**CALL OUT – LMC Safety Committee**

8-25-2017

Dear LMC Faculty:

Hello! The Academic Senate is seeking additional faculty members to become part of the **"Safety Committee".** The mission of the LMC Safety Committee is to promote a safe environment for all students, faculty, staff, administrators, and visitors of the College. The charges are as follows:

                                                                   **CHARGES**

* To review and update campus emergency preparedness procedures including but not limited to building monitors and evacuation procedures.
* To develop an emergency response protocol for managers including establishment of and training for an Emergency Operations Center.
* To establish and provide training and a communications plan regarding various emergency response situations to all college personnel.
* To update evacuation signage and procedures, and administer a campus-wide evacuation drill (both at the main campus and at the Brentwood campus).

The Safety Committee generally meets on the 3rd Thursdays of each month from 3:00 pm to 4:30 pm.\* The Academic Senate and Senate Council promotes open applications from all faculty.  Please submit your name, along with a brief writing that describes your interest to serve on thiscouncil. **All prospective applicants are requested to submit their interest in writing, by September 5, 2017.** The additional faculty members will be confirmed at the Academic Senate's September 11, 2017 Bi-Monthly meeting, which will be held at 3:00 P.M. in L109. Your attend at this meeting will allow the Academic Senate to ask questions and validate prospective applicants.  Thank you for your consideration and kindness.

Warmest Regards,

Silvester Henderson, President

Academic Senate, LMC

(925) 473-7892 (Office)

(925) 565-6107 (Cell)

*\* Please contact the Vice President of Business and Administrative Services for the location of this meeting*