**TWO FACULTY PARTICIPATION REQUEST**

**SAFETY COMMITTEE**

**From:** Henderson, Silvester
**Sent:** Monday, March 13, 2017 10:04 AM
**To:** LMC ALL Faculty; Breza, Judy; Duldulao, Abigail
**Subject:** Request for Faculty Participation/LMC Safety Committee (Spring 2017)

3-13-2017

Dear LMC Faculty:

Hello! The Academic Senate is seeking two additional faculty members to become part of the **"Safety Committee".** The mission of the LMC Safety Committee is to promote a safe environment for all students, faculty, staff, administrators, and visitors of the College. The charges are as follows:

                                                                               **CHARGES**

* To review and update campus emergency preparedness procedures including but not limited to building monitors and evacuation procedures.
* To develop an emergency response protocol for managers including establishment of and training for an Emergency Operations Center.
* To establish and provide training and a communications plan regarding various emergency response situations to all college personnel.
* To update evacuation signage and procedures, and administer a campus-wide evacuation drill (both at the main campus and at the Brentwood campus).

The Safety Committee generally meets on the 3rd Thursdays of each month from 3:00 pm to 4:30 pm.\*

The Academic Senate and Senate Council promotes open applications from all faculty.  Please submit your name, along with a brief writing that describes your interest to serve on thiscouncil. **All prospective applicants are requested to submit their interest in writing, by March 20, 2017.** The two selected faculty members will be confirmed at the Academic Senate's March 27, 2017, Bi-Monthly meeting, which will be held at 3:00 P.M. in L109. Your attendance at this meeting will allow the Academic Senate to ask questions and validate prospective applicants.  Thank you for your consideration and kindness.

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                                                                                        (925) 473-7806 (Office)

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*\* Please contact the Vice President of Business and Administrative Services for the location of this meeting.*