**Los Medanos College**
**Minutes of the Academic Senate (ASC)**

Date: Monday, October 6, 2025,                     Time: 3:00 p.m. – 5:00 p.m.                     Location: L-109, BRT-125 & *Zoom

**Members Present:**    Adrianna Simone, Louie Giambattista, Nick Nabas, Estelle Davi, Randi Osburn, Cameron Bluford, *Julie Von Bergen, Haydee Lingren, *Jennifer Finnigan, *Dennis Gravert, Ryan Hiscocks, Max Trujillo, Maria Hagberg, Melissa Wheeler, Sarah Toruno-Conley, Joe Bahlman, and Abbey Duldulao

**Members Absent:**    Paula Gunder and Carol Jensen

**Guests:**    Pamela Ralston, A'kilah Smith, Carlos Montoya, Ryan Pedersen, Rosa Armendariz, *Matthew Muterspaugh, *Christina Goff, Erlinda Jones, Kurt Crowder, Yolloti Lopez, Jancy Rickman, Tiffany Morgan, Marisa Keane, Alexa Moore, and Eric Sanchez

| Item | Topic                                                                 Action Items: Bolded Texts |
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| **1.** | **Call to Order (A. Simone and L. Giambattista):** <br><br> The meeting was called to order at 3:02 p.m. |
| **2.** | **Public Comments and Announcements (A. Simone and L. Giambattista):** <br> • On Oct 30th (12:45pm) a prelude to Percival Everett, a panel of faculty including Cameron Bluford will talk about their perception of the book. Simone's class will be attending the panel event. <br> • Nov 8th at 11:00am, Percival Everett will come to LMC campus in person. All were encouraged to attend the event. |
| **3.** | **Agenda Reading and Approval – 10/6/25 (A. Simone and L. Giambattista):** <br> • **Motion to approve new 10/6/25 agenda (old and amended agenda on packet) – Approved (M/S: E. Davi/M. Hagberg) Unanimous, 10 Votes** |
| **4.** | **Approval of Previous Minutes – 9/22/25 (A. Simone and L. Giambattista):** <br> • **Motion to approve 9/22/25 minutes with below addition – Approved (M/S: M. Trujillo/M. Hagberg) Unanimous, 10 Votes** <br> - **Add Ryan Hiscocks to member present.** |
|  | **Remote Attendance:** <br> a) **Motion to approve Jennifer Finnigan to actively participate via remote today – Approve (M/S; R. Osburn/E. Davi) Unanimous, 10 Votes** |
| **5.** | **Communications and Questions (A. Simone and L. Giambattista):** <br> a) **Academic Senate President:** <br> - Per Article 3, Section 3 of Academic Senate Bylaws, Simone explained and gave an example of first read, second read, third read and waiving first read processes for Academic Senate meetings. All were instructed to review all supporting documents online prior to Monday meetings and to get feedback from represented areas. <br> - Academic Senate Vice President Election was announced and deadline to submit candidacy was on Oct 3rd however been extended. Academic Senate Vice President Paula Gunder has really streamlined various process, created templates, and workload for this position. The new VP will start in SP26 and clarified here; the ASC VP position is .20 reassigned time. <br> - The final Adjunct Faculty Professional Development Series concludes on Nov 7th, an in-person event, 17 attendees (including repeats) expected to receive certificates and prize. |

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| **5.** | **Communications and Questions (A. Simone and L. Giambattista):**<br>- FSCC Updates – discussed 4CD Ethnic Studies equivalency and requirements and approved the item. It was sent out to Michaela of the District to include as Appendix on Uniform Selection Guide Handbook, District Policy Business 10.06. Simone shared that no faculty votes were registered for this; LMC and CCC did not submit a vote. A message from Chancellor Mojdeh of how important it is for all faculty senates to review and vote on district policies and procedures for submission to FSCC and DGC for a vote. The item was passed without faculty approval. All colleges (CCC, DVC, and LMC) only get one vote at DGC; two out of three colleges carry the motion for the vote. Simone explained Von Bergen's concern about technology breach; the district clarified, no, we would not be held responsible for breach if someone gains access to our account and does something awful with our account. It protects us legally and financially.<br>- Participatory Governance – it was clarified at district by Chancellor Mojdeh that LMC Shared Governance Council is not Brown Act.<br>- Simone shared all faculty open positions at FSCC and 2 DGC seats. Faculty committee positions shared as listed on the agenda. At-Large FT Senate seat call out was sent out via email.<br>- Fall Plenary – Need one more district vote for Fall Plenary. Anyone interested in going, apply for PDAC funding.<br>b) **College Administration**: None<br>c) **Committee Chairs/Committee Members:**<br>- Safety and Security Committee – Crowder shared the scheduled Great Shakeout set for Oct 16th at 10:16am. The Great Shakeout is when we pretend there's an earthquake and protocols to be followed especially for monitors and police services instructing all to drop, cover, and one arm over their heads taking over under tables or desks and hanging on to it with the other arm. The group looked over signage, AED locations, roles of safety monitors, locking doors, info on creating subgroups and subgroups to take inventory of equipment & supplies.<br>- IDEA Committee – Bahlman shared the group is currently working with Armendariz with Student Equity Plan due end of Nov. Mini grants were shared; funding Math Study Slam for 2025-2026, first one was on Oct 3rd, debriefed on Long Talk experience with athletics, follow-ups, and currently working on marketing on website and application process. Currently working on reevaluating its charges for SGC submission. Supported attendees to NCORE Conference. Math Study Slam was packed with students, tutors, and professor volunteers.<br>- Sustainability – J. Lopez shared had their 1st meeting on Sep 17th, viewed 9 goals and #8 in particular; incorporating sustainability practices into curriculum like the Heroes We Need to Save the Planet related to STEM and Humanities. Short term, having an earth day clothing swap. Long term (5 to 10 years) goal is to obtain Stars rating from the Association of Advancement of Sustainability in Highter Education. | |
| **6.** | **Consent Calendar (A. Simone and L. Giambattista):**<br>a) None on this agenda. | |
| **7.** | **Second Reading:**<br>a) Educational Planning Report: VP Smith shared added that was missing was the Zero-Emission Vehicle Program and added (not shown on packet) the inclusion of Ethnic Studies Certificate.<br>- **Motion to approve Educational Planning Report – Approved (M/S: E. Davi/M. Trujillo) Unanimous, 12 Votes**<br>- **Feedback: to change first bullet: Analyze data connected to Student Equity Plan metrics and identify equity opportunities or strategies.** | |

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| **7.** | b) Academic Senate Bylaws: To discuss and vote on Committee Service, At-Large Position (PT faculty) and Senate Council Positions. <br> - **Motion to approve entire Academic Senate Bylaws w/ below amendments – Approved (M/S: M. Trujillo/R. Osburn) Unanimous, 12 Votes** <br> - **Motion to amend presented bylaw changes into below revisions – Approved (M/S: R. Hiscocks/R. Osburn) Unanimous, 12 Votes** <br> - Line 111, if no one breaks a tie vote, the motion does not pass, and senate has an option to bring it back up for a vote on a different date. <br> - Line 161, made it clearer regarding Best Practices regarding first, second, and third read; no votes to be tabled and removed from agenda. <br> - Line 229, to have 2 PT faculty to represent all PT faculty in Academic Senate. | |
| **8.** | **First Reading: (A. Simone and L. Giambattista):** <br> a) Student Equity Plan 2025 – 2028: Armendariz and Pedersen presented history, upcoming work on Student Equity Plan, overview and next steps. <br> - Objectives: 1) explore innovative strategies, 2) enhance what's been working, 3) analyze student data, 4) where can we do better, 5) aligning strategic educational plan, vision 2030 and program review, 6) to work on all 13 sections of the plan with limited reporting data, 7) to continue PIP project, 8) to look at our Servingness Framework and the National Association of Diversity Offices in Higher Education's Anti-Racism Framework, 9) explained SEP phases, 10) relaunching 5 year cycle of program review, 11) program activities, 12) Metrics Data. <br> - Discussion: 1) focusing on intersectionality male's data, 2) to include more race conscious language, 3) to specify in depth intersectionality population. QR code was provided to add additional feedback or follow up from senate and pay close attention to page 29 of the draft. <br> b) SS3001 – Admissions – **Motion to waive first read for action – Approved (M/S: S. Toruno Conley/M. Trujillo) 11 Yes, 0 Opposed, 1 Abstain** <br> - **Motion to approve SS3001 for deletion – Approved (M/S: S. Toruno Conley/E. Davi) 11 Yes, 0 Opposed, 1 Abstain** <br> c) SS3002 – Admissions of High School and K-12 Students – Second Read on Oct 20th. <br> - Ralston shared information on district's subscription to CCLC, California Community Policy League who reads in-depth information on new legislations and legally vetted proposed languages. <br> d) BP3022 – Admissions and Enrollment – Second Read on Oct 20th. <br> e) SS3024 – Admissions and Enrollment – Second Read on Oct 20th. | |
| **9.** | Discussions: (A. Simone and L. Giambattista): <br> a) Mission Vision, and Values: Giambattista shared the document currently in discussion at SGC and requested feedback from senate. <br> - Feedback: 1) would like to see excellence and competency in the language back, 2) spirit of resourcefulness, from students not doing their own work, using AI. Giambattista welcomed additional feedback until the next SGC meeting. <br> b) ZTC Pathways Grant: Morgan shared distinction information on ZTC and OER. Fall 2023, surveyed over 1,320 students on textbooks and shared key findings: 1) 51% unable to afford all books within first 3 weeks of class, 2) 23% dropped a class because of textbook cost, 3) 33% avoided taking full load due to textbook cost, 4) 36% worked extra hours to afford textbooks, 5) 17% skipped meals to afford textbooks. <br> - In 2022 – 2025, ZTC sections have higher success rates. LMC found a 4% or 4.3% overall increase in student success in courses labeled ZTC, 13.4% increase for our Black and African American students and 9.6% increase for Hispanic students. Morgan shared the importance of converting courses into ZTC courses for underserved students. Shared ZTC Degree Pathways – to develop and implement for CTE degree or certificate with CalGETC pathway. LMC has $520K to use to create and implement, with 20K limit per course created. <br> - There are 7 people in this team who offer support, training, ample resources to switch to OER or ZTC course or develop discipline degree, have OER, licensing experts and accessibility specialist, instructional designer, 2 librarians specializing in OER and faculty stipends. <br> - Morgan shared the goal of implementation goal of having ZTC Ethnic Studies and willing to work with the group. | |

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| **9.** | c) | SGC Charges: to collect feedback from senate to share with SGC who is currently discussing and revising its charges. |
| | | - 1) timing of meetings, people requested that committees not overlap meetings with other committee meetings, e.g., SGC overlaps with GE by 25 minutes, 2) reporting, who's in charge of SGC, it was recommended instead of the President in charge of SGC, to have tri-chair or quad chair with representatives from across constituent groups, 3) how to put items on the agenda. |
| | | - Ralston shared SGC is not a brown act and verified by memos from lawyers, it's not required for SGC to be brown act.  SGC follows all brown act requirements, except for remote attendance being posted in your house.  SGC members can attend meetings via remote without permission needed. . |
| **10.** | Upcoming Items shared on the agenda for information: Simone shared information regarding listed upcoming items on this agenda. | |
| | a)  Academic Senate Budget – update tabled. | |
| | b)  Academic Senate Support and Tutoring Resolution – Tutoring space moves are on hold.  If senate chooses to revisit tutoring resolutions, it would take different form than its previous iteration. | |
| | c)  XB12, AB607, Title 5, 54221 – E. Rogers will be attending next Oct meeting to talk about other district forms. | |
| | d)  Enrollment Strategy and Planning's New FTEF Allocation Model. – Set Aside. | |
| | e)  AB1705 – Set Aside. | |
| | f)  Tell me something good. – Faculty and staff art show coming up at LMC Gallery.  Details will be emailed. | |
| **11.** | **Meeting adjourned 5:00 p.m.** | |