade designations as you desire.
2. The definitions are the same for the “plus” and “minus” designations of a letter grade as the letter grade itself. Title 5 does not provide for different definitions based upon the use of “plus” and “minus” designations.
3. There is no “C-” grade. Title 5 § 55023, Academic Record Symbols and Grade Point Average prohibits the use of the “C-” grade.
4. There is no “F+” or “F-” grade. While there is no explicit prohibition against either grade it is not common to have those designations available.
5. The “A+” grade is worth 4.0 grade points. Title 5 § 55023, Academic Record Symbols and Grade Point Average gives the maximum grade point value as 4.0 and the minimum as 0.0.

Relevant Title 5 Section

Below is an excerpt of Title 5 § 55023. Academic Record Symbols and Grade Point Average.

(a) Except as provided in subdivisions (b) and (c), grades from a grading system shall be averaged on the basis of the point equivalencies to determine a student's grade point average using only the following evaluative symbols:

Symbol	Definition	Grade Point
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Less than satisfactory	1
F	Failing	0

P Passing (At least satisfactory - units awarded not counted in GPA. Has the same meaning as "CR" as that symbol was defined prior to June 30, 2007.)

NP No Pass (Less than satisfactory, or failing - units not counted in GPA. NP has the same meaning as "NC" as that symbol was defined prior to June 30, 2007.)

(b) The governing board of a community college district may use "plus" and "minus" designations in combination with letter grades, except that the grade of C minus shall not be used. If pluses and minuses are used, the grade point value of a plus shall be computed by adding 0.3 to the value assigned to the letter grade with which it is combined, and the grade point value of a minus shall be computed by subtracting 0.3 from the value assigned to the letter grade with which it is combined, except that no grade point value shall be less than 0 or greater than 4.0.



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Appointment of Members to the Citizens' Oversight Committee		ATTACHMENT(S) 14 pages
REASON FOR BOARD CONSIDERATION <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 2.1	

BACKGROUND:

On June 3, 2008, voters residing within the Santa Barbara Community College District passed Measure V, providing the district with \$77,242,012 for needed repairs and modernization and construction projects. This local bond election was conducted under the auspices of the Proposition 39: School Facilities Local Vote Act of 2000. Districts passing bonds under Proposition 39 are required to convene a citizens' bond oversight committee. Per Education Code §15278, the committee's charge is to: (1) inform the public concerning the District's expenditure of Measure V bond proceeds; and (2) review and report on the expenditure of bond funds to ensure that such proceeds are utilized only for the purposes set forth in Measure V.

In accordance with Education Code §15282, the citizens' oversight committee shall consist of at least seven members who serve for a term of two years without compensation and for no more than two consecutive terms. The bylaws of Santa Barbara Community College District citizens' oversight committee define the membership composition as follows:

- a member active in a business organization representing the business community located within the district (per Education Code §15282);
- a member active in a senior citizens' organization (per Education Code §15282);
- a member active in a bona fide taxpayers' organization (per Education Code §15282);
- an SBCC student member active in a community college group (per Education Code §15282);
and
- a member active in a support organization for Santa Barbara City College, such as a foundation;
and
- two members of the community at-large.

The current membership is listed below:

Member	Represents	Term Expires	Number of Terms Served
Joe Bailey	Community at-large	November 2012	1
Vacant	Taxpayers' organization		
Sally Green	Community at-large	November 2012	1
Edward Heron	Business organization	November 2012	2
Mark Levine	Senior citizens' organization	November 2012	2
Lee Moldaver	Support organization	November 2012	1
Ola Smith	Student	November 2012	1

A call for applications to fill the vacant seats was posted in the local press during the months of July and September. The following applicants are presented for Board consideration. Their applications are attached.

- Joseph Bailey, Community at-large
- Sally Green, Community at-large
- Bernice James, Community at-large
- Elie Katzenson, Student
- Lee Moldaver, Support organization
- Jack Ostrander, Business organization
- Charles T. "Tobe" Plough, Taxpayers' organization

RECOMMENDATION:

It is recommended the Board of Trustees select and appointment members to the citizens' oversight committee from the applicants presented for the term November 2012 through October 2014.

Administrator Initiating Item:

Lori Gaskin, President

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
APPLICATION FOR CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Joseph W. Bailey

Address: _____

Home Phone: _____ Work Phone: _____

FAX#: _____ E-Mail: _____

Why do you want to serve on the Measure V Citizens Oversight Committee?

As a retired General Contractor that has built several of the College's
projects, I feel it is now time to give back to the Community and College.

Do you have any special area of expertise or experience that you think would be helpful to the committee?

As a businessman in construction for over 60 years, I would be able to evaluate
various projects as to cost and design.

If you have served on other school district, college, or city or community committees please list and briefly describe your role:

Suburban Kiwanis Club - Pool Project for Los Prietos Boys Camp Chairman
Boy Scouts Dining Hall Project - Camp Alegre Chairman
Rehabilitation Hospital - New Facility - Director working with the Architect

I would be able to represent the following constituencies in the District: (check all that apply)

- ☐ **Business Representative - Active in a business organization representing local business Organization:** _____
- ☐ **Senior Citizen Group Representative - Active member in a senior citizens' organization Organization:** _____

J. Bailey 2

- ☐ **Taxpayer Organization Member – Active in a bona fide taxpayers' association**
Organization: _____
- ☐ **Student in District and Active in Student Government**

- ☐ **Active in Organization Supportive of the College, such as Advisory Council or Foundation**

Organization: _____

- ☒ **At-Large Community Member – Resident of the Santa Barbara Community College District**
Please note any additional information you feel should be considered as part of your application:

By the time we Contractor's get to review a Project it is too late for
changes to save money or speed up the Project.
Perhaps my long construction and business experience would be of benefit
to the Committee.

Are you an employee of the College?*

Are you a vendor, contractor, or consultant to the school district?

Do you have conflicts that would preclude your attending quarterly meetings?

Do you know any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizen's Oversight Committee?*

Are you willing to comply with the ethics code included in the bylaws?

(*Employees, vendors, contractors, and consultants of the Santa Barbara Community College District are prohibited by law from being members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would also be a potential conflict.)

Yes	No
	XX
	XX
	XX
	XX
	XX
XX	

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature _____

Date _____

Completed applications must be received in the
Superintendent/President's Office of the Santa Barbara Community College District
721 Cliff Drive, Santa Barbara, CA 93109-2394 or faxed to (805) 968-3402

No later than 4:30 pm, December 17, 2010.

If you have any questions please call the Santa Barbara Community College District at
(805) 730-4011

It is the policy of the Santa Barbara Community College District not to unlawfully discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age or mental or physical disability in the educational programs or activities which it operates.

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
APPLICATION FOR CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Sally D. Green

Address: _____

Home Phone: _____ Work Phone: _____

FAX#: _____ E-Mail: _____

Why do you want to serve on the Measure V Citizens Oversight Committee?

I have served on the committee for the last two years, and would like to continue representing Carpinteria.

Do you have any special area of expertise or experience that you think would be helpful to the committee?

While I sat on the SBCC Bd. of Trustees, we were actively involved in the process of preparing for Measure V. We approved Facilities list, and worked for passage of the Bond. I served on Facilities and Fiscal Committees, and have working knowledge of Measure V.

If you have served on other school district, college, or city or community committees please list and briefly describe your role:

I am the retired Principal of Caralmo School. I worked closely with Facilities and grounds crew to insure cleanliness and safety of my school. I attended many Facilities/grounds committees meetings in the District, and understand school finance.

I would be able to represent the following constituencies in the District: (check all that apply)

- ☐ **Business Representative** - Active in a business organization representing local business
Organization: _____
- ☐ **Senior Citizen Group Representative** - Active member in a senior citizens' organization
Organization: _____

☐ **Taxpayer Organization Member -- Active in a bona fide taxpayers' association**
Organization: _____

☐ **Student in District and Active in Student Government**

☐ **Active in Organization Supportive of the College, such as Advisory Council or Foundation**

Organization: _____

☒ **At-Large Community Member -- Resident of the Santa Barbara Community College District**

Please note any additional information you feel should be considered as part of your application:

Are you an employee of the College?*

Are you a vendor, contractor, or consultant to the school district?

Do you have conflicts that would preclude your attending quarterly meetings?

Do you know any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizen's Oversight Committee?*

Are you willing to comply with the ethics code included in the bylaws?

(*Employees, vendors, contractors, and consultants of the Santa Barbara Community College District are prohibited by law from being members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would also be a potential conflict.)

Yes	No
	X
	X
	X
	X

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature

Amy D. Lee

Date *7/16/12*

Completed applications must be received in the
President's Office of the Santa Barbara Community College District
721 Cliff Drive, Santa Barbara, CA 93109-2394 or faxed to (805) 966-3402
No later than 4:30 pm, July 20, 2012

If you have any questions please call the Santa Barbara Community College District at
(805) 966-0581

It is the policy of the Santa Barbara Community College District not to unlawfully discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age or mental or physical disability in the educational programs or activities which it operates.

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
APPLICATION FOR CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Bernice James

Address: _____

Home Phone: _____ Work Phone: _____

FAX#: _____ E-Mail: _____

Why do you want to serve on the Measure V Citizens Oversight Committee?

I believe my expertise would be helpful on this committee. I am a supporter of community colleges. I attended a community college + so did my 3 daughters; the youngest at SBCC. I'm interested in the capital projects; especially the Drama/Music bldg.

Do you have any special area of expertise or experience that you think would be helpful to the committee?

As retired Treasurer-Tax Collector of Santa Barbara County, I have expertise in finance including extensive experience in bond issuances, investing public funds, + capital project financing. As asst. director in General Services, I was directly responsible for capital projects.

If you have served on other school district, college, or city or community committees please list and briefly describe your role:

My experience is in county government where I served as a member of committees/boards. I was chair of the county retirement board + the debt advisory committee. The treasury investment committee + deferred compensation committee were advisory + made recommendations to me.

I would be able to represent the following constituencies in the District: (check all that apply)

- ☐ **Business Representative** - Active in a business organization representing local business Organization: _____
- ☐ **Senior Citizen Group Representative** - Active member in a senior citizens' organization Organization: _____

☐ **Taxpayer Organization Member** – Active in a bona fide taxpayers' association
Organization: _____

☐ **Student in District and Active in Student Government**

☐ **Active in Organization Supportive of the College, such as Advisory Council or Foundation**

Organization: _____

☒ **At-Large Community Member** – Resident of the Santa Barbara Community College District

Please note any additional information you feel should be considered as part of your application:

I have experience with boards/committees + am
familiar with rules for participating on public committees
I understand the Brown Act + conflict of
interest laws.

Are you an employee of the College?*

Are you a vendor, contractor, or consultant to the school district?

Do you have conflicts that would preclude your attending quarterly meetings?

Do you know any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizen's Oversight Committee?*

Are you willing to comply with the ethics code included in the bylaws?

(*Employees, vendors, contractors, and consultants of the Santa Barbara Community College District are prohibited by law from being members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would also be a potential conflict.)

Yes	No
	✓
	✓
	✓
	✓
✓	

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature Bernice James Date 7/10/2012

Completed applications must be received in the
President's Office of the Santa Barbara Community College District
721 Cliff Drive, Santa Barbara, CA 93109-2394 or faxed to (805) 966-3402
No later than 4:30 pm, July 20, 2012

If you have any questions please call the Santa Barbara Community College District at
(805) 965-0581

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**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
APPLICATION FOR CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Elie Katzenon

Address: _____

Home Phone: _____ Work Phone: _____

FAX#: _____ E-Mail: c

Why do you want to serve on the Measure V Citizens Oversight Committee?

I want to serve on the measure v citizens oversight committee because I want all community colleges of Santa Barbara's district to offer students the best facilities possible so that they can study & enjoy themselves.

Do you have any special area of expertise or experience that you think would be helpful to the committee?

I have served on student government bodies for the past eight years and currently sit as Vice President of Internal Affairs of SBCC's Student Senate, so I am very experienced in representing the needs & wants of the students.

If you have served on other school district, college, or city or community committees please list and briefly describe your role:

I served on the International Education committee at SBCC in 2011-12, observing the occurrences and reporting back to the Student Senate.

I would be able to represent the following constituencies in the District: (check all that apply)

- ☐ **Business Representative** - Active in a business organization representing local business
Organization: _____
- ☐ **Senior Citizen Group Representative** - Active member in a senior citizens' organization
Organization: _____

☐ **Taxpayer Organization Member** – Active in a bona fide taxpayers' association
Organization: _____

☒ **Student in District and Active in Student Government**
Student Senate

☐ **Active in Organization Supportive of the College, such as Advisory Council or Foundation**

Organization: _____

☐ **At-Large Community Member** – Resident of the Santa Barbara Community College District
Please note any additional information you feel should be considered as part of your application:

Are you an employee of the College?*

Are you a vendor, contractor, or consultant to the school district?

Do you have conflicts that would preclude your attending quarterly meetings?

Do you know any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizen's Oversight Committee?*

Are you willing to comply with the ethics code included in the bylaws?

(*Employees, vendors, contractors, and consultants of the Santa Barbara Community College District are prohibited by law from being members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would also be a potential conflict.)

Yes	No
	X
	X
	X
	X
	X
X	

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature  Date September 14, 2012

Completed applications must be received in the
President's Office of the Santa Barbara Community College District
721 Cliff Drive, Santa Barbara, CA 93109-2394 or faxed to (805) 966-3402

No later than 4:30 pm, July 20, 2012

If you have any questions please call the Santa Barbara Community College District at
(805) 965-0581

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**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
APPLICATION FOR CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Lee Moldaver

Address: _____

Home Phone: _____ Work Phone: _____

FAX#: _____ E-Mail: _____

Why do you want to serve on the Measure V Citizens Oversight Committee?

~~Am currently completing an unexpired term on the Citizens Oversight Committee.~~

~~Helping assure that major capital enhancements projects are legally executed in the bonds process is an important, necessary procedure to help SBCC trustees and administrators sustain SBCC's vital mission, protect current bond revenue, and lay~~

~~a strong foundation of fiduciary oversight in case future bond initiatives are needed.~~
Do you have any special area of expertise or experience that you think would be helpful to the committee?

~~Currently serving on the Citizens Oversight Committee. Extensive prior experience serving on public/community oversight committees; extensive experience in public process and governance procedures. Familiar with intent/purpose of the bond measure.~~

~~Very clear understanding about the limited role the Oversight committee has.~~

If you have served on other school district, college, or city or community committees please list and briefly describe your role:

~~Have served on the SBCC Continuing Ed Advis. Committee, and the Financial Aid subcommittee; volunteered for the Foundation for SBCC in their Campaign for Student Success. Have volunteered with various committees of Partners in Education.~~

~~Have volunteered/served with various UCSB affiliate and community/business support groups.~~

~~Have also volunteered/served with a large number of professional-technical groups, and an even larger number of local [and larger] non-profit and civic betterment groups.~~

I would be able to represent the following constituencies in the District: (check all that apply)

☐ **Business Representative** - Active in a business organization representing local business
Organization: _____

☐ **Senior Citizen Group Representative** - Active member in a senior citizens' organization
Organization: _____

- ☐ **Taxpayer Organization Member** – Active in a bona fide taxpayers' association

Organization: _____

- ☐ **Student in District and Active in Student Government**

- Active in Organization Supportive of the College, such as Advisory Council or Foundation**

Serve with Continuing Education Advisory Committee,

and subcommittees to create/administer financial aid programs there

Organization: volunteer w. Foundation for SBCC's Campaign for Student Success

- At-Large Community Member** – Resident of the Santa Barbara Community College District

Please note any additional information you feel should be considered as part of your application:

Have read and reviewed the by-laws. Have been advised by legal counsel on duties

[and limitations] upon Citizens Oversight Committee members. No conflicts. It's

been a tremendous honor to assist the Committee, and offer support to SBCC

administrators and trustees in bond execution. There is real excitement, seeing the
first wave of projects [i.e. the bridge, the Garvin Performing Arts complex, etc.]

be completed, and open to general SBCC use, as intended. Have taken two annual

SB City Attorney workshops on Brown Act, Conflicts, Ethics recently.
Are you an employee of the College?*

Are you a vendor, contractor, or consultant to the school district?

Do you have conflicts that would preclude your attending quarterly meetings?

Do you know any reason such as a potential conflict of interest, which would adversely
affect your ability to serve on the Citizen's Oversight Committee?*

Are you willing to comply with the ethics code included in the bylaws?

(*Employees, vendors, contractors, and consultants of the Santa Barbara Community College District are prohibited by law from being
members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would
also be a potential conflict.)

Yes	No

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature

Lee J. Moldaver

Date

7.19.12

Completed applications must be received in the
President's Office of the Santa Barbara Community College District
721 Cliff Drive, Santa Barbara, CA 93109-2394 or faxed to (805) 966-3402

No later than 4:30 pm, July 20, 2012

If you have any questions please call the Santa Barbara Community College District at
(805) 965-0581

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orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age or mental or
physical disability in the educational programs or activities which it operates.

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
APPLICATION FOR CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Jack Ostrander

Address: _____

Home Phone: _____ Work Phone: _____

FAX#: _____ E-Mail: _____

Why do you want to serve on the Measure V Citizens Oversight Committee?

I feel that my expertise would be beneficial to the
Committee

Do you have any special area of expertise or experience that you think would be helpful to the committee?

I have been in the construction industry in Santa
Barbara for the last 50 years. I have worked on
many of the College buildings as a project manager.

If you have served on other school district, college, or city or community committees please list and briefly describe your role:

None

I would be able to represent the following constituencies in the District: (check all that apply)

- ☒ **Business Representative** - Active in a business organization representing local business
Organization: Santa Barbara Contractors Association - Past President
- ☐ **Senior Citizen Group Representative** - Active member in a senior citizens' organization
Organization: _____

☐ **Taxpayer Organization Member** – Active in a bona fide taxpayers' association
Organization: _____

☐ **Student in District and Active in Student Government**

☐ **Active In Organization Supportive of the College, such as Advisory Council or Foundation**

Organization: _____

☒ **At-Large Community Member** – Resident of the Santa Barbara Community College District

Please note any additional information you feel should be considered as part of your application:

Are you an employee of the College?*

Are you a vendor, contractor, or consultant to the school district?

Do you have conflicts that would preclude your attending quarterly meetings?

Do you know any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizen's Oversight Committee?*

Are you willing to comply with the ethics code included in the bylaws?

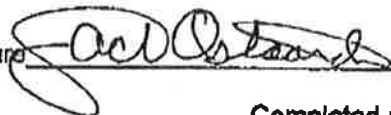
(*Employees, vendors, contractors, and consultants of the Santa Barbara Community College District are prohibited by law from being members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would also be a potential conflict.)

Yes	No
	X
	X
	X
	X
X	

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature



Date 10-8-12

Completed applications must be received in the
President's Office of the Santa Barbara Community College District
721 Cliff Drive, Santa Barbara, CA 93109-2394 or faxed to (805) 966-3402

No later than 4:30 pm, October 12, 2012

If you have any questions please call the Santa Barbara Community College District at
(805) 965-0581

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**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
APPLICATION FOR CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Charles T. "Tobe" Plough, III

Address:

Home Phone: Work Phone:

FAX#: E-Mail:

Why do you want to serve on the Measure V Citizens Oversight Committee?

As member of the Santa Barbara Taxpayers board, who voted to endorse the bond issue, I have a strong interest in seeing City College thrive and prosper with up-to-date facilities.

Do you have any special area of expertise or experience that you think would be helpful to the committee?

I have been involved with public finance issues for the last 20 years, first beginning with the Santa Barbara County Grand Jury and it's responsibility to audit the County's finances and later co-chairing an effort that resulted in the implementation of a performance based budget system by Santa Barbara County.

I have experience in development and construction in Santa Barbara. I have designed and constructed using the latest "Green" technology, looking at total lifecycles for all elements including potable water systems, ambient cooling, energy efficient lighting and water heating.

I also attended Santa Barbara City College, studying Accounting, Calculus, Statistics and Economics, and earned Dean's List status.

If you have served on other school district, college, or city or community committees please list and briefly describe your role:

UCSB Affiliates – Former Board Member.

Santa Barbara Bowl Foundation – Co-founder, Past President, Past Vice President, Current Board Member.

Santa Barbara County Grand Jury – Past Foreman.

Friends of Channel Islands National Park – Past President and Former Board Member.

Santa Barbara Technology and Industry Association – Current Board Member

Coalition Of Labor, Agriculture and Business – Current Board Chairman

I would be able to represent the following constituencies in the District: *(check all that apply)*

☐ **Business Representative** - Active in a business organization representing local business
Organization:

☐ **Senior Citizen Group Representative** - Active member in a senior citizens' organization
Organization:



Taxpayer Organization Member – Active in a bona fide taxpayers' association

Organization: Santa Barbara Taxpayers Association – Board Vice President



Student in District and Active in Student Government



Active in Organization Supportive of the College, such as Advisory Council or Foundation

Organization: _____



At-Large Community Member – Resident of the Santa Barbara Community College District

Please note any additional information you feel should be considered as part of your application:

Are you an employee of the College?*

Are you a vendor, contractor, or consultant to the school district?

Do you have conflicts that would preclude your attending quarterly meetings?

Do you know any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the Citizen's Oversight Committee?*

Are you willing to comply with the ethics code included in the bylaws?

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>

(*Employees, vendors, contractors, and consultants of the Santa Barbara Community College District are prohibited by law from being members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would also be a potential conflict.)

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature Charles T. Plough, III

Charles T. Plough, III

Date 5 October 2012

Completed applications must be received in the
President's Office of the Santa Barbara Community College District
721 Cliff Drive, Santa Barbara, CA 93109-2394 or faxed to (805) 966-3402
No later than 4:30 pm, October 12, 2012

If you have any questions please call the Santa Barbara Community College District at
(805) 965-0581

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AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Human Resources: Actions Involving Permanent Personnel		ATTACHMENT(S) 2 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 4.1	

BACKGROUND:

The attached transmits routine Human Resources actions regarding permanent personnel.

RECOMMENDATION:

It is recommended the Board of Trustees approve the actions involving permanent personnel presented in the attached.

Administrator Initiating Item:

Patricia English, Interim Vice President, Human Resources

HUMAN RESOURCES: ACTIONS INVOLVING PERMANENT PERSONNEL

Faculty Reduced Workload

<u>Name</u>	<u>Department</u>	<u>Date</u>	<u>Type</u>
SIMPSON, Jodi	Physics/Electronics	Fall 2012	Reduce Workload to 92.8% for personal reasons, without pay

Faculty Retirement

<u>Name</u>	<u>Department</u>	<u>Date</u>	<u>Type</u>
CARROLL, Gary	Chemistry	5/18/13	Retirement 37 Yrs. Of Service
METIU, Jane	Nursing	12/8/12	Retirement 34 Yrs. Of Service
SIMPSON, Jodi	Physics/Electronics	12/8/12	Retirement 30 Yrs. Of Service
YGUALT, Ana Maria	Spanish	5/18/13	Retirement 19 Yrs. Of Service

Classified Longevity Career Increments

<u>Name</u>	<u>#of Years</u>	<u>Date</u>
MIRANDA, Josue	15	10/1/12
INGRAM, James	10	10/1/12

Classified Appointments

<u>Name</u>	<u>Department</u>	<u>Date</u>	<u>Type</u>
SANTAROSA, Jeff	Athletics	10/26/12	New Hire-Replace M. Guillen
TAMONY, Joseph	Art	10/26/12	New Hire-Replace B. Sayer

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Classified Resignation

<u>Name</u>	<u>Department</u>	<u>Date</u>	<u>Type</u>
PLASCENCIA, Juan	Facilities	10/2/12	Resignation
DICKSON, Barbara	Marketing	10/12/12	Resignation

Classified Retirement

<u>Name</u>	<u>Department</u>	<u>Date</u>	<u>Type</u>
FRITZEN, Marsha	Bookstore	12/29/12	Retirement -18 years of service.



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Human Resources: Actions Involving Adjunct Faculty		ATTACHMENT(S) 2 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 4.2	

BACKGROUND:

The attached transmits routine Human Resources actions regarding adjunct faculty, and includes fall/winter 2012/2013 credit and non-credit hires and equivalence determination for minimum qualifications. Adjunct faculty assignments will not exceed 67% time, including any credit division assignment for fall and spring semesters.

RECOMMENDATION:

It is recommended the Board of Trustees approve the actions involving adjunct faculty presented in the attached.

Administrator Initiating Item:

Patricia English, Interim Vice President Human Resources

HUMAN RESOURCES: ACTIONS INVOLVING ADJUNCT FACULTY

ADJUNCT FACULTY

CREDIT

<u>Name</u>	<u>Term</u>
BECERRA, Jorge	Fall
BUTLER, Paul	Fall
COTA, Aseneth	Fall
HARTLEY, Sara	Fall
NGOV, Srey	Fall
ORTEGA, Charles	Fall
RIVERA, Maria	Fall
WOLLENBERG, Jean	Fall

NON-CREDIT

<u>Name</u>	<u>Term</u>
BROWDY, Karen	Winter
CARLSEN, Hazel	Winter
DADDONA, Cindy	Winter
HILL, Cleo	Winter
HOLLANDER, Jane	Winter
KALLY, Stephen	Winter
MALVINNI, David	Winter
RANGEL, Vivian	Winter
ROMAN, Nancy	Winter
SCOTT, Eleanor	Fall

MINIMUM QUALIFICATIONS EQUIVALENCIES

CREDIT

<u>Name</u>	<u>Discipline</u>	<u>Term</u>
BECERRA, Jorge	Coaching	Fall
BENNEWATE, Brandon	EMT	Fall



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Human Resources: Actions involving Experts/Volunteers		ATTACHMENT(S) 3 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 4.3	

BACKGROUND:

The attached transmits routine Human Resources actions regarding experts/volunteers.

RECOMMENDATION:

It is recommended the Board of Trustees approve the actions involving experts/volunteers as presented in the attached.

Administrator Initiating Item:

Patricia English, Interim Vice President Human Resources

HUMAN RESOURCES: ACTIONS INVOLVING EXPERTS/VOLUNTEERS

EXPERTS (Credit)

<u>Name</u>	<u>Assignment</u>	<u>Rate</u> (not to exceed)	<u>Service Date(s)</u>	<u>Fund</u>
BROZEK, Brenda	Completion of two 3 hour workshops	\$2,500	11/2/12-11/3/12	Grant
EGLIN, Michael	Commissioned choral musical pieces	\$1,500	7/1/12-6/30/13	Auxiliary
FALLAH, Amir	Fine Arts Lecture	\$310	9/19/12	General
HANSEN, Erin	Consultant for Get Focused...Stay Focused! Initiative	\$1,500	11/1/12-6/30/13	Grant
JANKOWSKI, William	Technical assistance with storyboard development & implementation	\$1,500	10/25/12-1/30/13	Grant
KORISHELI, Temmo	Quire of Voyces publicity	\$2,000	7/1/12-6/30/13	Auxiliary
McCOY, Kerry	Provide employment transition services	\$8,000	1/1/13-6/30/13	General
PEREZ, Anthony	Athletic trainer duties	\$500	10/12/13	Auxiliary
RODRIQUEZ, Anne	Provide training to foster parents	\$6,000	10/1/12-6/30/13	Grant
SAWASKE, Robin	Consultant for Get Focused...Stay Focused! Initiative	\$10,000	11/1/12-6/30/13	Grant
SINCLAIR, Colleen	Provide training to kinship parents	\$3,000	10/1/12-6/30/13	Grant
YOSHIDA, Rochelle	Quire of Voyces publicity	\$3,000	7/1/12-6/30/13	Auxiliary

EXPERTS (Non - Credit)

<u>Name</u>	<u>Assignment</u>	<u>Rate</u> (not to exceed)	<u>Service Date(s)</u>	<u>Fund</u>
ROBERTSON, Pat	Assist instructor with student skills training	\$100	10/10/12	General

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

VOLUNTEERS (Credit)

<u>Name</u>	<u>Assignment</u>	<u>Date</u>	<u>For</u>
BARTLETT, Keith	Assist instructor	10/25/12-5/30/13	Environmental Horticulture
DAVISON, Charlotte	Tutor students	9/25/12-6/30/13	DSPS
DUFOUR, James	Field trip support	7/1/12-6/30/13	Earth & Planetary Sciences / Geography
EHRENBORG, Cinthia	Assist instructor	10/25/12-5/30/13	Environmental Horticulture
EVANS, Erin	Field trip support	7/1/12-6/30/13	Earth & Planetary Sciences / Geography
HENSEL, Daniel Parra	Assist instructor	1/28/13-5/5/13	Environmental Horticulture
MAZA, Carlos	Field trip support	7/1/12-6/30/13	Earth & Planetary Sciences / Geography
MORRISON, Kazue	Field trip support	7/1/12-6/30/13	Earth & Planetary Sciences / Geography
NAKAMURA, Ayumi	Assist instructor	10/25/12-5/30/13	Environmental Horticulture
PHILLIPS, Elizabeth	Wellness calendar yoga instructor	10/1/12-12/15/12	Student Health
POMERLEAU, Nitsa	Assist instructor	10/25/12-5/30/13	Environmental Horticulture
ROE, David	Symphony Orchestra	8/27/12-12/15/12	Music
SNELLER, Jessica	Field trip support	7/1/12-6/30/13	Earth & Planetary Sciences / Geography
STEWART, Kevin	Assist instructor	10/25/12-5/30/13	Environmental Horticulture
VINCENT, Alex	Assist instructor	1/28/13-5/5/13	Environmental Horticulture

CONCERT BAND VOLUNTEERS FALL 2012

Adams, Sandy	Hamilton, Charles Frederick	Reeves, Elizabeth
Anderson, Anne	Hoen, Dristen	Ritchie, John
Ashton, Nancy	Horton, Eileen	Rizzi, William
Caldeira, Chester	Horton, Roger	Sanchez, Omar
Camacho, Ray	Kallewaard, Hannah	Schen-Reyes, Markis
Croninger, Charles	Laberten, Jim	Schlosser, Stanley
Cunningham, Barry	Marcantonio, Paul	Schuster, Jane
Custer, Robyn	Mayn, Carlos	Sedgwick, Meredith
DeRogatis, Phil	Miller, Susan	Sharpe, Don
Dolin, Trevor	Mitchell, Annrose	Smith, Dennis
Du Bois, John	Mobley, Chris	Smith, Kristen
Egger, Kirsten	Morse, Stephanie Gamble	Trainhan, Rusty
Fedaleo, Debra	Nicolas, Marc	Trueblood, Alec
Fligsten, Monte	Oppert, Lee	Trujillo, Johann
Fogel, Joan	Ortega, Roberta	Umber, Wallace
Fouhse, Sally	Osgood, Rick	Van Wingerden, Beverly
Gerstein, Larry	Payne, Duncan	Vander Sol, Kearney
Giorgi, Stanton	Peete, Kyle	Wolf, Sarajane

CONCERT CHOIR VOLUNTEERS FALL2012/SPRING2013

Abeltd, Brittany	Harris, Robert	Phillips, Lois
Ascarrunz, Shanee	Hollosy, Arleen	Porter, Joan
Bakker, Jo	Joelsson, Sarah	Ramirez, Karla
Beatty, Richard	Kurtz, Jutta	Rawlins, Jay
Bermont, Thomas	Langworthy, Mary Ann	Rendon, Amadeo
Birmingham, Julie	Le, Tin	Scharper, Alice
Brundin, Axel	Martin, Jacqueline	Schleifer, William
Campbell, Darren	McGowan, Steven	Shaw, Anne
Decker, Gloria	McGuire, Kathleen	Sherman, Marcia
Donovan, Maija	Mutti, Alexa	Short, Sylvia
Enberg, Frida	Neuenschwander, Karen	Stark, Patricia Reilly
Enberg, Wilma	Norton, Perry	Stark, Shane
Gill, Brook	Ohara, Asuka	Stoltz, Steven
Grossman, Jeff	Omori, Juliette	Trujillo, Miguel
Gustafsson, Joel	Pestel-Rickert, Susanne	VanDerRaay, Brigitta

VOLUNTEERS (Non-Credit)

<u>Name</u>	<u>Assignment</u>	<u>Date</u>	<u>For</u>
EMAMI, Trina	Assist instructor	9/28/12 – 10/7/12	ESL
VAN'T RIET, Robert	Assist student	9/20/12	ESL



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Human Resources: Actions Involving Stipends for Faculty		ATTACHMENT(S) 4 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 4.4	

BACKGROUND:

The attached transmits routine Human Resources actions regarding stipends for credit and non-credit faculty.

RECOMMENDATION:

It is recommended the Board of Trustees approve the actions involving stipends presented in the attached.

Administrator Initiating Item:

Patricia English, Interim Vice President Human Resources

HUMAN RESOURCES: ACTIONS INVOLVING STIPENDS FOR FACULTY

CREDIT FACULTY

<u>Name</u>	<u>Assignment</u>	<u>Rate</u> (not to exceed)	<u>Service Date(s)</u>	<u>Fund</u>
ARNOLD, Nicholas	Devel/Implementation Week Zero for STEM	\$800	2/1/12- 8/22/12	Grant
ARMSTRONG, Geordie	Participation in Week Zero for STEM	\$200	8/20/12- 8/22/12	Grant
BATES, Christopher	Humanities Bldg remodel & swing space	\$742	9/18/12- 10/9/12	Measure V
BURNELL, Kris	Participation in Week Zero for STEM	\$200	8/20/12- 8/22/12	Grant
CASTRO, Laura	Perform duties for the STEM Transfer Prgm	\$8,161	9/1/12- 12/18/12	Grant
DEPENDAHL, Robert	Participation in Week Zero for STEM	\$200	8/20/12- 8/22/12	Grant
INKS, Ed	Phase II of Humanities Bldg remodel	\$2,073	9/6/12- 10/4/12	Measure V
KAY, Matthew	Devel/Implementation Week Zero for STEM	\$800	2/1/12- 8/22/12	Grant
KUHN, Jens-Uwe	Devel/Implementation Week Zero for STEM	\$800	2/1/12- 8/22/12	Grant
KUHN, Jens-Uwe	Faculty Lead STEM Transfer Program	\$7,257	10/1/12- 12/31/12	Grant
LEHNE, Michelle	Rupe Grant, Longitudinal Study	\$4,600	10/26/12- 12/10/12	Grant
METIU, Jane	Rupe Grant, Longitudinal Study	\$4,600	10/26/12- 12/10/12	Grant
MEYER, Jeff	Devel/Implementation Week Zero for STEM	\$800	2/1/12- 8/22/12	Grant
MINER, Jason	Devel/Implementation Week Zero for STEM	\$800	2/1/12- 8/22/12	Grant

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

<u>Name</u>	<u>Assignment</u>	<u>Rate</u> (not to exceed)	<u>Service Date(s)</u>	<u>Fund</u>
O'CONNOR, Erin	Participation in Week Zero for STEM	\$200	8/20/12-8/22/12	Grant
ROBINSON, Michael	Participation in Week Zero for STEM	\$200	8/20/12-8/22/12	Grant
SCHULTZ, Jan	Devel/Implementation Week Zero for STEM	\$800	2/1/12-8/22/12	Grant
SIMPSON, Jodi	Devel/Implementation Week Zero for STEM	\$800	2/1/12-8/22/12	Grant
WEBBER, Mary	Rupe Grant, Longitudinal Study	\$4,600	10/26/12-12/10/12	Grant

NON-CREDIT FACULTY

BOLTON, Blanca	Attendance at BSI monthly meetings	\$480	10/26/12 – 6/28/13	Grant
CARRERA ESPINOZA, Juan Jose	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant
CARRERA ESPINOZA, Juan Jose	Develop contract assignments for Marine Biology curriculum	\$600	9/28/12 – 10/31/12	Grant
DOUGLAS, John	Provide piano accompaniment; score reader & vocal arranger; develop song interpretations for Choral/ Performance Singing classes.	\$1080	9/10/12 – 11/9/12	Foundation
GALVIS, Coromoto	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant
GRAHAM, Janet	Attendance at monthly BSI meetings	\$480	10/26/12 – 6/28/13	Grant
HUTTERER, Nancy	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

<u>Name</u>	<u>Assignment</u>	<u>Rate</u> (not to exceed)	<u>Service Date(s)</u>	<u>Fund</u>
JOHNSON MADRIGAL, Claudia	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant
JOHNSON MADRIGAL, Claudia	Coordinate & develop testing materials in the Adult High School Diploma program	\$450	10/26/12 – 12/28/12	General
MATHERS-WINN, David	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant
MAUTONE, Patricia	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant
MAUTONE, Patricia	Attendance at monthly BSI meetings	\$480	10/26/12 – 6/28/13	Grant
MAUTONE, Patricia	Coordinate & develop testing materials in the Adult High School Diploma program	\$450	10/26/12 – 12/28/12	General
MAUTONE, Patricia	Develop assignments for Oceanography curriculum in the Adult High School program	\$600	9/28/12 – 10/31/12	Grant
MESSER, Mariah	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant
MESSER, Mariah	Attendance at monthly BSI meetings	\$480	10/26/12 – 6/28/13	Grant
MESSER, Mariah	Coordinate & develop testing materials in the Adult High School Diploma program	\$450	10/26/12 – 12/28/12	General
MUSACCHIO, Diana	Attend meetings of the Curriculum Review Committee	\$540	10/26/12 – 6/28/13	General

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

<u>Name</u>	<u>Assignment</u>	<u>Rate</u> (not to exceed)	<u>Service Date(s)</u>	<u>Fund</u>
OETKEN, Jennifer	Attendance at monthly BSI meetings	\$480	10/26/12 – 6/28/13	Grant
PONCE, Araceli	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant
URIBE, Karla	Attend working group for Adult High School, GED & Student Services	\$200	10/26/12 – 3/22/13	Grant



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Human Resources: Actions Involving Temporary Short-Term and Student Personnel		Attachment(s) 7 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 4.5	

BACKGROUND:

The attached transmits routine Human Resources actions regarding temporary, short –term and student personnel. Short-term, non-continuing personnel require Board approval, pursuant to Assembly Bill 500 and its revisions to Education Code 88003.

All short-term and student personnel appointments are limited to 19.5 hours per week and 175 days per year.

RECOMMENDATION:

It is recommended the Board of Trustees approve the actions involving temporary, short-term and student personnel presented in the attached.

Administrator Initiating Item:

Patricia English, Interim Vice President, Human Resources

HUMAN RESOURCES: ACTIONS INVOLVING TEMPORARY PERSONNEL

Short-term Personnel (Credit)

<u>Name</u>	<u>Department/Level</u>	<u>Dates</u>
ALDERTON, Ashley	Community Service HS VI GATEWAY/Health Ed HS VI	10/1/12-12/23/12 1/20/13-6/30/13 9/11/12-12/23/12 1/2/13-6/30/13
ALEXANDER, Shelly	ECE HS III	9/28/12-12/23/12 1/2/13-5/22/13
ALLAHVERDIAN, Melina	Gateway/Math HS V	8-27-12-12/23/12 1/2/13-6/30/13
ARZOLA, Richard	Art HS VI	9/11/12-12/23/12 1/2/13-6/30/13
BEATTIE, David	HWI LTA/EMT	12/1/12-12/23/12 1/2/13-6/30/13
BENARTH, Lauren	Food Services HS I	10/4/12-12/31/12
BENNER, Amy	Tutorial/EOPS HS VI	8/27/12-12/23/12 1/2/13-6/30/13
BORDIN, Silvia	ECE HS III	9/28/12-12/23/12 1/2/13-5/22/13
BRENNEMAN, Joy	Art HS VI	9/11/12-12/23/12 1/2/13-6/30/13
BUTLER,III, Burton	Gateway/ESL HS VI	9/11/12-12/23/12 1/2/13-6/30/13
CAHILL, Devon	Tutorial/Writing Center HS VI	8/27/12-12/23/12 1/20/13-6/30/13
CALDERON-RAYA, Martin	Biology HS V	8/27/12-12/23/12 1/2/13-5/25/13
DANHI, Lisa	Gateway/ESL HS VI	8/27/12-12/23/12 1/20/12-6/30/13
FEILDEN, Richard	Gateway/Film HS VI	8/27/12-12/23/12 1/2/13-6/30/13
FETTER, Pamela	Tutorial/Writing Center HS VI	8/27/12-12/23/12 1/20/13-6/30/13
FOWLER, Caprice	PE/Athletics HS V	9/15/12-12/30/12
GONZALEZ, Juan	Gateway/BMS HS VI	9/11/12-12/23/12 1/2/13-6/30/13

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SANTA BARBARA COMMUNITY COLLEGE

<u>Name</u>	<u>Department/Level</u>	<u>Dates</u>
GRESHAM, Julie	HWI CNA Rater	9/22/12-12/31/1
GUTIERREZ, Melissa	PE/Athletics HS IV	10/8/12-12/23/12 1/2/13-6/30/13
HARRIS, Giselle	Art HS VI	9/11/12-12/23/12 1/2/13-6/30/13
HERRERA, Gilbert	Gateway/ESL HS VI	8/27/12-12/23/12 1/2/13-6/30/13
HISTON, Tracy	Food Services HS I	9/17/12-12/31/12
HOAG, James	Food Services HS I	9/2/12-12/31/12
HOFMANN, Michael	Tutorial/German HS VI	8/27/12-12/23/12 1/20/13-6/30/13
HUMPHREYS, Erin	ISSP HS VI	10/15/12-12/23/12 1/2/13-6/30/13
JIMENEZ-CHAVEZ, Paola	ESL HS III	8/13/12-8/30/12
LAFUENTE, Catherine	Tutorial/Writing Center HS VI	8/27/12-12/23/12 1/20/13-6/30/13
LAMB, Erin	Tutorial/EOPS HS VI	8/27/12-12/23/12 1/20/13-6/30/13
LANDERS, Kelly	Gateway/Math HS V	8/27/12-12/23/12 1/2/13-6/30/13
MCCOLLISTER, Charles	Art HS VI	9/11/12-12/23/12 1/2/13-6/30/13
OWENS, Patrick	Graphic Design HS III	9/25/12-12/15/12
PACHECO, Vicente	HWI HS I	9/22/12-12/31/12
PEREA, Julee	ESP HS VI	9/11/12-12/23/12 1/2/13-6/30/13
RODRIGUEZ, Angel	Tutorial/Writing Center HS VI	8/27/12-12/23/12 1/20/13-6/30/13
SALANGSANG, Anthony	English HS III	10/1/12-12/23/12
SANCHEZ, Louis	Food Services HS II	8/24/12-12/31/12
SAVANT, Arie	BC Lab HS VI	9/22/12-12/31/12

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE

<u>Name</u>	<u>Department/Level</u>	<u>Dates</u>
SCAFIDE, Tom	PE/Athletics HS V	9/1/12-12/23/12 1/20/12-5/30/13
SCHULTZ, Charles	Tutorial/EOPS HS VI	9/11/12-12/23/12 1/2/13-6/30/13
SHARRIGAN, Mia	Tutorial/Sociology HS VI	8/27/12-12/23/12 1/20/13-6/30/13
STOEVA, Veselina	Art HS VI	9/11/12-12/23/12 1/2/13-6/30/13
STRINGER, Mark	Art HS VI	9/11/12-12/23/12 1/2/13-6/30/13
TAMONY, Joseph	Art HS VI	8/11/12-9/28/12
VOLOVICK, Dennis	PE/Athletics HS V	9/1/12-12/23/12 1/20/12-5/30/13
WEGER, Anne	Music HS VI	8/20/12-12/23/12 1/2/13-5/30/13
WILDWOOD, Sophia	English HS VI	9/28/12-12/23/12
WILLARD, Elysse	Gateway/BMS HS V	8/27/12-12/23/12 1/2/13-6/30/13
YEE, Calais	ECE HS III	9/28/12-12/23/12 1/2/13-5/22/13
ZAMBRANO, Briceida	Food Services HS I	10/9/12-12/23/12

Short-term Personnel (Non-Credit)

<u>Name</u>	<u>Department/Level</u>	<u>Dates</u>
EMAMI, Trina	ESL HS III	10/8/12-12/23/12 1/2/13-6/30/13
KELLY, Misa	Art HS VI	9/26/12-12/23/12 1/2/13-6/30/13
MUNSEY, Jordan	Art HS VI	9/24/12-12/23/12 1/2/13-6/30/13
STONE, Timothy	Administration (Sub for Jesse Valentine Felix) HS VI	9/20/12-12/23/12 1/2/13-6/30/13
THUST, Tanis	Parent Education HS VI	10/8/12-12/23/12 1/2/13-6/30/13

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE

Student Personnel

<u>Name</u>	<u>Department</u>	<u>Level</u>	<u>Term</u>
ABDAOUI, Marouane	Food Services	SW I	Fall
AGUILAR, Kenny	Music	SW III	Fall
AGUILERA-COLLAO, Gonzalo	Foundation/Academic Tech Supp	SW III	Fall
ALGRA, Harrison	Tutorial/Math	SW I	Fall
ANDERSON, Daniel	Tutorial/BioSci	SW V	Fall
ARNUSH, Nicole	Earth and Planetary Science	SW IV	Fall
AYON, Zinnia	Foundation/Student Life	SW III	Fall
BALTER, Daniel	Library	SW I	Fall
BEMIS, Jason	EH	SW IV	Fall
BENNER, Sarah	Tutorial/Earth Sciences	SW V	Fall
BISHOP-KUNZ, Aaron	Food Services	SW I	Fall
BLAIR, William	Food Services	SW I	Fall
BOELS, Jesse	Foundation/SoMA	SW III	Fall
BOLL, Katharina	Food Services	SW I	Fall
BONDBISHOP, Alexander	Gateway/Engineering	SW V	Fall
BOURRET, Sabine	PE/Athletics	SW I	Fall
BRAVO, Nadya	Academic Counseling	SW I	Fall
BROWN, Brendan	Tutorial/LRC	SW I	Fall
BROWN, Geneva	Gateway/BMS	SW V	Fall
BRUMBAUGH, Jonathan	Journalism	SW I	Fall
CARDONA, Deveric	STEM	SW II	Fall
CARLYON, Michael	PE/Athletics	SW I	Fall
CAYCEDO, Yvonne	Foundation/DSPS	SW I	Fall
CHANCEY, Keith	Tutorial/Earth Science	SW V	Fall
CHAVEZ, Cathia	PE/Athletics	SW I	Fall
CHEW, Nataline	Foundation/Career Center	SW III	Fall
COLE, Alexandra	Tutorial/Art	SW V	Fall
CONTRERAS, Evelyn	Art	SW I	Fall
CORNETTE, Kirstin	Food Services	SW III	Fall
CROUCH, Virginia	Art/Gallery	SW I	Fall
DAILY, Matthew	Tutorial/Library	SW I	Fall
DATTILO, Justina	Foundation/Communications	SW III	Fall
DE LA CERDA, Richard	A-OK Program	SW II	Fall
DE LA CRUZ, Eden	English	SW III	Fall
DE LA CRUZ, Lester	Library	SW III	Fall
DENIS, Roxanne	ISSP	SW I	Fall
DING, Yi	Tutorial/Chinese	SW I	Fall
DOGAN, Muhammed	Food Services	SW I	Fall
DOMINGUEZ, Dianna	Tutorial/Nursing	SW VI	Fall
DU, Xinyue	Gateway/Math	SW I	Fall

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE

<u>Name</u>	<u>Department</u>	<u>Level</u>	<u>Term</u>
ECKERT, Benjamin	Art	SW III	Fall
ELMOJAHID, Samir	Tutorial/Bio Sci	SW I	Fall
FAIRCHILD, Hannah Jane	Gateway/Earth Science (2 jobs)	SW V (2 jobs)	Fall
FARRELL, Sean	Tutorial/Accounting	SW V	Fall
FLORES, Marisa	Student Outreach	SW II	Fall
GABELICH, Julie-Anne	Tutorial/Bio Sci	SW V	Fall
GADSBY, Kelly	Student Life	SW III	Fall
GARCIA, Ivette	STEM	SW II	Fall
GIL, Beatriz	Gateway/English Skills	SW II	Fall
GRANDE, Katie	PE/Athletics	SW I	Fall
GUERRERO, Alejandro	MESA	SW I	Fall
GULLAND, Maya	Gateway/ASL	SW III	Fall
GUTIERREZ, Robert	STEM	SW II	Fall
HAN, Lydia	ISSP	SW I	Fall
HATHON, Roy	Film Production	SW III	Fall
HISSOM, Chris	Biology	SW II	Fall
HORTON, Michelle	Gateway/Math	SW II	Fall
HOUSTON, Courtney	PE/Athletics	SW I	Fall
HUIZAR, Lizeth	MESA	SW II	Fall
INDA, Alejandro	CAP	SW III	Fall
INTHAVONG, Chelsea	ISSP	SW I	Fall
IRIBE, Julian	PE/Athletics	SW I	Fall
JAGERHORN, Anna	Food Services	SW I	Fall
JOHNSON, Kevin	Tutorial/Math	SW V	Fall
JORDAN, Rileigh	PE/Athletics	SW I	Fall
KABOGOZA, Davies	Art	SW VI	Fall
KABOGOZA, Davies	ISSP	SW I	Fall
	Art	SW VI	Fall
KANG, Hye Min	Tutorial/ESL	SW I	Fall
KENNEDY, Jessica	Foundation/Communication	SW III	Fall
KESHMIRI, Michael Arash	Tutorial/Philosophy	SW I	Fall
KIDDIE, Gregory	Music	SW III	Fall
LASSOUED, Ali	SoMA	SW III	Fall
LAZARO, Jorge	PE/Athletics	SW I	Fall
LETTERMAN, Shawn	PE/Athletics	SW I	Fall
LIM, Jessica	Gateway/Math	SW I	Fall
LITWICKI, Ben	Library	SW II	Fall
LOPEZ, Adrian	PE/Athletics	SW III	Fall
LUCAS, Laura	Gateway/Math	SW V	Fall
LUJANO, Sierra	PE	SW I	Fall
LUO, Huijun	Tutorial/ESL	SW I	Fall
LYTLE, Gary	Gateway/Culinary	SW V	Fall
MANSFIELD, Mark	Gateway/English Skills	SW I	Fall

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE

<u>Name</u>	<u>Department</u>	<u>Level</u>	<u>Term</u>
MAPES, Bryan	Food Services	SW I	Fall
MARQUEZ, Denise	A-OK Program	SW II	Fall
MARRERO, Marko	Tutorial/Chemistry	SW V	Fall
MATSUYAMA, Monica	Food Services	SW I	Fall
MAYBEE, Michele	Gateway (2 jobs) Tutorial/Earth Science	SW V (2 jobs) SW V	Fall Fall
MCCABE, Micah	Film/Television	SW III	Fall
MERKLEN, Joy	Tutorial/Philosophy	SW I	Fall
MERY, Waldo	English	SW III	Fall
MICHAELS, Aaron	Music	SW III	Fall
MILLER, Weicheng	Tutorial/Library	SW V	Fall
MOORE, Spencer	Tutorial/Philosophy	SW I	Fall
NAMI, Ardalan	Food Services	SW II	Fall
NORBERG, Wade	PE/Athletics	SW II	Fall
NORDFELDT, Carl	Gateway/Economics	SW I	Fall
NYBERG, Sara	Food Services	SW I	Fall
OKAMOTO, Hajime	Tutorial/Japanese	SW I	Fall
OLGUIN, Vanessa	ESP	SW VI	Fall
OLSEN, Jamie	Foundation/SoML	SW III	Fall
OROZCO, Abigail	Tutorial/EOPS	SW I	Fall
OROZCO, Mariana	Gateway/ESL	SW III	Fall
OSTROFF, Ariel	Tutorial/Library	SW I	Fall
PAPAZACHARIOUDAKIS, Constantine	STEM	SW II	Fall
PATINO, Nicholas	Food Services	SW I	Fall
PEGARRO, Charmaine	Food Services	SW II	Fall
PELAEZ, Sashia	Gateway/Math	SW II	Fall
PEREZ-LOPEZ, Jhoane	Foundation/Educational Programs	SW III	Fall
PIEPENBRINK, Andrew	Tutorial/Music	SW V	Fall
QUEZADA MERCADO, Veronica	Communication	SW I	Fall
RABAUDI, Lucero	Film/Television	SW III	Fall
RATAY, Ty	Art	SW VI	Fall
RAUSEO-GOMEZ, Carla	Food Services	SW I	Fall
RIEKKOLA, Per	Student Health Services	SW III	Fall
ROARTY, Amy	Tutorial/Nursing	SW V	Fall
ROTWEIN, Daniel	Security	SW III	Fall
RUANO DE PAZ, Zuleyma	Food Services	SW I	Fall
RUCKER, Anthony	PE/Athletics	SW I	Fall
RUEDA, Vanessa	ECE	SW III	Fall
RUZ, Kenneth	Food Services	SW I	Fall
RYU, Kyungmee	Tutorial/LRC	SW I	Fall
SANCHEZ, Franklin	Security	SW II	Fall

BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE

<u>Name</u>	<u>Department</u>	<u>Rate</u>	<u>Term</u>
SANTINI, Seth	Tutorial/Philosophy	SW I	Fall
SATHER-MAHFOUF, Anna Sophia	Food Services	SW II	Fall
SEGURA, Mario	STEM	SW II	Fall
SIMMONS, Mollie	Tutorial/Nursing	SW VI	Fall
SINGH, Anjani	Food Services	SW I	Fall
SWIDER, Zachary	Tutorial/Bio Science	SW V	Fall
TAYLAN, Daniel	Gateway/English	SW V	Fall
TORRES, Bianca	Art Gallery	SW I	Fall
TUCKER, Layne	Earth & Planetary Science	SW V	Fall
VALADEZ, Jessica	PE/Athletics	SW I	Fall
VILLALOBOS, Sarah	Tutorial/BioSci	SW V	Fall
VU, Mi	Tutorial/ESL	SW I	Fall
WALLIS, Timothy	Tutorial/Automotive	SW I	Fall
WANG, Yuqi	Tutorial/Physics	SW V	Fall
WHEELER, Ronald	Tutorial/Automotive	SW I	Fall
YOUNG, August	Center for Sustainability	SW IV	Fall
ZENG, Cuiyu	Gateway/ESL	SW I	Fall
ZHANG, Huanyi	Tutorial/Math	SW I	Fall



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: COURSES: NEW AND MODIFICATIONS		ATTACHMENT(S) None
REASON FOR BOARD CONSIDERATION <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 5.1	

BACKGROUND:

At its September 24 and October 15, 2012 meetings the Curriculum Advisory Committee approved the following:

NEW COURSE

SS101 Introduction to the Social Sciences

COURSE MODIFICATION(s)

HIST104 History of Western Civilization

HIST113H History of Western Civilization: 1600 to Present, Honors

HIST130 History of African Civilization

HIST131 History of Asian Civilization

HIST132 China & Japan in Modern World

HIST133 History of Latin Am: BC To 1800s

HIST134 History of Latin America: 1800's To Modern Period

PHOT209 Advanced Photography

RECOMMENDATION:

It is recommended the Board of Trustees approve the new course and course modifications as presented.

Administrator Initiating Item:

Jack Friedlander, Executive Vice President Educational Programs



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Continuing Education: New Community Services Fee Based Courses		ATTACHMENT(S) 2 pages
REASON FOR BOARD CONSIDERATION <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 6.1	

BACKGROUND:

Attached is a listing of new CE fee-based classes and associated fees. When new a fee-based class is proposed, it is reviewed by the appropriate director and the dean in terms of content, alignment with existing curriculum, and outcomes. The class is then put forward to the other directors for additional comment and finally submitted to the Board of Trustees for consideration. This process serves to ensure the college's quality and standards are upheld while providing for a responsive system to integrate emerging topics of interest into the CE offerings.

RECOMMENDATION:

It is recommended the Board of Trustees approve the new Community Services Continuing Education courses and fees presented.

Administrator Initiating Item:

Ofelia R. Arellano, Vice-President Continuing Education Division

CONTINUING EDUCATION
TUITION FEE-BASED COURSES (COMMUNITY SERVICE)

NEW COURSES

(Instructor Initiated – all course outlines of record (COR) reviewed and approved by CE Directors and Dean)

Languages

105159 Bilingual Conversation and Cultural Exploration - \$45 to \$75

Psychology & Communication

202595 The Mayan Calendars for Our Modern Age - \$15 to \$23

202596 Conflict Recognition – Navigating Towards More Creative Options and Outcomes - \$23 to \$45

Arts

402448 Collage Composition: Design Techniques for the Artist - \$30 to \$38

Crafts

451385 Create Ceramic Vases and Planters for Floral Arrangements and Potted Plants - \$103 to \$125

451386 Decorative Ceramics - \$93 to \$148

NEW COURSES

(Conversions with completed course outline of record (COR) reviewed and approved by CE Directors and Dean)

Psychology & Communication

202558 Imagery and Self Hypnosis for Health and Harmony - \$19 to \$45

202573 How to Run Your Own Brain – For A Change - \$30 to \$67

202574 The Leading Edge - \$24 to \$27

202575 Practicing Mindfulness – Harmony, Health, Happiness - \$27 to \$56

Parent Education

251287 Growing Times I: Parenting Toddlers (18-24 months) - \$30 to \$75

251288 Growing Times II: Parenting the Two to Three Year Old Child - \$30 to \$75

251289 Growing Times III: Parenting the Preschool Child - \$30 to \$75

251290 Nature Walk for Parents and Kids: Exploring Our World - \$15 to \$23

251291 Creativity and Preschoolers: Focus on Art - \$30 to \$75

251292 Parents and Kids in Parks - \$30 to \$75

251293 Music Times for Parents with Babies Aged 3-16 months - \$15 to \$38

251294 Music Times I: For Parents of Children Aged 16-30 months - \$15 to \$38

251295 Music Times II: For Parents of Children aged 2.5-5 years - \$15 to \$38

251296 Infant Times I: Newborn to Crawling - \$15 to \$38

251297 Infant Times II: Crawling to Walking - \$19 to \$45

CONTINUING EDUCATION
TUITION FEE-BASED COURSES (COMMUNITY SERVICE)

251298 Toddler Times - \$30 to \$75

251299 Encouraging Learning Using Local Parenting and Community Resources - \$34 to \$75

251300 Encouraging Enthusiasm to Learn - \$30 to \$75

251301 Baby Sign Workshop - \$15 to \$38

251302 Preparing for Healthy Childbirth - \$34 to \$75

251306 Discovery Science - The Intriguing World of Bugs - \$38

Music & Performing Arts

301197 Beginning Singing: A Bilingual Class - \$60 to \$75

Business & Finance

504159 Screening and Selecting Stocks - \$15 to \$30

504160 Economic Issues That Affect Us All - \$30 to \$75

504161 Selecting Investments for Income - \$15 to \$30

Home & Garden

601072 The Ancient Art of Bonsai - \$27 to \$56

Health

608606 Breast Cancer 101: Navigating Daily Issues and Local Resources - \$8 to \$15



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Purchase Order Report		ATTACHMENT(S) 2 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READINGS <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-a	

BACKGROUND:

The attached Board Report List includes campus-wide purchase orders processed from 9/10/12 to 10/7/12.

RECOMMENDATION:

It is recommended the Board of Trustees acknowledge receipt of the attached Purchase Order Report.

Administrator Initiating Item: Robert Morales, Director of Purchasing

Reviewed by: Joseph E. Sullivan, Vice President Business Services



Board Report POs From: 9/10/2012 To: 10/7/2012

PO Number	Vendor	Description	Encumbered Amount	Creation Date	Cancelled
P0003551	Computer Lab Solutions	LabStats Software Suite	\$13,128.00	09/10/2012	
P0003553	RJC Inc	Architect/Project Mgmt Svcs	\$10,000.00	09/10/2012	
P0003554	Siemens Medical Solutions USA Inc	Ultrasound Machine Repairs	\$1,200.00	09/11/2012	
P0003555	EJS Construction	Tool Shed Remodel	\$13,494.00	09/12/2012	
P0003556	Tiger Direct Inc	Classroom Remotes	\$7,715.62	09/12/2012	
P0003557	Mobile Modular Corp	La Playa Modular RestroomLease	\$5,100.00	09/13/2012	
P0003558	Kinyon Construction Inc	FlowLogix Install	\$44,999.00	09/14/2012	
P0003559	Samys Camera	Cameras, Light Kits	\$8,521.33	09/18/2012	
P0003560	Samys Camera	Photography Equipment	\$1,533.00	09/19/2012	
P0003561	American College Health Association	Membership Fees	\$992.67	09/19/2012	
P0003562	Computerland of Silicon Valley	Campus Agreement Licensing	\$63,413.50	09/20/2012	
P0003563	Aera Engine Rebuilders Association	PROSIS Software Svc Renewal	\$423.00	09/20/2012	
P0003564	Jensen Audiovisual Inc	Projector bulbs	\$1,052.43	09/21/2012	
P0003565	Samys Camera	Photography Equipment	\$8,037.62	09/25/2012	
P0003566	Jensen Audiovisual Inc	Audio Equip for PE	\$847.52	09/26/2012	
P0003567	New Readers Press	Subscription Renewal	\$48.62	09/26/2012	
P0003568	Dell Marketing LP	Laptops, Carrying Cases	\$6,631.17	09/26/2012	
P0003569	School Newspapers Online	Website Hosting/Support Fees	\$211.51	09/26/2012	
P0003570	United Way	Reading Plus Licenses	\$6,000.00	09/26/2012	
P0003571	Ai Squared	Software Upgrade, Cameras	\$1,308.55	09/26/2012	

Board Report

POs From: 9/10/2012 To: 10/7/2012

PO Number	Vendor	Description	Encumbered Amount	Creation Date	Cancelled
P0003572	Tiger Direct Inc	Speakers, Accessories	\$164.67	09/27/2012	
P0003573	Jensen Audiovisual Inc	Spectrum Shelves	\$4,391.43	09/27/2012	
P0003574	Simplex Grinnell Inc	Panel/Batteries for Fire Alarm	\$3,940.00	09/27/2012	
P0003575	Fisher Scientific Company	Hot Plates/Stirrers	\$2,098.35	09/27/2012	
P0003576	Cardiac Science Corp	Defibrillators	\$22,087.32	10/05/2012	
P0003577	PC Mall Gov Inc	Tablets, Cases	\$2,051.40	10/01/2012	
P0003578	Samys Camera	Camera Equipment	\$3,237.88	10/01/2012	
P0003579	Apple Computer Inc	iPads, Cart	\$15,962.26	10/01/2012	
P0003580	Rogers Athletic Company	Football Tackling Dummies	\$5,040.20	10/01/2012	
P0003581	Tiger Direct Inc	Computer Monitors	\$378.47	10/03/2012	
P0003582	Dell Marketing LP	Filler Panel for Dell Racks	\$574.72	10/03/2012	
P0003583	Dudek	Humanities Environ Suppt Svcs	\$41,800.00	10/04/2012	
P0003584	Demco Inc	Library Supplies	\$163.97	10/04/2012	
P0003585	Awings of Santa Barbara	Swing Space Wire Awning Slide	\$4,270.00	10/04/2012	
P0003586	Lanspeed Inc	3600 Controller	\$19,035.19	10/05/2012	
P0003587	Dudek	Environmental Support Svcs	\$50,000.00	10/05/2012	
P0003588	DLR Group VWCOT Inc	ARCHITECTURAL SERVICES	\$27,130.00	10/05/2012	
P0003589	DLR Group VWCOT Inc	Environmental Support Svcs	\$41,800.00	10/05/2012	
P0003590	Frank Schipper Construction Company Inc	Const of Humanities Bldg	\$12,545,760.00	10/05/2012	



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Register of Warrants		ATTACHMENT(S) None
REASON FOR BOARD CONSIDERATION: <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-b	

BACKGROUND:

Pursuant to Education Code §85231, the following warrants and Automated Clearing House are submitted for Board ratification:

MONTH OF SEPTEMBER 2012

RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW

A Detailed report may be viewed in the Accounting Office A-130

Title	Check Ranges	Amount
Food Service	329843-9891	\$ 345,038.56
County Treasury*	1210921-3293,1169-4072	8,813,460.21
TOTAL		<u>\$ 9,158,498.77</u>

*This includes the Automated Clearing House payments, otherwise known as direct deposit payments.

RECOMMENDATION:

It is recommended the Board of Trustees ratify the warrants and direct deposits stated above in the amount of \$9,158,498.77.

Administrator Initiating Item: Leslie Griffin, Controller

Reviewed by: Joseph E. Sullivan, Vice President, Business Services



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: BUSINESS SERVICES		
SUBJECT: Quarterly Report For Quarter Ending 06/30/2012		ATTACHMENTS(S) 18 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-c	

BACKGROUND:

The Quarterly Financial Status Report CCFS-311Q is presented to the Board of Trustees for review and adoption. The Quarterly Financial Status Report CCFS-311Q is the Financial and Budget Report of a community college district. The 311Q is the vehicle for summarizing and communicating the results of budgetary decisions and transactions of all governmental, proprietary, and fiduciary funds for each fiscal period. The information is as reported by the districts and compiled by the Chancellor's Office.

RECOMMENDATION:

It is recommended the Board of Trustees adopt the Quarterly Report for the quarter ending on 06/30/12.

Administrator Initiating Item: Leslie Griffin, Controller

Reviewed by: Joseph E. Sullivan, Vice President Business Services



SANTA BARBARA CITY COLLEGE

QUARTERLY FINANCIAL STATUS REPORTS

**FOR THE TWELVE MONTHS ENDING
June 30, 2012**

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
QUARTERLY FINANCIAL STATUS REPORTS
Twelve Months Ending June 30, 2012

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General Fund: The comparison is for the fiscal year-to-date (YTD), June 30 and Adjusted Budget for the fiscal years 2009-10, 2010-11 and 2011-12.

REVENUES

Federal Revenues: The federal revenues consist mainly of federal grants. Due to second year funding for Title V Express to Success grant and the funding from the HIS STEM (Hispanic Serving Institutions Science Technology Engineering Mathematics) grant budgeted revenue increased 718K.

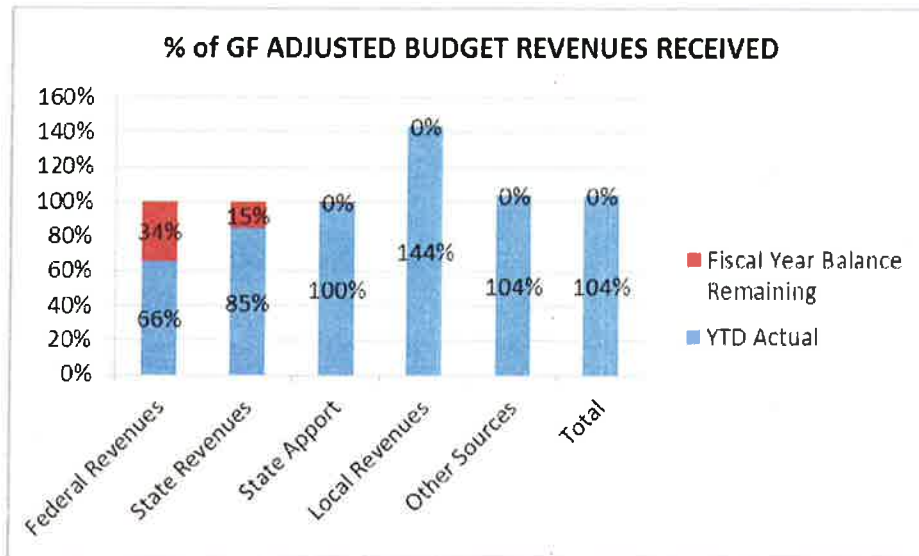
State Apportionment, Property Tax & Fees: State apportionment, property tax & fees represents 64% of the revenue this fiscal year. These funds decreased \$6 million dollars compared to fiscal year 2010-11. The 2011-12 state apportionment cash deferral is \$14,281,882 which we will receive in fiscal year 2012/13.

State Revenue: The College has 31 state funded grants budgeted for \$9,209,729, and actuals of \$7,325,633 dollars. Currently all of these grants will be carried forward or renewed for fiscal year 2012/13. The state did not fund mandated costs reimbursement this fiscal year.

Local Revenue: International tuition fees have increased \$1,330,446 and out-of-state tuition fees have increased by \$483,283 compared to 2011. These tuitions make up 46% of the districts local revenue. The general fund has 36 locally funded grants totaling \$1,944,349. The majority of these grants will be carried forward or renewed for fiscal year 2012-13. Funds were transferred from our Joint Powers Agency in March increasing local revenue by \$7,760,842.

Other Revenue Sources: Categorical backfill \$825,173, Financial Aid Media Campaign indirect costs \$120,699, Construction fund \$41,000 for Aspect custodian, Bookstore, \$5,300 for School Relations travel and conference, and Trust funds \$1540 to the Scheinfeld Program.

Revenues	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	YTD Actual Received	Fiscal Year Balance	Pct. of Adjusted Bdgt
Federal Revenues	2,937,847	4,322,894	2,849,253	1,473,641	66%
State Revenues	9,941,675	11,756,084	9,949,947	1,806,137	85%
State Apport	69,281,837	69,083,892	68,894,487	189,405	100%
Local Revenues	16,576,030	17,577,997	25,254,623	-7,676,626	144%
Other Sources	950,173	955,473	993,712	-38,239	104%
Total	\$99,687,562	\$103,696,340	\$107,942,023	\$4,245,683	104%



EXPENSES

Academic Salaries: Increased over last year at this time by \$404,515. This is largely due to the prior President's settlement. Academic salaries are 41% of the district's total expenditures.

Classified Salaries: Expenses have decreased slightly due to vacancies and hourly budget cuts. Classified salaries made up 22% of the district's expenditures.

Employee benefits: Increased over last year at this time by \$1,082,346 in the general fund due predominately to unemployment and health insurance costs. Employee benefits are 15% of the district's total expenditures.

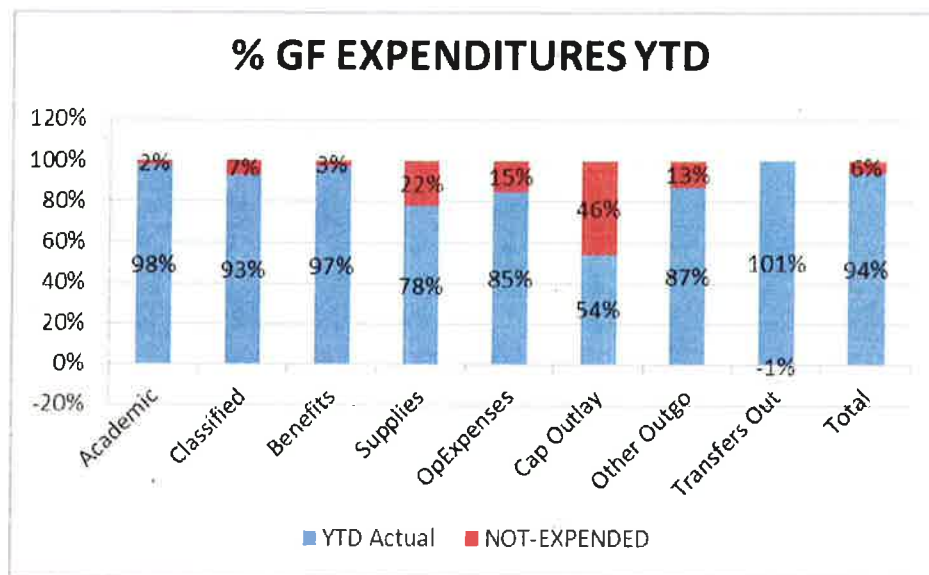
Supplies and Materials: Expenses have decreased \$364,838 largely due to budget cuts. Supplies and materials are only 2.5% of the college's expenditures in the general fund.

Other Operating Expenses: Operating expenses have increased \$639,680 compared to the fourth quarter of last year. This is predominately due to increased costs of contracts and establishing an allowance for bad debt.

TRANSFERS

Transfers out are \$2,795,692 to the Construction fund, \$2,941,497 to the Equipment fund, \$24,512 to Athletic co-curricular trust fund, and \$295,301 to the Orfalea Early Childhood Learning Center. The Financial Aid Media Campaign indirect costs of \$120,699 were transferred from the restricted general fund to the unrestricted general fund. Backfill from the unrestricted general fund for EOPS, DSPS, Non-Credit and Credit Matriculation grants was the same as last fiscal year \$825,173.

Major Object	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	YTD Actual Expenditure s	Fiscal Year Balance	Pct. of Adjuste d Bdgt
Expenditures					
Academic Salaries	42,777,695	43,560,863	42,763,386	797,477	98%
Classified Salaries	23,693,324	24,473,658	22,821,889	1,651,769	93%
Employee Benefits	16,427,438	16,675,465	16,212,624	462,841	97%
Supplies And Materials	3,557,441	3,342,023	2,617,745	724,278	78%
Other Operating Exp	12,646,933	14,175,614	12,034,967	2,140,647	85%
Capital Outlay	459,723	881,027	477,937	403,090	54%
Other Outgo	660,964	901,430	787,867	113,563	87%
Transfers Out	5,056,539	6,966,163	7,002,874	-36,711	101%
Total	\$105,280,057	\$110,976,243	\$104,719,289	\$6,256,954	94%

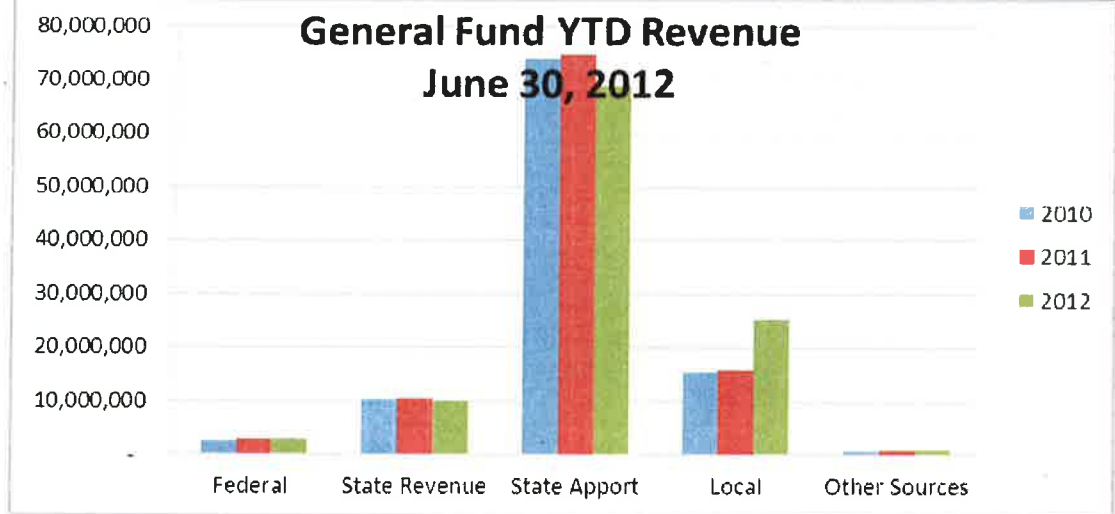


THREE YEAR COMPARISON

The comparison of revenues received shows higher revenue in 2012 than in prior years. Federal revenues have increased 12.2% from 2010 due to new federal grants. State apportionment revenues decreased 6.9% since 2010. Local revenues increased due to a deposit of \$7.8 million from our Joint Powers Authority (JPA) fund. The JPA funds were held in the workers compensation fund prior to transfer and were received as one-time revenues.

REVENUES - 3 YEAR COMPARISON

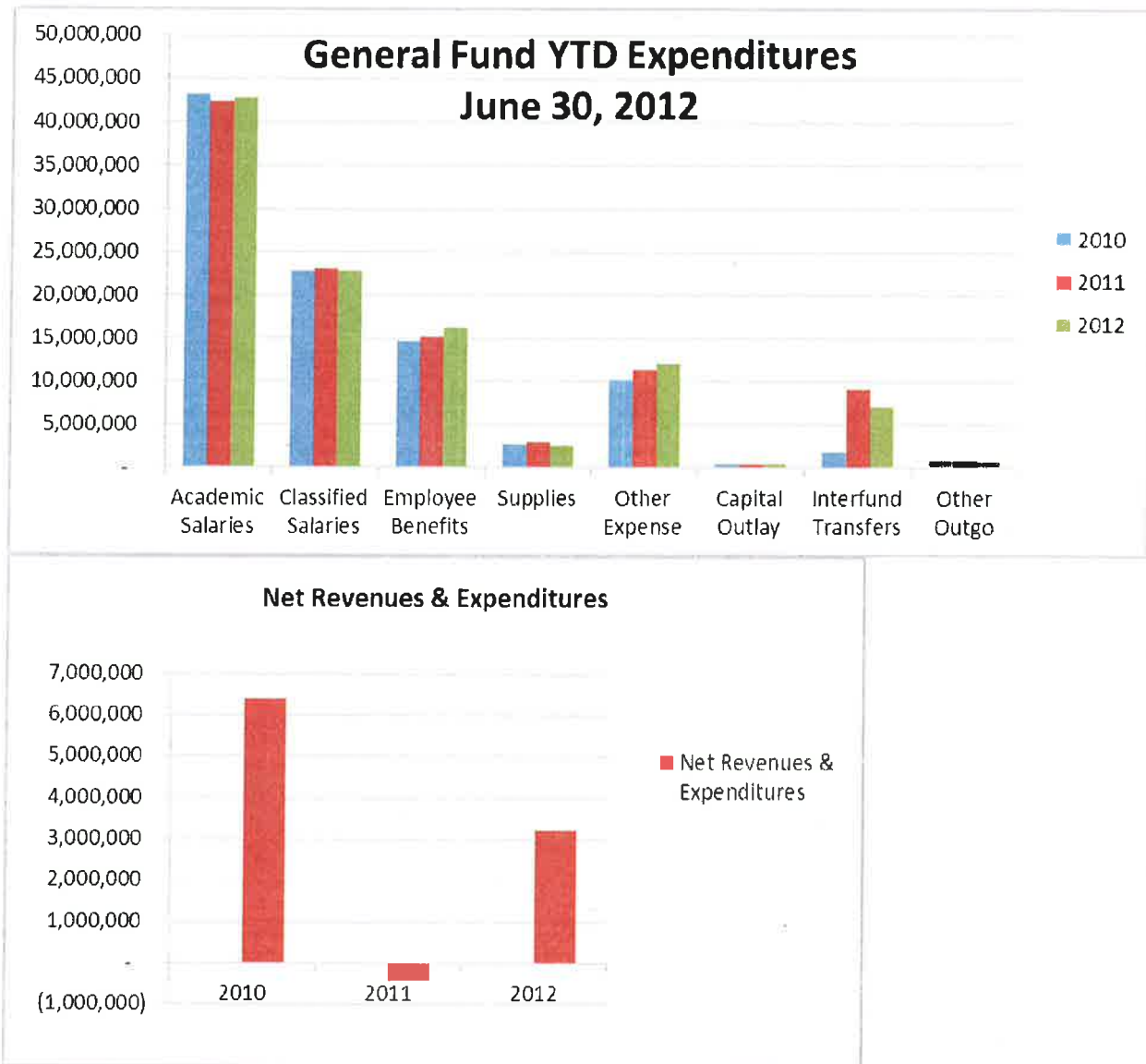
	Federal	State Revenue	State Apport	Local	Other Sources	Total
2010	2,540,112	10,355,090	73,978,704	15,382,291	757,982	103,014,178
2011	2,936,409	10,439,552	74,896,194	15,761,949	1,067,950	105,102,053
2012	2,849,253	9,949,947	68,894,487	25,254,623	993,712	107,942,023



The YTD three year trends for expenditures illustrate an increase in benefits of 10.6% compared to June 2010. Other Operating Expense has increased 17.5% compared to June of 2010. Interfund transfers have increased \$5.2 million dollars since June of 2010, but are less than fiscal year 2010-11.

EXPENDITURES - 3 YEAR COMPARISON

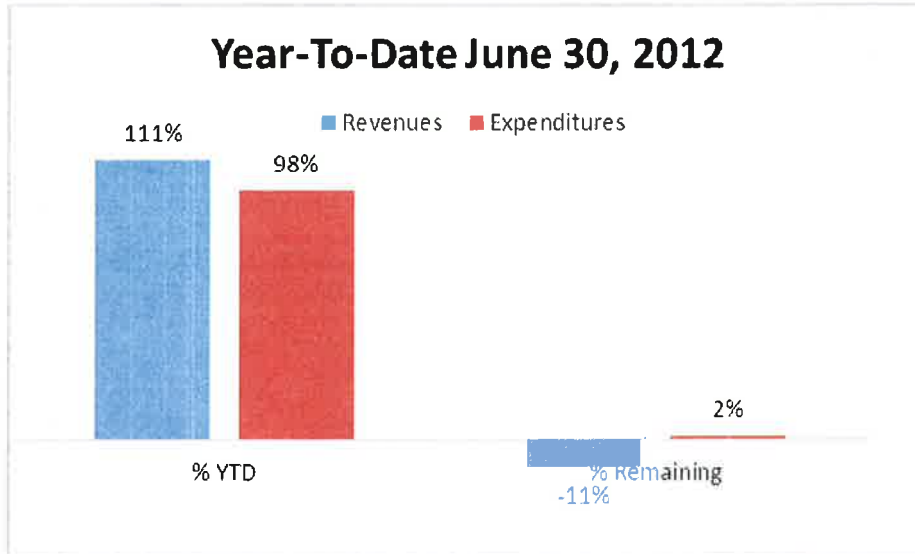
	Academic Salaries	Classified Salaries	Employee Benefits	Supplies	Other Expense	Capital Outlay	Interfund Transfers	Other Outgo
2010	43,121,779	22,810,248	14,653,585	2,706,926	10,243,257	420,384	1,843,150	812,236
2011	42,358,871	23,082,448	15,130,278	2,982,583	11,395,287	483,720	9,199,105	891,295
2012	42,763,386	22,821,889	16,212,624	2,617,745	12,034,967	477,937	7,002,874	787,867



Fund Type 11 -- General Fund - Unrestricted

The unrestricted general fund revenues exceeded expenditures by \$3.2 million dollars. The overall expenditures were only \$212K less than last fiscal year. Academic salaries were \$248K higher due to former President's settlement. Classified salaries were down \$200K because of management & Human Resources and Legal Affairs vacancies along with hourly cuts. Benefits were \$954K more than last fiscal year. Unemployment insurance expense increased \$499K and health & welfare increased \$376K over 2010-11. Other operating expenses increased \$1 million dollars from last year at this time. Other contracts and legal expenses increased \$141K. Establishing an allowance for doubtful accounts was an increase of \$787K. Transfers out from the unrestricted general fund were \$2.1 million dollars less than fiscal year 2010-11.

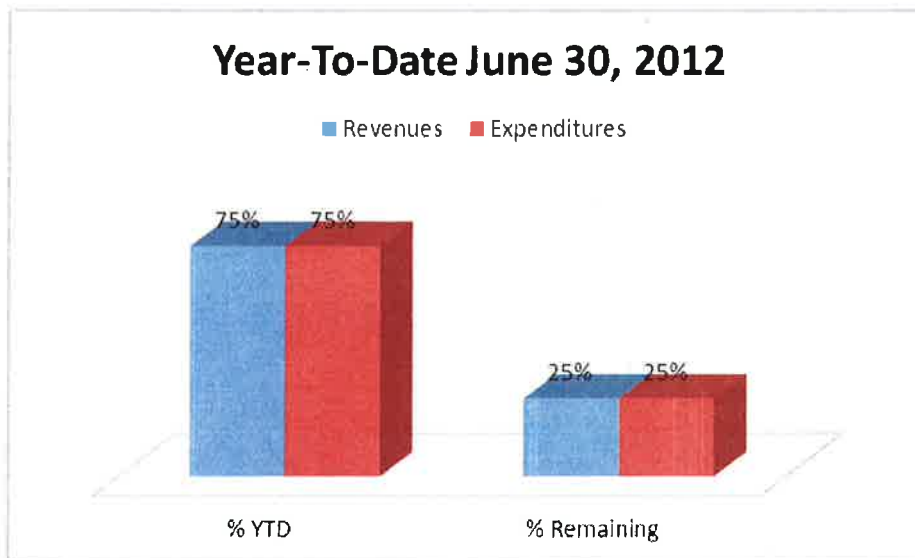
	Fiscal Year Adj. Budget	Year-To-Date Actual	Remaining Adjusted Budget	Percent of Budget
Revenues				
81 – Federal Revenues	2,250	250	2,000	11%
86 – State Revenues	2,546,355	2,610,911	(64,556)	103%
87 – State Apport, Prop Tax & Fees	69,083,892	68,894,487	189,405	100%
88 – Local Revenues	12,837,926	22,008,556	(9,170,630)	171%
89 – Other Financing Sources	130,300	166,999	(36,699)	128%
Total Revenues	84,600,723	93,681,204	(9,080,481)	111%
Expenditures				
10 – Academic Salaries	40,162,325	40,144,363	17,963	100%
20 – Classified Salaries	19,557,430	18,862,901	694,530	96%
30 – Employee Benefits	14,942,937	14,742,303	200,634	99%
40 – Supplies And Materials	2,429,728	2,117,787	311,942	87%
50 – Other Operating Expenses & Services	7,627,851	7,521,140	106,711	99%
60 – Capital Outlay	318,675	227,943	90,731	72%
70 – Other Outgo	16,384	16,737	(353)	102%
80 – Transfers Out	6,825,295	6,825,295	-	100%
Total Expenditures	91,880,626	90,458,469	1,422,157	98%
Net Revenues/Expenditures	(7,279,903)	3,222,735	(10,502,638)	



Fund Type 12 -- General Fund -- Restricted

The restricted general fund consists of grants, entitlements and donations that are restricted for a certain purpose. At year end the year-to-date actual revenues equal the expenditures. The fund balances this way because of receivables and unearned revenue accrued. Remaining budgets of \$4,834,796 will be carried forward to the next fiscal year 2012-2013. A transfer from the Parking Fund was made in June to the Construction Fund of \$56,880 dollars. Excess revenues from the Parking Fund are transferred every year to help cover costs of resurfacing the pavement.

	Fiscal Year Adj. Budget	Year-To- Date Actual	Remainin g Adjusted Budget	Percent of Budget
Revenues				
81 -- Federal Revenues	4,320,644	2,849,003	1,471,641	66%
86 -- State Revenues	9,209,729	7,339,036	1,870,693	80%
88 -- Local Revenues	4,740,070	3,246,067	1,494,003	68%
89 -- Other Financing Sources	825,173	826,714	-1,541	100%
Total Revenues	19,095,617	14,260,820	4,834,796	75%
Expenditures				
10 -- Academic Salaries	3,398,538	2,619,024	779,515	77%
20 -- Classified Salaries	4,916,227	3,958,988	957,239	81%
30 -- Employee Benefits	1,732,528	1,470,321	262,207	85%
40 -- Supplies And Materials	912,295	499,959	412,336	55%
50 -- Other Operating Expenses & Services	6,547,763	4,513,827	2,033,936	69%
60 -- Capital Outlay	562,352	249,994	312,358	44%
70 -- Other Outgo	885,046	771,130	113,917	87%
80 -- Transfers Out	140,868	177,579	-36,711	126%
Total Expenditures	19,095,617	14,260,820	4,834,796	75%
Net Revenues/Expenditures	0	0	0	



Food Service Fund: The Food Service Fund generated a profit of \$134,657 for the twelve months ended June 30, 2012. Cost of goods sold was 47.23% of revenue which is 1.04% lower than last year. The new coffee cart installed in the Campus Center helped increase coffee cart revenue \$241,607, a 67% or \$97,000 increase over prior

year. Food Service payroll consists of 37.5% of the fund's revenues.

	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	Year-To- Date Actual	Fiscal Year Variance	Pct. of Bdgt
Revenues					
81 -- Federal Revenues	8,000	8,700	4,760	3,940	55%
88 -- Local Revenues	2,862,870	2,981,468	3,175,118	-193,650	87%
Total Revenues	2,870,870	2,990,168	3,179,878	-189,710	106.3%
Expenditures					
20 -- Classified Salaries	955,564	956,264	989,888	-33,624	104%
30 -- Employee Benefits	197,223	197,223	202,468	-5,246	103%
40 -- Supplies And Materials	1,462,383	1,520,433	1,550,587	-30,154	102%
50 -- Other Operating Expenses	162,700	148,025	149,216	-1,191	101%
60 -- Capital Outlay	65,000	140,223	133,061	7,162	95%
80 -- Transfers Out	28,000	28,000	20,000	8,000	71%
Total Expenditures	2,870,870	2,990,168	3,045,221	-55,053	102%
Net Revenues/Expenditures	0	0	134,657	-134,657	

Orfalea Early Learning Center: The Center serves 58 families and they have a waiting list of families wanting their children to attend. The Center is also the training site for our college's Early Childhood Education program that produces new teachers for our community. The College subsidized 40% of the Center's expenditures this fiscal year. Salaries and benefits comprise 95% of the expenditures this fiscal year.

	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	Year-To- Date Actual	Fiscal Year Variance	Pct. of Bdgt
Revenues					
81 -- Federal Revenues	25,000	66,934	58,057	8,877	65%
86 -- State Revenues	150,420	108,486	93,965	14,521	75%
88 -- Local Revenues	249,108	249,108	321,647	-72,539	92%
89 -- Other Financing Sources	295,301	295,301	295,301	0	100%
Total Revenues	719,829	719,829	768,970	-49,141	106.8%
Expenditures					
10 -- Academic Salaries	320,700	320,700	327,217	-6,517	72.7%
20 -- Classified Salaries	184,852	184,929	181,577	3,352	73.6%
30 -- Employee Benefits	172,611	192,310	182,194	10,116	67.2%
40 -- Supplies And Materials	31,090	31,090	39,423	-8,333	85.1%
50 -- Other Operating Exp	688	688	336	352	0.0
Total Expenditures	709,941	729,717	730,746	-1,029	100.1%
Net Revenues/Expenditures	9,888	-9,888	38,224	-48,112	

Equipment Fund: Equipment Fund expenditures totaled \$1,663,718 an increase of \$703,941 since third quarter ending June 30, 2012. The expenditures included

program review funding, Banner related consulting needs and scheduled replacement of technology equipment. Over the last two fiscal years \$1,571,360 dollars has been spent on program review requests. Replacement of technology equipment expenditures were \$831,537 an increase of \$143,107 from last fiscal year. An additional transfer from the general fund of \$1,286,497 for program review was made in January 2012. Total transfers into the Equipment Fund were \$2,953,924 and sale of obsolete equipment was \$975 for this fiscal year.

	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	Year-To- Date Actual	Fiscal Year Variance	Pct. of Bdgt
Revenues					
88 -- Local Revenues	44,900	44,900	51,193	-6,293	114%
89 -- Other Financing Sources	1,655,000	2,953,924	2,954,899	-975	100%
Total Revenues	1,699,900	2,998,824	3,006,092	-7,268	100%
Expenditures					
10 -- Academic Salaries					
30 -- Employee Benefits					
50 -- Other Operating Expenses	204,914	204,914	71,273	133,641	35%
60 -- Capital Outlay	2,537,118	3,754,975	1,592,445	2,162,530	42%
79 -- Approp For Contingencies		119,107	0	119,107	0%
80 -- Transfers Out					
Total Expenditures	2,742,032	4,078,996	1,663,718	2,415,278	41%
Net Revenues/Expenditures	-1,042,132	-1,080,172	1,342,373	-2,422,546	

Bond Construction Fund: The expenditures for the twelve months ended June 30, 2012 totaled \$11,183,355. Drama music modernization made up 67% of the expenses. They are up and running in their state of the art building. Humanities Modernization and Swing Space is underway. Year-to-date interest earned on deposited bond funds was \$79,681.

	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	Year-To-Date Actual	Fiscal Year Variance	Pct. of Bdgt
Revenues					
88 -- Local Revenues	103,700	117,200	79,681	37,519	68%
Expenditures					
10 -- Academic Salaries	0	40,000	18,335	-3,000	--
20 -- Classified Salaries	0	20,000	50,868	-30,868	--
30 -- Employee Benefits	0	5,316	3,911	1,405	--
40 -- Supplies And Materials	0	1,000	1,410	-410	141%
50 -- Other Operating Exp	115,000	127,000	234,391	-107,391	185%
60 -- Capital Outlay	20,719,785	20,641,468	10,874,439	9,767,029	53%
Total Expenditures	20,834,785	20,834,784	11,183,355	9,626,764	54%
Total Bond Construction Fund	-20,731,085	-20,717,584	-11,103,674	-9,589,245	

Project	Title	Fiscal Year Adj. Budget	Year-To-Date Actual	Fiscal Year Variance	Pct of Bdgt
4600	Bond Administration	712,400.00	708,342.57	4,057.43	99.4%
6531	Air Handler Student Services	125,000.00	-	125,000.00	0.0%
6555	Horticulture Fencing And Path ADA	43,506.08	35,190.00	8,316.08	80.9%
6561	Paint IDC & Bus Comm	21,055.69	8,097.75	12,957.94	38.5%
6582	Drama Music Modernization	9,693,809.94	7,499,177.57	2,194,632.37	77.4%
6586	Luria Conference and Press Center	43,841.68	-	43,841.68	0.0%
6587	Bridge Seismic Eval and Repairs	63,000.00	34,281.95	28,718.05	54.4%
6611	Install Electronic Locks	229,505.31	50,595.37	178,909.94	22.0%
6638	Cafeteria Grease Trap & GDR Drains	75,000.00	475.00	74,525.00	0.6%
6644	Pershing Park Softball Upgrade	20,000.00	7,724.53	12,275.47	38.6%
6646	Replace Doors Sports Pavilion	193,609.26	162,076.41	31,532.85	83.7%
6648	Replace Locker room lockers	40,000.00	38,887.90	1,112.10	97.2%
6659	PE - Repair patio at Gym entry	50,000.00	-	50,000.00	0.0%
6660	Emergency Notification System	241,608.80	230,610.66	10,998.14	95.4%
6662	LRC Heating install reheat system	25,000.00	997.50	24,002.50	4.0%
6663	LRC Remodel	994,029.14	255,066.97	738,962.17	25.7%
6667	PE upstairs locker room	22,710.00	-	22,710.00	0.0%
6675	Replace urinals,toilets, & fountain	110,502.91	110,502.91	-	100.0%
6677	La Playa Track & Field Replacement	11,815.50	10,812.66	1,002.84	91.5%
6678	Schott Ctr parking lot resurface	20,000.00	-	20,000.00	0.0%
6680	Snack Shop East Campus	300,000.00	-	300,000.00	0.0%
6681	Snack Shop West Campus	299,617.79	552.07	299,065.72	0.2%
6682	Student Services replace carpet	21,801.00	21,801.00	-	100.0%
6685	Upgrade Emergency Phone System	9,698.35	-	9,698.35	0.0%
6686	Oak restoration video surveillance	95,598.72	91,052.74	4,545.98	95.2%
6687	Wake Cosmetology Conversion	75,000.00	55,524.88	19,475.12	74.0%
6695	GDR Interior Upgrade	9,579.34	9,579.34	-	100.0%
6696	Physical Science Repair Columns	60,000.00	-	60,000.00	0.0%
6697	Energy Management system PHASE II	639,973.00	638,604.00	1,369.00	99.8%
6698	East Campus Water systems Upgrade	1,932,392.07	13,654.72	1,918,737.35	0.7%
6700	Humanities Modernization	1,928,323.28	409,656.06	1,518,667.22	21.2%
6701	Portable Building Permitting	146,540.53	90,022.54	56,517.99	61.4%
6702	Campus Center Modernization	1,769,865.98	144,873.99	1,624,991.99	8.2%
6722	Humanities Swing Space	810,000.00	555,194.21	254,805.79	68.5%
TOTALS		20,834,784.37	11,183,355.30	9,651,429.07	53.7%

Title	Fiscal Year Adj. Budget	Year-To-Date Actual	Fiscal Year Variance	Pct of Bdgt
Bond Administration	712,400.00	708,342.57	4,057.43	99.4%
Air Handler Student Services	125,000.00		125,000.00	0.0%
Horticulture Fencing And Path ADA	43,506.08	35,190.00	8,316.08	80.9%
Paint IDC & Bus Comm	21,055.69	8,097.75	12,957.94	38.5%
Drama Music Modernization	9,693,809.94	7,499,177.57	2,194,632.37	77.4%
Luria Conference and Press Center	43,841.68		43,841.68	0.0%
Bridge Seismic Eval and Repairs	63,000.00	34,281.95	28,718.05	54.4%
Install Electronic Locks	229,505.31	50,595.37	178,909.94	22.0%
Cafeteria Grease Trap & GDR Drains	75,000.00	475.00	74,525.00	0.6%
Pershing Park Softball Upgrade	20,000.00	7,724.53	12,275.47	38.6%
Replace Doors Sports Pavilion	193,609.26	162,076.41	31,532.85	83.7%
Replace Locker room lockers	40,000.00	38,887.90	1,112.10	97.2%
PE - Repair patio at Gym entry	50,000.00		50,000.00	0.0%
Emergency Notification System	241,608.80	230,610.66	10,998.14	95.4%
LRC Heating install reheat system	25,000.00	997.50	24,002.50	4.0%
LRC Remodel	994,029.14	255,066.97	738,962.17	25.7%
PE upstairs locker room	22,710.00		22,710.00	0.0%
Replace urinals, toilets, & fountain	110,502.91	110,502.91		100.0%
La Playa Track & Field Replacement	11,815.50	10,812.66	1,002.84	91.5%

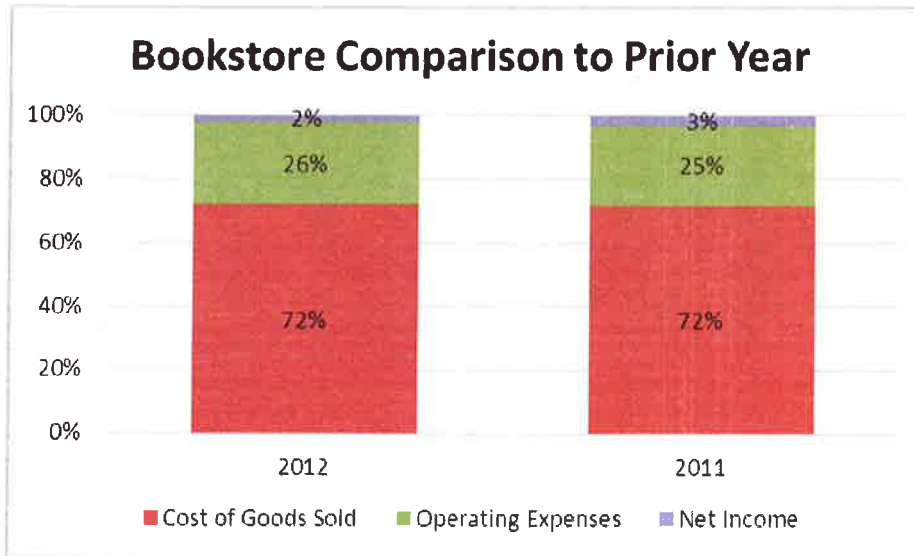
Construction Fund: The majority of local revenues \$532,592 were from Aspect rent received. Construction expenditures for the twelve months ended June 30, 2012 totaled \$1,304,034. Facilities and Operations miscellaneous projects accounted for 46% of the expenditures. The miscellaneous projects include projects like electrical, gas lines, classroom improvements, HVAC, building equipment etc. Many of the program review projects costs in construction were under estimated and could not be done. These projects were only 14% of the expenditures. The EOPS new computer lab was put into use.

	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	Year-To- Date Actual	Fiscal Year Variance	Pct. of Bdg
Revenues					
86 -- State Revenues	80,000	80,000	0	80,000	0%
88 -- Local Revenues	607,400	607,400	764,257	-156,857	126%
89 -- Other Financing Sources	2,197,065	2,738,812	2,795,692	-56,880	102%
Total Revenues	2,884,465	3,426,212	3,559,949	-133,737	104%
Expenditures					
50 -- Other Operating Expenses & Services	207,962	217,892	84,031	133,861	39%
60 -- Capital Outlay	3,582,177	5,120,502	1,220,003	3,900,499	24%
79 -- Priority Projects TBD		1,847,957	0	1,847,957	0%
80 -- Transfers Out	41,000	41,000	41,000	0	100%
Total Expenditures	3,831,139	7,227,351	1,345,034	5,882,318	19%
Net Revenues/Expenditures	-946,674	-3,801,139	2,214,915	-6,016,055	

	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	Year-To- Date Actual	Fiscal Year Variance	Pct. of Bdg
Fund Type 43 -- Construction					
Revenues	Fiscal Year Ado. Budget	Fiscal Year Adj. Budget	Year-To- Date Actual	Fiscal Year Variance	Pct. of Bdg
86 -- State Revenues	80,000	80,000	0	80,000	0%
88 -- Local Revenues	607,400	607,400	764,257	-156,857	126%
89 -- Other Financing Sources	2,197,065	2,738,812	2,795,692	-56,880	102%
Total Revenues	2,884,465	3,426,212	3,559,949	-133,737	104%
Expenditures					
50 -- Other Operating Expenses & Services	207,962	217,892	84,031	133,861	39%
60 -- Capital Outlay	3,582,177	5,120,502	1,220,003	3,900,499	24%
79 -- Priority Projects TBD		1,847,957	0	1,847,957	0%
80 -- Transfers Out	41,000	41,000	41,000	0	100%
Total Expenditures	3,831,139	7,227,351	1,345,034	5,882,318	19%
Net Revenues/Expenditures	-946,674	3,801,139	2,214,915	6,016,055	

Campus Bookstore: Net income for the twelve months ended June 30, 2012, was \$132,437 a decrease of \$79,188 compared to the same period in the prior year. Cost of sales as a percent of revenue is 72% the same as last year at this time.

Bookstore Income Statement	2012	2011	Difference
Revenues	6,248,816	6,676,418	(427,602)
Cost of Goods Sold	4,507,921	4,798,078	(290,157)
Income after COGS	1,740,895	1,878,340	(137,445)
Operating Expenses	1,608,458	1,666,715	(58,257)
Net Income	132,437	211,625	(79,188)



Financial Aid & Scholarship Trust Funds: Financial aid & scholarship disbursements as of June 30, 2012 were \$33,115,009 million, an increase of \$2,565,870 over the prior fiscal year. A total of 11,084 students received PELL and Direct Loans which makes up most of the disbursements in these funds.

Other Trust Funds: Other Trust funds include Continuing Education & SBCC student body, student clubs, associated students, student representation, and credit student body trusts. Total expenditures as of June 30, 2012 were \$1,109,451. Expenses have increased \$176,890 due to increased expenditures in the Vaquero Trust, Marine Tech Trust and the Theatre Group Trust. Revenue increased over last year \$172,358 due predominantly because of the Garvin Theatre opening and Continuing Education student body donations. The SBCC Bookstore transferred \$18,000 to Student Affairs and \$55,500 to Athletics' Co-curricular. The general fund transferred \$24,512 to Athletics' Co-curricular to cover costs associated with post season games.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD ▼

Fiscal Year: 2011-2012

Quarter Ended: (Q4) Jun 30, 2012

District: (650) SANTA BARBARA

Line	Description	Actual 2009-09	Actual 2009-10	Actual 2010-11	Projected 2011-2012
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	89,992,361	89,170,367	89,924,447	93,492,474
A.2	Other Financing Sources (Object 8900)	172,530	340,275	324,788	166,999
A.3	Total Unrestricted Revenue (A.1 + A.2)	90,164,891	89,510,637	90,249,235	93,659,473
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	83,011,068	81,407,557	81,727,196	82,927,908
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,879,729	1,700,467	8,943,575	6,842,032
B.3	Total Unrestricted Expenditures (B.1 + B.2)	84,890,797	83,108,024	90,670,771	89,770,020
C	Revenues Over(Under) Expenditures (A.3 - B.3)	5,274,094	6,402,613	421,536	3,889,453
D	Fund Balance, Beginning	11,209,120	16,483,214	22,885,827	22,464,291
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	11,209,120	16,483,214	22,885,827	22,464,291
E	Fund Balance, Ending (C. + D.2)	16,483,214	22,885,827	22,464,291	26,353,744
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	19.4%	27.5%	24.8%	29.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	16,131	16,578	15,934	14,951
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	Actual 2008-09	Actual 2009-10	Actual 2010-11	Projected 2011-2012
H.1	Cash, excluding borrowed funds		17,340,477	14,772,994	18,140,280
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	17,340,477	17,340,477	14,772,994	18,140,280

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	84,239,012	84,470,423	93,492,474	110.7%
I.2	Other Financing Sources (Object 8900)	125,000	130,300	166,999	128.2%
I.3	Total Unrestricted Revenue (I.1 + I.2)	84,364,012	84,600,723	93,659,473	110.7%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	84,600,584	85,038,947	82,927,968	97.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,988,923	6,841,679	6,842,032	100%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	89,589,507	91,880,626	89,770,020	97.7%
K	Revenues Over(Under) Expenditures (I.3 - J.3)	-5,425,495	7,279,903	3,889,453	
L	Adjusted Fund Balance, Beginning	22,464,291	22,464,291	22,464,291	
L.1	Fund Balance, Ending (C. + L.2)	17,038,796	15,184,388	26,353,744	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	19%	16.5%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic	Temporary	Classified

YYYY-VV		Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:									
	Year 1:								
	Year 2:								
	Year 3:								
b. BENEFITS:									
	Year 1:								
	Year 2:								
	Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District made a one-time transfer of \$7.8 million from available funds it held at the Southern California Community College District Joint Powers Agency in March 2012.

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (650) SANTA BARBARA

CHANGE THE PERIOD ▼

Fiscal Year: 2011-2012

Quarter Ended: (Q4) Jun 30, 2012

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Joseph Sullivan

CBO Phone: 805-965-0581

CBO Signature:

Date Signed:

Chief Executive Officer Name: Dr. Lori Gaskin

CEO Signature:

Date Signed:

Electronic Cert Date: 08/13/2012

District Contact Person

Name: Sharon Coffield

Title: Assistant Controller

Telephone: 805-965-0581

Fax: 805-897-3505

E-Mail: coffield@sbcc.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:

Christine Atalg (916)327-5772 calatg@ccco.edu or Tracy Britten (916)323-6899 tbritten@ccco.edu

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AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Authorization to Establish 2012-13 Trust Accounts		
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-d	ATTACHMENT(S) 3 Pages

BACKGROUND:

Trust Accounts are for the support of account programs as detailed below and in the attachments.

Account #799011 – Rome, Italy, Spring 2013

Study Abroad Program, Carola Smith

Carola Smith is the Senior Director for the Study Abroad Programs. The trust account is for support of this program.

Account #799012 – Paris, France, Summer 2013

Study Abroad Program, Carola Smith

Carola Smith is the Senior Director for the Study Abroad Programs. The trust account is for support of this program.

Account #799014 – America Sign Language (ASL) Program

ASL Program, Ignacio Ponce

Ignacio Ponce is an Assistant Professor of School of Modern Languages and the contact person responsible for this account. The trust account is for support of this program.

RECOMMENDATION:

It is recommended the Board of Trustees authorize the establishment of three (3) new trust accounts as presented.

Administrator Initiating Item: Barbara Bermudes, Manager-Student Finance
Reviewed by: Joseph E. Sullivan, Vice President, Business Services

799011
~~4799002~~
 Rome, Italy
 Spring 2013

Barbara City College
 Student Finance
 Account Information/Authorization Form

799011

NEW 2012-13

ACCOUNT TITLE

ACCOUNT NUMBER

Account Category: Fund 71 – Associated Students
 Fund 72 – Student Representation Fee
 Fund 79 – Trust Fund & Co-Curricular Accounts
 Fund 81 – Club Accounts

Fund 74 – Federal/State Financial Aid
 Fund 75 – Scholarship/Loan Financial Aid

Study Abroad

Carola Smith

Organization/Club/Department

Individual Responsible/Position

Purpose of Account: to deposit payments and issue checks for study abroad programs

Source of Income (be specific): students, travel contractors

Type of Expenditures Allowed: Supplies, ~~travel equipment~~, conferences, duplicating, receptions, student insurance, foreign school payments, reimbursement to the District for credit cards and internal charges, salary payment for hourly staff, honorarium payment for faculty and guest lecturers, payment of recruitment stipends for faculty, reimbursement for travel expenses.

1 year

Estimated duration of account

2 Signatures are required for expenditures
 (PLEASE HAVE AT LEAST THREE SIGNATURES ON FILE)

Date	Print/Type Name	Signature	Position
9/4/12	Naomi Sullwald	N. Sullwald	Study Abroad Assistant
9.4.12	Carola Smith	Carola Smith	Senior Director
9.4.12	Rosemary Santillan	Rosemary Santillan	Senior Advisor
1-5-12	Sandra Flores	Sandra Flores	Administrative Asst.

Approvals:

Club Advisor (Clubs only) _____ Date _____

Student Activities Advisor (Clubs or AS Accts) _____ Date _____

Department Head _____ Date _____

Appropriate Vice President _____ Date _____

Controller _____ Date _____

Superintendent/President _____ Date _____

Santa Barbara City College
Student Finance
Trust Account Information/Authorization Form

Paris, France Summer 2013
ACCOUNT TITLE

799012 NEW 2012-13
ACCOUNT NUMBER

Account Category: Fund 71 – Associated Students
Fund 72 – Student Representation Fee
Fund 79 – Trust Fund & Co-Curricular Accounts
Fund 81 – Club Accounts

Fund 74 – Federal/State Financial Aid
Fund 75 – Scholarship/Loan Financial Aid

Study Abroad
Organization/Club/Department

Carola Smith
Individual Responsible/Position

Purpose of Account: to deposit payments and issue checks for study abroad programs

Source of Income (be specific): students, travel contractors

Type of Expenditures Allowed: Supplies, ~~travel equipment~~, conferences, duplicating, receptions, student insurance, foreign school payments, reimbursement to the District for credit cards and internal charges, salary payment for hourly staff, honorarium payment for faculty and guest lecturers, payment of recruitment stipends for faculty, reimbursement for travel expenses.

1 year
Anticipated duration of account

2 Signatures are required for expenditures
(PLEASE HAVE AT LEAST THREE SIGNATURES ON FILE)

Date	Print/Type Name	Signature	Position
9/4/12	Naomi Sullwald	N. Sullwald	Study Abroad Assistant
9.4.12	Carola Smith	Carola Smith	Senior Director
9/4/12	Rosemary Santillen	Rosemary Santillen	Senior Advisor
9/5/12	Sandra Flores	Sandra Flores	Administrative Assistant

Approvals:

Club Advisor (Clubs only) _____ Date _____

Student Activities Advisor (Clubs or AS Accts) _____ Date _____

Department Head _____ Date _____

Appropriate Vice President _____ Date _____

Controller _____ Date _____

Superintendent/President _____ Date _____

Santa Barbara City College
Student Finance
Trust Account Information/Authorization Form

ASL Program
 ACCOUNT TITLE

799014
 ACCOUNT NUMBER -NEW FISCAL YEAR 2012-2013

Account Category: Fund 71 – Associated Students*
 Fund 72 – Student Representation Fee
 Fund 79 – Trust Fund & Co-Curricular Accounts
 Fund 81 – Club Accounts

Fund 74 – Federal/State Financial Aid
 Fund 75 – Scholarship/Loan Financial Aid

American Sign Language Program
 Organization/Club/Department

Ignacio Ponce / Assistant Professor
 Individual Responsible/Position

Purpose of Account: To maintain funds for ASL related expenses.

Source of Income (be specific): Donations made during ASL events

Type of Expenditures Allowed (be specific): consultants' payments, refreshments, equipment.

Anticipated Duration of Account

2 Signatures are required for expenditures
 (PLEASE HAVE AT LEAST THREE SIGNATURES ON FILE)

Date	Print/Type Name	Signature	Position
8/22/12	JUAN CASILLAS	<i>Juan Casillas</i>	Chair, SoML
8/22/12	Sonia Zuniga-Lomeli	<i>Sonia Zuniga-Lomeli</i>	Professor, SoML
8/22/12	Dina G. Castillo	<i>Dina G. Castillo</i>	Professor, SoML
8/23/12	Laura Gardinali	<i>Laura Gardinali</i>	Associate Professor SoML
9/11/12	Ignacio Ponce	<i>Ignacio Ponce</i>	Assistant Professor SoML

Approvals:

Club Advisor (Clubs only) _____ Date _____
Juan Casillas 8/21/2012
 Department Head _____ Date _____
Rosie Bujf 9/21/12
 Controller _____ Date _____

Student Activities Advisor (Clubs or AS Accts) _____ Date _____
Paul Smith 8/31/12
 Appropriate Vice President _____ Date _____
Paul Smith 8/31/12
 Superintendent/President _____ Date _____



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Authorization to Establish 2012-13 Continuing Education Trust Accounts		ATTACHMENTS(S) 4 Pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-e	

BACKGROUND:

Trust Accounts are for the support of account programs as detailed below and in the attachments.

Account #770313 – OMEGA Elderhood Class

Continuing Education, Andrew Harper

OMEGA Elderhood classes are offered to frail elderly students. The trust account is for support of instructional activities.

Account #770314 – Jarrott, Len

Continuing Education

Len Jarrott is an Adjunct Instructor for Continuing Education/Personal Finance. The trust account is for support of instructional activities.

Account #770315 – Richo, David

Continuing Education

David Richo is an Adjunct Instructor for Continuing Education/Psychology. The trust account is for support of instructional activities.

Account #770316 – Silsbury, Kate

Continuing Education

Kate Silsbury is an Adjunct Instructor for Continuing Education/Personal Finance. The trust account is for support of instructional activities.

RECOMMENDATION:

It is recommended the Board of Trustees authorize the establishment of four (4) new trust accounts as presented.

Administrator Initiating Item: Andrew Harper, Continuing Education Director

Reviewed by: Joseph E. Sullivan, Vice President, Business Services

**Santa Barbara City College
Continuing Education Division
Trust Account Information/Authorization Form**

A OMEGA Elderhood ?

770313
ACCOUNT NUMBER

Continuing Education
Organization/Club/Department

Andrew Harper
Individual Responsible/Position Director, CE


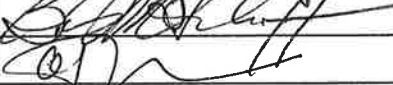

Purpose of Account: Pay for expenses related to OMEGA Elderhood Classes

Source of Income (be specific): Donations

Type of Expenditures Allowed (be specific): Class costs - instructor expenses, overhead and supplies

Continuous
Anticipated duration of account Consolidate w/account in older adults or psychology
Disposition of balance at expiration

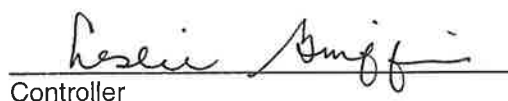
2 Signatures are required for expenditures
(PLEASE HAVE AT LEAST THREE SIGNATURES ON FILE)


Date	Print/Type Name	Signature	Position
8/21/12	ANDREW HARPER		Director, CE
9/4/12	BONNIE SCHAFFNER		Deen, CE
9/8/12	OFFELIA ARELLANO		V. P., CE

Approvals:

 8/21/12
Department Head Date

 9/8/12
Appropriate Vice President Date

 9/7/12
Controller Date

 9/13/12
Superintendent/President Date

Santa Barbara City College
Continuing Education Division
Trust Account Information/Authorization Form

Jarrott, Len
ACCOUNT TITLE

770314
ACCOUNT NUMBER

Continuing Education
Organization/Club/Department

Andrew Harper
Individual Responsible/Position Director, CE

Purpose of Account: Pay for expenses related to Len Jarrott's classes

Source of Income (be specific): Donations

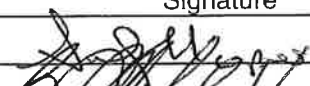
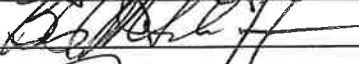
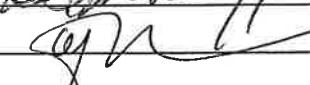
Type of Expenditures Allowed (be specific): Class costs - instructor expenses, overhead, supplies

Continuous

Anticipated duration of account

Consolidate with account in
Disposition of balance at expiration
Personnel Finance or Business


2 Signatures are required for expenditures
(PLEASE HAVE AT LEAST **THREE** SIGNATURES ON FILE)

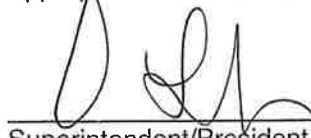
Date	Print/Type Name	Signature	Position
8/21/12	ANDREW HARPER		Director, CE
9/4/12	BONITA SCHAFFNER		Dean, CE
9/18/12	OFELIA ARELLANO		VP, CE

Approvals:

 8/21/12
Department Head Date

 9/5/12
Appropriate Vice President Date

 9/7/12
Controller Date

 9/13/12
Superintendent/President Date

Santa Barbara City College
Continuing Education Division
Trust Account Information/Authorization Form

Richo, David
ACCOUNT TITLE

770315
ACCOUNT NUMBER

Continuing Education
Organization/Club/Department

Andrew Hesper
Individual Responsible/Position

Purpose of Account: Expenses related to Dave Richo's Classes

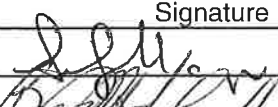
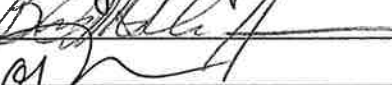
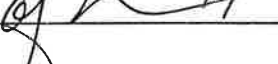
Source of Income (be specific): Donations

Type of Expenditures Allowed (be specific): Class costs - instructor expenses, overhead, supplies

Continuous
Anticipated duration of account

Consolidate with Psychology
Disposition of balance at expiration
account

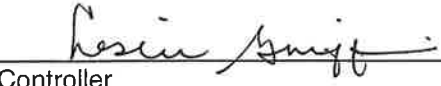
2 Signatures are required for expenditures
(PLEASE HAVE AT LEAST **THREE** SIGNATURES ON FILE)


Date	Print/Type Name	Signature	Position
8/21/12	Andrew Hesper		Director, CE
	BONITA SCHAEFFNER		Deen, CE
9/5/12	OFFELIA ARELLANO		VP, CE

Approvals:

 8/21/12
Department Head Date

 9/5/12
Appropriate Vice President Date

 9/7/12
Controller Date

 9/13/12
Superintendent/President Date

**Santa Barbara City College
Continuing Education Division
Trust Account Information/Authorization Form**

Silsbury, Kate
ACCOUNT TITLE

770316
ACCOUNT NUMBER

Continuing Education
Organization/Club/Department

Andrew Harper
Individual Responsible/Position

Purpose of Account: Pay for expenses related to Kate Silsbury classes

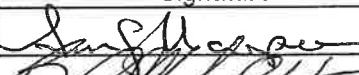

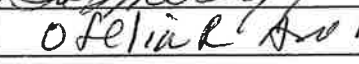
Source of Income (be specific): Continuous Donations

Type of Expenditures Allowed (be specific): Class costs - instructor expenses, overhead and supplies

Continuous
Anticipated duration of account

Consolidate with other
Disposition of balance at expiration
account in Personal Finance
or business

2 Signatures are required for expenditures
(PLEASE HAVE AT LEAST **THREE** SIGNATURES ON FILE)


Date	Print/Type Name	Signature	Position
9/4/12	ANDREW HARPER		Director, CE
9/4/12	SONITA M. SCHAFFNER		DEAN
9/5/12	OFELIA R. ANDERSON		V-P

Approvals:

Andrew Harper 9/5/12
Department Head Date

 9/5/12
Appropriate Vice President Date

Leslie Smith 9/7/12
Controller Date

 9/12/12
Superintendent/President Date



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Humanities Swing Space Renovations – Change Order No. 2		ATTACHMENT(S) 2 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READINGS <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-f	

BACKGROUND:

In November 2011 the District contracted with RJC, Inc. to provide professional services for the program development, contract documents, and construction management of the Humanities Swing Space project. RJC identified the compressed nature of the schedule based on the need to bid the project by March, begin construction in April and have the swing space ready for summer classes in June. The Humanities Swing Space project was publicly bid in March 2012. EJS Construction was the apparent low bidder at \$581,500 and was awarded the construction contract at the March Board of Trustees meeting. Concurrently RJC worked with faculty and staff to continue to address project requirements and obtain independent bids for a large portion of the remaining work. It was also determined that based on EJS' performance on the base bid additional work could be competitively priced and included in their contract through change orders. Occupants of the Humanities building were successfully relocated to the swing space for the start of summer school classes. The project is now substantially complete.

Change Order 2 includes an array of work activities required to customize the swing space classrooms and labs to meet the instructional needs of the individual departments as requested by user groups. Typical types of work activities included in Change Order #2 that were completed on a time and materials cost basis include:

- General Classroom Items
- Instructional Equipment Items
- Overhead/Weather Protection Items
- Safety Items
- Art Yard Items
- Building Repair Items
- Door Items

RECOMMENDATION:

It is recommended the Board of Trustees approve the Change Order No. 2 for the Humanities Swing Space Renovation project.

Administrator Initiating Item: Julie Hendricks, Director-Facilities & Campus Development

Reviewed by: Joseph E. Sullivan, Vice President, Business Services

Change Order

AIA DOCUMENT G701

OWNER	(X)
ARCHITECT	(X)
CONTRACTOR	(X)
FIELD	()
OTHER	()

PROJECT:
HUMANITIES SWING SPACE RENOVATIONS
BID #676

CHANGE ORDER NO: **TWO (02)**

DATE: **October 4, 2012**

SANTA BARBARA COMMUNITY COLLEGE DISTRICT
SANTA BARBARA COUNTY, CALIFORNIA

DSA APPLICATION NO: **N/A**

CONSTRUCTION CONTRACT NO: **Bid #876**

CONTRACT DATE: **March 23 2012**
NTP April 2, 2012

TO:
EJS CONSTRUCTION
P.O. BOX 939
CARPINTERIA, CA 93014

ARCHITECT:
RJC INC.
P.O. BOX 60202
SANTA BARBARA, CA 93160

The Contract is changed as follows:

- Item 1) Install footings for new shade structure - \$22,699.63 Cost.**
- Item 2) Credit for changing DG to base - (\$2,424.00) Credit**
- Item 3) Install flooring in rooms #ECC-41F same as ECC-42 - \$848.62 Cost.**
- Item 4) Chain link fence and additional footage and installing around the propane tank. - \$9,290.09 Cost.**
- Item 5) Credit for not installing interior fencing (see original EJS cost breakout) - (\$1,298.00) Credit**
- Item 6) Change panel from single phase to three-phase R11. Changes to panel WA, PT and KA #14 - \$16,105.39 Cost.**
- Item 7) Install drywall, texture and 2 coats paint ECC-301 - \$3,446.90 Cost.**
- Item 8) Install shed roof at back of ECC-40 - \$6,519.65 Cost.**
- Item 9) Coastal Construction additional site prep and finish work requested for area underneath the bridge. - \$30,713.48 Cost.**
- Item 10) Curtis Carpet - T&M RM ECC41C, ECC12-B, ECC-11, 12, 8A \$1,672.81 Cost.**
- Item 11) EJS T&M 5/17/12: Damaged sub-floor from roof-leak existing conditions had to repair in order to patch VCT Tiles. - \$1,013.93 Cost.**
- Item 12) EJS T&M 6/18/12-6/22/12: Hanging light bars at WC-201. Re-work site conditions for canopies coordinate with sub-contractors: Coastal Construction, M&M Plumbing, and Venco Electric. Relocate white boards T&M. Install white boards in ECC's 27A, 26B, 26A, ECC11, remove 3 boards from Humanities H328, meeting with Jay on site. Install white board ECC8, 9, 10, 11, 14, and 15. \$5,237.03 Cost.**
- Item 12) EJS T&M 6/25/12-6/29/12: Relocate white boards and casework from and to Humanities / Floor patch at ECC11B, 12, 13. Start framing at 11B, Start Drywall. Floor patch at ECC8A, Tape ECC 11B, move equipment to Humanities. - \$7,764.15 Cost.**
- Item 13) EJS T&M 7/2/12-7/6/12: Floor patch at ECC8, Taping ECC11B. Exterior ECC 40 added concrete to contract - 1.) Add concrete retaining wall. 2.) Add 12' of footing to ea. Canopy. 3.) 4'x10' housekeeping pad. 128H casework, framing ECC12, ECC11B, sanding, finish work, concrete work. - \$8,458.76 Cost.**
- Item 14) EJS T&M 7/9/12-7/13/12: Install door at ECC13, change doors at ECC 15-14 from out swing to inside swing, paint and repair, remove and relocate white boards and casework. ECC8 joint strip repair from trailer. Paint ECC11-B partition wall, move misc. trash and casework. Install shelves at ECC22G and ECC226, Installation of z-bar at ECC22 exterior. Relocation of existing propane tanks and existing casework from Humanities building to ECC40 shop. Replace damaged 5/8" siding at ECC22, clean out existing HVAC units inside and out at WC207-107. - \$10,935.46 Cost.**
- Item 15) EJS T&M 7/16/12-7/20/12: Move cabinets/casework form Humanities building to ECC40 and install white boards, staplers and sharpeners. Install cabinets at ECC24-25. Install 2 cabinets at ECC22-25, relocate existing furniture and equipment, paint exterior ECC22 at z-bar, and Install shelves at ECOC3-2. Clean out interior filters at ECC8-13 and ECC27-22 HVAC units and exterior. Exterior building paint at ECC's. - \$10,620.83 Cost.**
- Item 16) EJS T&M 7/23/12-7/27/12: Relocate class equipment, move and install additional white boards, install shelving units for professors. Floor patches at ECC12-B plywood sub-floor replacement, scrape and prepare and paint floor at WC207. Cap existing water lines. Paint interior floor at WC207, clean out HVAC units at ECC22-30 and replace ceiling tiles. WC301 screw down 3/4" plywood, electrical outlets fur out. - \$10,537.77 Cost.**

Item 17) EJS T&M 7/30/12-8/3/12: Relocate shade structure for existing spray booth, sink and chemical box. Prep walls for painting, complete shelves at ECC's and class equipment. Set 6x6 posts, install shade structure move furniture for paint, paint floor at WC207. Site meeting with District to review additional T&M. Prepare and prime floor at WC202, Prepare and prime wall, moved furniture at WC202 for paint, collected material to re-use for canopies installment at WC-209. Paint wall, installation of sink and spray booth at WC209. Paint finish at WC202 black, measure for the new compressor shed. Final paint coat at WC202 floor, spray booth installation, relocation of existing equipment to humanities for storage. - **\$11,565.44 Cost.**

Item 18) EJS T&M 8/6/12-8/10/12: Prep and paint 6x6 wood post. Install and re-enforce relocated sink unit at WC-209 exterior. Final paint at WC202 Floor. Complete installation of ceiling grid at TV/Film department. Move furniture at WC202 back to its place. Relocate chalk and tack boards and hang at WC202-209. Salvage material to use for new spray booth protective cover. Layout for additional canopy request at ECC40. Relocate equipment outside new 10x15 fenced areas at WC209. - **\$6,865.49 Cost.**

Item 19) EJS T&M 9/13/12-8/17/12: Installation relocated equipment outside of WC209. Installation of additional louvers at ECC14-15. ECC 42 shade structure installation. **\$6,629.87 Cost.**

Item 20) EJS T&M 8/20/12-8/24/12: Dismount existing kiln fume hoods at Humanities Bldg. Anchor sink at ECC40-42 carports. Pick up material for new retractable awning structure. Relocate kiln hoods to ECC40-42 for reinstallation. Set batter boards for retractable awning structure. WC-209 cleaning and final installation of equipment and furniture into final location. Down spout discussion with District. Cover up existing door at WC301 drywall and paint. Clear out back of ECC42. - **\$7,488.37 Cost.**

Item 21) EJS T&M 8/27/12-8/31/12: Set posts for retractable awning structure and final awning installation. Patch in door way at WC301 with plywood, drywall, prime and paint. Installation of new white board at WC302. Prime and paint existing doors and frames in gallery space. Enclosure for welding tanks and equipment. Installation of pulley system for small ceramics kiln. Begin installation of relocated kiln hoods. - **\$9,261.10 Cost.**

Item 22) EJS T&M 9/4/12-9/7/12: Installation of relocated kiln hoods. Paint doors at ECC8B, 11B and 12B. Installation of cover for rolling mill and air compressor. General clean up of trash and debris from the Administration building. Additional cover at the back of ECC40. Mount white boards at ECC26B. - **\$8,091.84 Cost.**

Item 23) EJS T&M 9/10/12-9/19/12: Final kiln fume hood installation. Final installation of new air compressor housing unit. Installation of new shelving units for Faculty. General clean up and removal of debris and material/equipment. - **\$3,208.35 Cost.**

Item 24) Magnum Fence T&M: Fill in chain link back side of building, up size material at gate, post for shade structure, install gate at walk way, extend fence to block off corner of building, install fence at bottle rack. - **\$6,342.50 Cost.**

Item 25) Venco T&M: Relocate power pole and install cover plates, install 2" under ground. - **\$1,685.26 Cost.**

Item 26) M&M Mechanical T&M 7/17/12-9/17/12: Misc. HVAC repair and alteration. Convert kilns and all gas equipment to propane. Add additional lines to exterior storage unit, additional rough plumbing per revised site conditions once moved in. Installation of additional sand trap. Additional air lines requested in the shop area. - **\$11,164.62 Cost.**

Item 27) Jers HVAC: T&M Jers Repairs HVAC repair approved 7/9/12 by e-mail by Jay Sullivan. Repair thermostat in units 27 and 28 Add additional supply ducts. - **\$3,090.66 Cost.**

Item 28) High Voltage Electrical Scope of work Credit from work not performed. - **(\$2,968.57) Credit**

Item 29) Shunt Trim Breaker and breakers in the panel schedule credit. - **(\$1,000.00) Credit**

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed maximum Price) was	\$ 581,000.00
Net change by previously authorized Change Orders	\$ 42,797.93
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ 623,797.93
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$ 213,567.43
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$ 837,365.36

The Contract Time will be (increased) (~~decreased~~) (unchanged) by (0) days.

The Date of Substantial Completion as of the date of this Change Order therefore is **(8/6/12)**

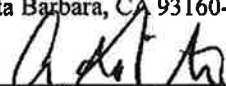
NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed maximum Price, which have been authorized by Construction Change Directive.

ARCHITECT
RJC Inc.
P.O. Box 60202
Santa Barbara, CA 93160-0202

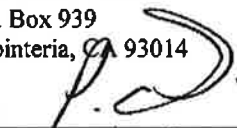
CONTRACTOR
EJS Construction
P.O. Box 939
Carpinteria, CA 93014

OWNER
Santa Barbara Community College District
721 Cliff Drive
Santa Barbara, CA 93109-2394

BY:



BY:



BY:

DATE: 10/5/12

DATE: 10/5/12

DATE:

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES; CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION.



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Amendment of Agreement – Pacific Materials Lab for Geotechnical Engineering Services for the Humanities Modernization Project		ATTACHMENT(S) 8 pages
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-g	

BACKGROUND:

Twining Laboratories prepared the original DSA approved Geotechnical Engineering & Engineering Geologic Evaluation Report for the Humanities Modernization project. However, their agreement with the College did not include geotechnical engineering services for testing and inspection during construction. Since the College was already in contract with Pacific Materials Laboratory of Santa Barbara, Inc. for DSA required special inspection and testing services (i.e. concrete, masonry, steel, welding, etc.) it was requested they submit a fee proposal to perform this additional professional service for which they are qualified and have successfully performed for other SBCC projects.

RECOMMENDATION:

It is recommended the Board of Trustees approve the amendment to the agreement with Pacific Materials Laboratory for the Humanities Modernization Project.

Administrator Initiating Item: Julie Hendricks, Director-Facilities & Campus Development

Reviewed by: Joseph E. Sullivan, Vice President Business Services

**AMENDMENT TO AGREEMENT FOR INSPECTION AND TESTING
SERVICES**

SANTA BARBARA COMMUNITY COLLEGE DISTRICT, a California Community College District ("District") and PACIFIC MATERIALS LABORATORY OF SANTA BARBARA, INC. ("Consultant") hereby enter into this Amendment to the Agreement for Inspection and Testing Services dated June 29, 2012, with reference to the following facts:

A. District and Consultant entered into an Agreement for Inspection and Testing Services dated June 29, 2012 (the "Agreement");

B. By letter dated September 14, 2012, Consultant has agreed to accept responsibility for certain geotechnical engineering and evaluation aspects of the Humanities Modernization Project on the campus of Santa Barbara City College:

NOW THEREFORE, the parties agree to amend the Agreement as follows:

Paragraph 1 of the Agreement is amended to read as follows:

"Scope of Services. Consultant agrees to perform inspection and testing services in accordance with the proposal dated May 10, 2012, which is attached hereto as Exhibit A, and in accordance with the proposal dated September 13, 2012, which is attached hereto as Exhibit B. Exhibits A and B are incorporated herein by this reference as though set forth in full. All services shall be performed and completed by employees of the Consultant."

A copy of Exhibit B is attached to this Amendment and shall be deemed to be attached to the Agreement.

Paragraph 4.1 of the Agreement is amended to read as follows:

"Contract Price. The District will pay the Consultant the fixed price, lump sum Contract Price of Seventy-One Thousand Six Hundred Forty-Six Dollars (\$71,646.00). The Contract Price established pursuant to the foregoing shall not be subject to adjustment unless: (i) the District authorizes or directs the completion of additional services which are not required as a result of any fault, neglect or failure of the Consultant or any Consultant to the Consultant; or (ii) the District authorizes or directs material changes to the scope of the Project."

Except as expressly amended herein, the Agreement shall remain unchanged in all other respects. This Amendment shall be effective as of September 20, 2012.

[Signatures on Following Page]

“District”

Santa Barbara Community College District

By: _____

Title: _____

“Consultant”

Pacific Materials Laboratory of Santa Barbara, Inc.

By: _____

Title: _____

**Pacific
Materials
Laboratory**
of Santa Barbara, Inc.

35-A South La Patera Lane
P.O. Box 96, Goleta, CA 93116
Phone: (805) 964-6901
FAX No: (805) 964-6239
E-mail: pml@pml.sbcoxmail.com

September 13, 2012

Santa Barbara City College
Attn: Julie Hendricks
721 Cliff Drive
Santa Barbara, CA 93109

SUBJECT: Estimated Probable Cost
Soil Testing
Santa Barbara City College
Humanities Building Modernization
721 Cliff Drive
Santa Barbara, California

Dear Ms. Hendricks:

Pacific Materials Laboratory of Santa Barbara (PML) is pleased to present this cost estimate for the soils work to be performed during the Humanities Building Modernization Project. It is our understanding this will be a prevailing wage project. Our *Prevailing Wage Schedule of Fees* is attached.

We have reviewed the plans and specifications in order to make estimates of the time and corresponding costs associated with providing inspection for the Humanities Building Modernization Project. This is an estimate. The actual amount of services and time required may vary depending on factors beyond our control. If additional services or time are required, they will be billed at the rates as quoted in the *Prevailing Wage Schedule of Fees*. Testing and inspection will only be performed when specifically requested by SBCC Building Officials.

Cost estimate for special inspection and testing is as follows:

SOIL TESTING			
Quantity	Description	Unit Cost	Estimated Cost
10 Visits	Geotechnical Engineer Site Visits	\$152.00	\$ 1,520.00
5 Tests	Maximum Density – Optimum Moisture Tests	135.00	675.00
60 Hours	Compaction Testing	90.00	5,400.00
40 Hours	Pile Drilling Observation	90.00	3,600.00
80 Hours	Tie-Back Placement Observation	90.00	7,200.00
Sub-Total			\$18,395.00

"We Test The Earth"
Page 3 of 8

TOTAL ESTIMATED PROBABLE COST	
Geotechnical Engineer Site Visits and Soil Compacting Testing	\$18,395.00
Processing Fees (15) Monthly Invoices @ \$20.00 Each Report)	300.00
TOTAL ESTIMATED PROBABLE COST	\$18,695.00

We have reviewed the plans in order to make estimates of the time and corresponding costs associated with providing inspection for the modernization project. This is an estimate. The actual amount of services and time required may vary depending on factors beyond our control. If additional services or time is required, they will be billed at the rates quoted above and/or per the attached *Prevailing Wage Schedule of Fees*.

We look forward to providing these services for you. If you have any questions regarding this matter, please do not hesitate to call.

Respectfully submitted,

PACIFIC MATERIALS LABORATORY, INC.



Ronald J. Pike, C. E. 42788

RJP:jb

cc: Santa Barbara City College, Attn: Julie Hendricks, Email: hendrick@sbcc.edu

Enc.: *Prevailing Wage Schedule of Fees*

SCHEDULE OF FEES – PREVAILING WAGE SEPTEMBER 2012

Description	Standard	Unit Cost
SOIL MECHANICS		
Atterberg Limits	ASTM D-4318	\$ 135.00 ea.
Control of Fill Operations		
Sand Cone Test Method * (2-Hour Minimum)	ASTM D-1556	90.00 hr.
Nuclear Test Gauge Method * (2-Hour Minimum)	ASTM D-2922	90.00 hr.
Field Density Test with Foundation Exploration	ASTM D-1556	135.00 ea.
Class 2 Base Material Tests * (2-Hour Minimum)	Cal Test Method C-216-F	90.00 hr.
Consolidation Tests	ASTM D-2435	80.00 ea.
Expansion Tests	ASTM D-4829	135.00 ea.
Maximum Density - Optimum Moisture Test	ASTM D-1557	135.00 ea.
Maximum Density - Optimum Moisture Test Aggregate Base	Cal Test Method C-216-F	200.00 ea.
Mechanical Analysis (Sieve)	ASTM D-422	55.00 ea.
Moisture Determination	ASTM D-2216/D-4643	10.00 ea.
Permeability Test	ASTM D-2434	By Quote
R-Value Determination	ASTM D-2844	215.00 ea.
Sand, Equivalent (Soil)	ASTM D-2419	85.00 ea.
Sand, Silt, Clay by Hydrometer	ASTM D-422	55.00 ea.
Soil Classification (by Hydrometer Method-Distribution Curve "Long")	ASTM D-422	180.00 ea.
Shear Test of Soil, Direct	ASTM D-3080	600.00 ea.
Standard Penetration	ASTM D-1586	By Quote

INCIDENTAL COSTS	Cost + 15%
Reproduction, Photo Processing, Maps, Postage, Delivery, Coring, etc.	
SOILS INVESTIGATION - FOUNDATION INVESTIGATION	By Quote
May include but not limited to the following: necessary borings, acquisition of samples, Shear Tests, Consolidation Tests, Soil Classifications, logging borings, etc.; Evaluation of tests and field data and preparation of report including recommended bearing values, footing type, and grading recommendations	
Foundation Exploration - Update (Minimum)	280.00 ea.

SEWAGE DISPOSAL INVESTIGATION	
Dry Well Performance Test	By Quote
Percolation Test	By Quote
Design Engineering Septic Systems – Leach Lines	320.00 ea.
Sewage Disposal Investigation – Update (Minimum)	240.00 ea.

ADDITIONAL SERVICES (WHEN APPLICABLE)	
Engineer Review (Billed in Half-Hour Increments)	152.00 hr.
Report Preparation	80.00 hr.
Clerical Services	45.00 hr.
Copies – 1-Hour Minimum	45.00 hr.

* See Inspection Services on Page 2

PRICES SUBJECT TO CHANGE WITHOUT NOTICE
A \$20.00 processing fee will be charged for each report.

Description	Unit Price
INSPECTION SERVICES (Basis of all charges is PORTAL to PORTAL within Santa Barbara County*)	
Minimum Charge for Geotechnical Engineering – Field	\$ 152.00 ea.
Minimum Charge for Geotechnical Engineering – Office	152.00 ea.
Minimum Rate (Billed in Increments of 2 Hours with a 2-Hour Minimum – Week Days)	90.00 hr.
Overtime Rate – Over 8-Hour Day (Before 7:00 a.m., After 4:30 p.m. – Week Days)	135.00 hr.
Overtime Rate – Saturdays (4-Hour Minimum, 4-Hour Increments, Double Time after 12 Hours)	135.00 hr.
Double Time – Sundays and Holidays (4-Hour Minimum, 4-Hour Increments)	180.00 hr.
Travel Time	76.00 hr.
Processing Fee per Report	20.00 ea.
Asphalt Plant and/or Asphalt Paving	90.00 hr.
Caisson and Piling Placement	90.00 hr.
Concrete Batch Plant	76.00 hr.
Concrete Placement	90.00 hr.
Equipment Charge	50.00 ea.
Fireproofing Inspection	90.00 hr.
Floor Moisture Determination	By Quote
Footing Inspection	152.00 ea.
Guniting Placement	90.00 hr.
Masonry Placement	90.00 hr.
Rebar Location James HR Meter – With Report	333.00 min.
Rebar Location James HR Meter – Without Report	208.00 min.
Registered Geotechnical Engineer	152.00 hr.
Registered Civil Engineer	152.00 hr.
Court Appearance	
A. Half Day (Minimum)	525.00 ea.
B. Full Day	1,000.00 ea.
C. Trial Preparation	152.00 hr.
Resident Inspector	90.00 hr.
Shotcrete Placement	90.00 hr.
Soils Technician	90.00 hr.
Welding and Structural Steel – Shop	76.00 hr.
Welding and Structural Steel – Field	90.00 hr.

SAMPLING	
Pick-Up and Deliver **	90.00 hr.
Sampling and Inspection of Steel	90.00 hr.
Sampling, Steel, Masonry Units, Aggregate	90.00 hr.

AGGREGATE		
Absorption	ASTM C-127	50.00 ea.
Aggregate, Pit Run Mechanical Analysis	ASTM C-136	60.00 ea.
Durability	ASTM D-3744	By Quote
Fine Aggregate Mechanical Analysis	ASTM C-136	55.00 ea.
Coarse Aggregate Mechanical Analysis	ASTM C-136	85.00 ea.
Fine/Coarse Aggregate (Sodium Sulfate)	ASTM C-88	By Quote
Los Angeles Rattler	ASTM C-131	By Quote
Percent Finer than No. 200	ASTM C-117	60.00 ea.
Potential Reactivity Chemical and Mortar Bar Method	ASTM C-227 & C-289	By Quote
Sand Equivalent	ASTM 2419	85.00 ea.
Specific Gravity (Coarse Aggregate)	ASTM C-127	100.00 ea.
Specific Gravity (Fine Aggregate)	ASTM C-128	140.00 ea.
Weight Per Cubic Foot	ASTM C-29	40.00 ea.

* For inspections performed outside of Santa Barbara County, fees will be quoted

** The rate for off-site pick-up is \$76.00/hr.

Description	Standard	Unit Cost
AGGREGATE – CALTRANS		
Los Angeles Rattler – Coarse Aggregate	CT 211	By Quote
Cleanness Value – Coarse Aggregate	CT 227	\$140.00 ea.
Sand Equivalent – Fine Aggregate	CT 217	85.00 ea.
Durability – Fine Aggregate	CT 229	By Quote
Soundness – Coarse Aggregate	CT 214	By Quote
Soundness – Fine Aggregate	CT 214	By Quote
Sieve Analysis – Coarse Aggregate	CT 202	85.00 ea.
Sieve Analysis – Fine Aggregate	CT 202	85.00 ea.
Specific Gravity and Absorption – Coarse Aggregate	CT 206	100.00 ea.
Specific Gravity and Absorption – Fine Aggregate	CT 207	140.00 ea.

ASPHALT		
Durability	ASTM D-3744 & Cal 229	By Quote
Extraction of Bitumen and Mechanical Analysis (Sieve Analysis)	ASTM D-2172	150.00 ea.
Los Angeles Rattler		
Coarse Aggregate – Large	ASTM C-535	By Quote
Coarse Aggregate – Small	ASTM C-131	By Quote
Marshall Density and Stability	ASTM D-6926 / D-2726	200.00 ea.
Plant Sample Percent Asphalt and Gradation		150.00 ea.
Sand Equivalent	ASTM D-2419	85.00 ea.
Specific Gravity	ASTM D-2726	50.00 ea.
Soundness, Sodium Sulfate Fine Aggregate	ASTM C-88	By Quote
Soundness, Sodium Sulfate Coarse Aggregate	ASTM C-88	By Quote

CONCRETE		
Air Entrainment - Pressure Method	ASTM C-231	100.00 ea.
Air Entrainment – Volumetric Method	ASTM C-173	100.00 ea.
Casting of Cylinders ¹	ASTM C-31	90.00 hr.
Concrete Mix Design		
Natural or Lightweight Aggregate		205.00 ea.
Additional Mix Designs		125.00 ea.
Mix Design Review		145.00 ea.
Concrete, Mortar, or Grout Cylinder Compression Test 6 x 12 Cylinders: 3 Breaks and 1 Hold 4 x 8 Cylinders: 4 Breaks and 1 Hold	ASTM C-39	81.00 set
Concrete Flexural Beams 6 X 6		By Quote
Guniting Core Compression Tests (3 Cores per Panel and Lab Prep)	ASTM C-1140 & C-42	166.00 ea.
Shotcrete Compression Tests (3 Cores per Panel and Lab Prep)	ASTM C-1140 & C-42	166.00 ea.
Hold Cylinders (Not Tested)		5.00 ea.
Shrinkage Test	ASTM C-157	By Quote
Unit Weight	ASTM C-138	65.00 ea.

CONCRETE – CALTRANS		
Air Entrainment - Pressure Method	CT 504	100.00 ea.
Sampling and Casting of Cylinders ²	CT 539 and CT 540	90.00 hr.
Slump Test	CT 556	65.00 ea.
Ball Penetration (Kelly Ball)	CT 533	65.00 ea.
Unit Weight	CT 518	100.00 ea.
Concrete Cylinder Compression Test 6 x 12 Cylinders: \$30.00 per Break and \$6.00 per Hold	CT 521	To Be Determined

¹Includes the following: Slump Test (ASTM C-143), Temperature (ASTM C-1046), Sampling (ASTM C-172) and Capping (ASTM C-1231)

²Includes the following: Temperature (CT 557) and Capping (CT 521)

CONCRETE OR MASONRY DIAMOND CORING		
Concrete Core Compression	ASTM C-42	50.00 ea.
Concrete or Masonry Coring		By Quote
MASONRY BLOCK AND BRICK		
CMU Absorption (Set of 3)	ASTM C-140	\$480.00 ea.
CMU Compression (Set of 3)	ASTM C-140	300.00 ea.
CMU Linear Shrinkage	ASTM C-426	By Quote
CMU Modulus of Rupture		175.00 ea.
CMU Moisture Content	ASTM C-140	40.00 ea.
Brick Absorption, 24-Hours	ASTM C-67	100.00 ea.
Brick Compression	ASTM C-67	35.00 ea.
Brick In Situ Tests	ASTM 1531 Method B	160.00 ea.
Brick In Situ Tests – Hollow Clay Tile	ASTM 1531 Method B	250.00 ea.
Adobe Block Absorption Test (Set of 5)	CBC 2109.8	250.00 ea.
Adobe Block Compression Test (Set of 5)	CBC 2109.8 and ASTM C67	800.00 ea.
Adobe Block Modulus of Rupture (Set of 5)	CBC 2109.8	175.00 ea.
Masonry Core Compression	CBC 2105A.3.1	50.00 ea.
MASONRY BLOCK AND BRICK (Continued)		
Masonry Core Shear Test	CBC 2105A.3.1	100.00 ea.
Masonry Prism Compressive Strength	ASTM C1314	By Quote
Mortar Samples or Grout Prism Compression Test	ASTM C-39	30.00 ea.
Roof Tile Test (Absorption and Compression)	ASTM C-1167 and C-67	500.00 ea.
STEEL		
Bend Tests	ASTM A-370	25.00 ea.
Externally Threaded Fasteners	ASTM F-606	By Quote
Machining Coupons		By Quote
Sampling		90.00 hr.
Structural Coupons – Preparation		40.00 hr.
Tensile Tests (Structural or Reinforcing No. 3 through No. 7)	ASTM A-370	45.00 ea.
Tensile Tests (Reinforcing No. 8 through No. 11)	ASTM A-370	50.00 ea.
Tensile Test Preparation of No. 8 through No. 11 Rebar	ASTM A-370	76.00 hr.
FIREPROOFING		
Thickness and Density Determination	ASTM C-605	By Quote
Sampling of Lightweight Insulating Concrete	ASTM C-495	90.00 hr.
Sampling		90.00 hr.
WELDER CERTIFICATION		
AWS Standards – Certificate		150.00 ea.
AWS Standards Visual Welding		90.00 hr.
ASME and Mil-Standards		By Quote
LABORATORY FEE (Minimum)		76.00

It should be noted the prevailing wage rates are increased annually approximately mid-year. If the project extends past the annual rate expiration date, the hourly rates will be increased accordingly.



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Pacific Materials Lab Acceptance of Responsibility of Geotechnical Engineering for the Humanities Building Renovation Project		ATTACHMENT(S) 1 page
REASON FOR BOARD CONSIDERATION <input type="checkbox"/> ACTION <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.1-h	

BACKGROUND:

The College has opted to contract with a different engineer for required geotechnical engineering services during construction of the Humanities Building Modernization project. After review of the plans, specifications and Geotechnical Engineering & Engineering Geologic Evaluation Report prepared by Twinings Laboratories Pacific Materials Laboratory of Santa Barbara has accepted responsibility for the geotechnical engineering aspects of the project. As required by the California Administrative Code, California Code of Regulations, Title 24, Part 1, Paragraph 4-316 (d), this acceptance of responsibility must be reported in letter form which is to be reviewed and approved by the Board of Trustees. The same letter will be sent to the DSA to notify them of the Board's concurrence.

RECOMMENDATION:

It is recommended the Board of Trustees approve Pacific Materials Laboratory of Santa Barbara to provide geotechnical engineering services for the Humanities Modernization Project.

Administrator Initiating Item: Julie Hendricks, Director-Facilities & Campus Development

Reviewed by: Joseph E. Sullivan, Vice President Business Services

**Pacific
Materials
Laboratory
of Santa Barbara, Inc.**

35-A South La Patera Lane
P.O. Box 96, Goleta, CA 93116
Phone: (805) 964-6901
FAX No.: (805) 964-6239
E-mail: pml@pml.sbcoxmail.com

September 14, 2012
Lab No: 97674-2
File No: 12-11451P-2

Santa Barbara City College
Attn: Julie Hendricks
721 Cliff Drive
Santa Barbara, CA 93109

SUBJECT: Acceptance of Responsibility
Geotechnical Engineer
Santa Barbara City College
Humanities Building Modernization
721 Cliff Drive
Santa Barbara, California

REFERENCE: Twining Laboratories Geotechnical Engineering & Engineering Geologic Evaluation
Report, Project No. 100396.4, Dated August 11, 2010

Dear Ms. Hendricks:

In accordance with the California Administrative Code, California Code of Regulations, Title 24, Part 1, Paragraph 4-316 (d), please be advised Ronald J. Pike of Pacific Materials Laboratory of Santa Barbara (PML) has accepted responsibility for the geotechnical engineering aspects of the subject project. According to the code cited above, this acceptance of responsibility must be reported in letter form, including an indication that the school board has been notified. You may need to provide such a letter to the DSA to notify them of the school board's concurrence and this letter may be attached.

It should be noted I have reviewed the reference report that was submitted for approval by the DSA and is now part of the approved plans and specifications. I have also reviewed the approved plans and specifications and I will be in responsible charge of those portions of the project requiring a professional engineer qualified to perform geotechnical services as a registered engineer in that branch of engineering applicable to the geotechnical work. PML is a qualified DSA testing laboratory with a current LEA No. 119.

If you have any questions concerning this matter, please do not hesitate to call. Thank you for the opportunity of providing this service.

Respectfully submitted,

PACIFIC MATERIALS LABORATORY, INC.



Ronald J. Pike
Geotechnical Engineer, G. E. 2291

RJP:vlh

cc: Lundgren Management, Attn: Gina DeTolve, Email: gina.detolve@lundgren.net

Page 1 of 1



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: BUSINESS SERVICES		
SUBJECT: Budget Transfers Between Major Objects		ATTACHMENT(S) 1 page
REASON FOR BOARD CONSIDERATION <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.2-a	

BACKGROUND:

Under the provision of Education Code Sections §85200 and §85210, approval of the attached resolution is requested by the Board of Trustees.

RECOMMENDATION:

It is recommended the Board of Trustees approve the Resolution No. 18 (2012-13) for budget transfers between major objects.

Administrator Initiating Item: Leslie Griffin, Controller

Reviewed by: Joseph E. Sullivan, Vice President Business Services

**RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

Resolution No. 18 (2012-13)

Re: BUDGET TRANSFERS BETWEEN MAJOR OBJECTS - FISCAL YEAR 2012-13

WHEREAS, the Santa Barbara City College District Board of Trustees on September 13, 2012 accepted an adopted budget for the fiscal year; and

WHEREAS, routine budget transfers between major objects have been requested by those with budgetary responsibility to better meet changing fiscal needs;

NOW, THEREFORE, BE IT RESOLVED that budget transfers be made resulting in the net effect as shown:

<u>Description</u>	<u>Fund</u>	<u>Major Object</u>	<u>Increase</u>	<u>Decrease</u>
General Fund - Restricted				
Adult Basic Skills - Travel and conference required for grant				
	12010	100000-Academic Salaries		\$891.00
	12010	300000-Employee Benefits		\$109.00
	12010	500000-Other Operating Expense	\$1,000.00	
Title V Express to Success - Non-instruction printing & duplicating for brochures				
	12094	400000-Supplies and Materials	\$1,000.00	
	12094	500000-Other Operating Expense		\$1,000.00
Perkins - Increased hourly staff				
	12499	100000-Academic Salaries		\$8,015.00
	12499	200000-Classified Salaries	\$8,164.00	
	12499	300000-Employee Benefits		\$149.00
Equipment Replacement Fund				
Security Defibrillators				
	41000	640000-Capital Outlay	\$30,000.00	
	41000	790000-Contingencies		\$30,000.00

PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College

District this 25th of October 2012, by the following vote:

Ayes:

Noes:

Absent:

Concur:

Dr. Lori Gaskin, President
Secretary to the Board of Trustees



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: BUSINESS SERVICES		
SUBJECT: Augmentation to Revenue		ATTACHMENT(S) 1 page
REASON FOR BOARD CONSIDERATION <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READING <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.2-b	

BACKGROUND:

Under the provision of Education Code Sections §85200 and §85210, approval of the attached resolution is requested by the Board of Trustees.

RECOMMENDATION:

It is recommended the Board of Trustees approve Resolution No. 19 (2012-13) for augmentation to revenue for the current period.

Administrator Initiating Item: Leslie Griffin, Controller

Approved by: Joseph E. Sullivan, Vice President Business Services

n
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: Augmentation to Revenue 2012-13

Resolution No. 19 (2012-13)

WHEREAS, additional revenue not included in the 2012-13 Adopted Budget has been received and needs to be appropriated, and

WHEREAS, Santa Barbara City College will receive budget adjustments for federal, state, and local programs that develop during the school year, and

WHEREAS, the following budget adjustments are necessary in externally funded programs:

<u>Fund Name</u>	<u>Fund #</u>	<u>Revenue Source</u>	<u>Revenue Object</u>	<u>Amount</u>	<u>Budget Object</u>	<u>Amount</u>
General Fund - Restricted						
<i>Great Book Curriculum</i>	12093	Local Revenue	882000	\$ 22,725	100000-Academic Salaries	\$ 5,190
Increase in allocation from SBCC foundation					200000-Classified Salaries	\$ 2,888
					300000-Employee Benefits	\$ 751
					400000-Supplies and Materials	\$ 8,945
					500000-Other Operating Expenses	\$ 4,951
				<u>\$ 22,725</u>		<u>\$ 22,725</u>
<i>Foster Parent Grant</i>	12100	State Revenue	862048	\$ 4,066	300000-Employee Benefits	\$ (6,703)
Increase allocation to updated apportionment					400000-Supplies and Materials	\$ 1,879
					500000-Other Operating Expenses	\$ 8,890
				<u>\$ 4,066</u>		<u>\$ 4,066</u>
<i>Science Technology Engineering Mathematics Grant year 2</i>	12118	Federal Revenue	819000	\$ 851,917	100000-Academic Salaries	\$ 335,172
Second year federal funds to assist in furthering education for hispanic students					200000-Classified Salaries	\$ 95,602
					300000-Employee Benefits	\$ 63,963
					400000-Supplies and Materials	\$ 22,630
					500000-Other Operating Expenses	\$ 264,550
					600000-Capital Outlay	\$ 70,000
				<u>\$ 851,917</u>		<u>\$ 851,917</u>
Total Augmentation to Revenue:				\$ 878,708		

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT the Santa Barbara City College Board of Trustees authorizes that the 2012-13 budget of income and expenditures be increased by: **\$ 878,708**

PASSED AND ADOPTED BY THE Board of Trustees of the Santa Barbara Community College District on the 25th day of October 2012, by the following vote:

Ayes:

Noes:

Absent:

Concur:

Dr. Lori Gaskin, President
Secretary to the Board of Trustees



AGENDA ITEM BACKGROUND

TO: BOARD OF TRUSTEES		DATE October 25, 2012
FROM: PRESIDENT		
SUBJECT: Request to Utilize Measure V Funds for New Classroom Building		ATTACHMENT(S) 2 pages
REASON FOR BOARD CONSIDERATION <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> CONSENT <input type="checkbox"/> FIRST READINGS <input type="checkbox"/> INFORMATION <input type="checkbox"/> REPORTS	ITEM NUMBER 7.2-c	

BACKGROUND:

The recent report on the structural condition of 28 of the East Campus portable buildings concluded that the majority of the buildings are in need of significant repair and would require substantial funding to bring them into compliance with the Department of State Architects standards. In addition the College received a "Notice of Violation of the California Coastal Act" dated July 11, 2012 from the California Coastal Commission (CCC). Violation #2 is the placement of 22 temporary classroom/structures north of La Playa field. The CCC is requiring the removal of these buildings and the restoration of the area to its original condition. As a result it has become necessary to make the replacement of these buildings the highest priority for Campus Development. The College has approximately \$17.6 million in funding remaining in Measure V after the completion of the Humanities building. The estimate for completing a new West Campus classroom building to replace the functionality of these East Campus portables is \$18.7 million.

The proposed classroom building will be sited at the West Campus bus turnaround where several portable buildings are currently located to the north of the Garvin Theater and the Facilities building. These buildings serve as swing space for the Humanities Modernization project. KBZ Architects evaluated the maximum size and approximate cost of the new classroom building based on a 45-50 person classroom module. Their study indicates the site could host a 30,390 square foot 3-story building comprised of twenty four classrooms. The estimated cost of this building is \$18,720,000 which includes a 10% construction contingency and 35% project costs.

RECOMMENDATION:

It is recommended the Board of Trustees approve the use of the remaining Measure V funds for the design and construction of a new classroom building on West Campus, and the removal of approximately 24 portable classroom building and site restoration of the Campus Center lawn.

Administrator Initiating Item: Julie Hendricks, Director – Facilities & Campus Development

Reviewed by: Joseph E. Sullivan, Vice President, Business Services

**SBCC NEW GENERAL CLASSROOM BUILDING STUDY
WEST CAMPUS SITE**

09.05.12

1 ASSUMPTIONS

A	960 S.F. ROOMS	This allows for a single exit 960/20 = 48 students/classroom
B	8 Classrooms per floor	3 Stories Total
C	Exterior covered corridors	
D	Two story design off of the north side	
E	Three story off of the south side	
F	Male and Female Restrooms on each floor	
G	Integrated stair and elevator tower	
H	Stairs at the each end of the building for exiting	
H	Restrooms 700 S.F. per floor	
J	Janitor Space 150 s.f. per floor	
K	IT Space 100 S.F. per floor	
H	Assumes project soft costs at 35%	

2 NUMBER OF CLASSROOMS 24

3 SIZE OF THE CLASSROOMS 960 SF

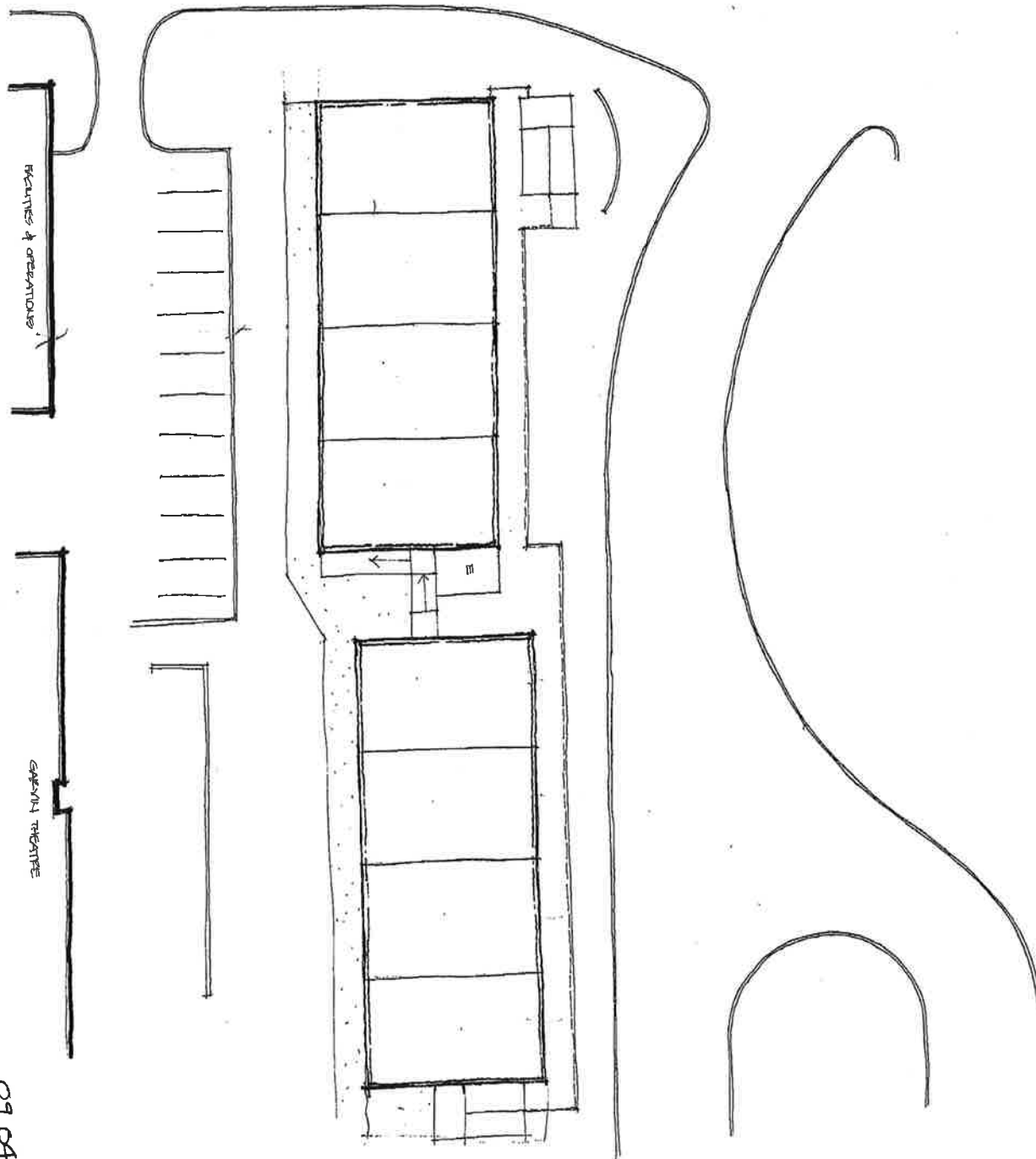
4 BUILDING AREA DESIGN

A	CLASSROOMS	23,040	SF
B	SUPPORT SPACE		
	1 Restrooms	2100	SF
	2 Custodians	450	SF
	3 Elevator stair core	1200	SF
	4 IT Space	300	SF
	5 Storage space	300	SF
	6 Plaza circulation	3000	SF
	Support Space SUB TOTAL	7,350	SF
	TOTAL BUILDING	30,390	SF

5 COST ESTIMATE

A	First Floor	10,130	SF
	Extensive site work and retaining walls	500	COST PER SF
	Sub Total	\$5,065,000	
B	Second and Third Floor	20,260	SF
		350	COST PER SF
	Sub Total	\$7,091,000	
C	East Transition Plaza - Access	3000	SF
		150	COST PER SF
	Sub Total	\$450,000	
	TOTAL	\$12,606,000	
	10% CONTINGENCY	\$13,866,600	

6 Project Costs @35% GRAND TOTAL \$18,719,910



09.04.12

