

**Realignment: Increasing Support for  
Library, Learning Resources, Regulatory Programs, and the Brentwood Center**

**Overview & Rationale**

Since Los Medanos College relocated the Brentwood Center from Sand Creek Road to Pioneer Square in 2022, the new college-owned facility required different staffing models than the previous leased property. Managerial oversight and classified support have been areas of ongoing need.

In 2024, the College established an instructional dean role at the Center. During fiscal challenges in 2025-26, that position was eliminated. Rather than leave a gap, the College now proposes a strategic realignment that deploys managerial support more effectively college-wide while providing dedicated leadership at the Brentwood Center.

This realignment preserves oversight of key programs while using existing resources more efficiently to support both Brentwood Center growth and college-wide learning initiatives.

**Proposed Realignment Objectives**

- Create dedicated leadership for academic support and learning resources
- Improve collaboration among Library, Center for Academic Support, and Math Tutoring Centers
- Strengthen coordination of tutoring, library services, and student success initiatives
- Provide management for Brentwood Center operations and regulatory compliance for career programs
- Provide focused compliance support for regulated first-responder programs
- Improve operational efficiency by aligning related functions under coordinated leadership
- Increase administrative capacity to support enrollment growth and program expansion

**Current Structure**

Previously, Library, Learning Resources, Distance Education, and Brentwood Center site operations were assigned as follows:

Instructional Dean, Brentwood Center (eliminated M8 Manager position)

Oversight and Supervisory Responsibilities:

- Center operations
- Library
- Student learning support services
- Distance Education

**Proposed Structure**

The new structure creates unified leadership for essential functions while preserving instructional and operational oversight. Two new manager positions report to the Vice President of Instruction. Instructional Dean oversight of Distance Education continues under Dean Anicetti.

**Academic Success & Learning Resources**

Library & Learning Resources Manager

Title: **Academic/Student Services Manager (M3), General Fund**

Reports to: **Vice President of Instruction**

Primary Location: **Pittsburg**

*Responsibilities*

- Library oversight
- Center for Academic Support
- Math Tutoring Centers
- Coordination of academic support services and student learning resources

# LOS MEDANOS COLLEGE

## *Coordinators*

- **Francesca Texeira** — Senior Program Coordinator, Center for Academic Support (Pittsburg, hired May 2026)
- **Isaac Romari** — Math Laboratory Coordinator, Mathematics Tutoring Center (Brentwood, hired Summer 2026)
- **Senior Math Laboratory Coordinator** (Pittsburg, search pending)

## **Distance Education — Instructional Dean Oversight**

Instructional Dean responsibility for Distance Education continues under dedicated leadership to ensure program continuity and oversight.

- Dean Rachel Anicetti, reporting to VPI
- Technology Training & Development Coordinator (**Courtney Diputado**) — reassigned to report to Dean Anicetti to increase support and collaboration

## **Brentwood Center Operations**

### Operations & Compliance Manager

Title: **Academic/Student Services Manager (M3), Strong Workforce Restricted Fund and General Fund**

Reports to: **Vice President of Instruction**

Primary Location: **Brentwood**

### *Responsibilities*

- Brentwood Center operational oversight
- Coordination of instructional operations and center support functions
- Regulatory reporting and compliance for specialized programs
  - Emergency Medical Services (EMS)
  - Fire Academy
  - Police Academy

### Administrative Assistant II

Reports to: **Operations & Compliance Manager**

### *Responsibilities*

- Provide dedicated administrative support to the manager
- Serve as frontline contact for expanding instructional operations at the Center