Los Medanos College Academic Senate

Contingency Plan for Alternate Instruction, Spring 2020

(THIS IS A DRAFT DOCUMENT AND IS PROVIDED IN ADVANCE OF THE SPECIAL SENATE MEETING FOR MARCH 11th.)

The Los Medanos College Academic Senate agrees to the following plan to ensure continuity of instruction:

1. All lecture based classes will be delivered in a remote format beginning Monday, March 16th and will continue until Monday, April 13th. During this time weekly check-ins will occur to determine if emergency measures should be cut short or extended, as needed.
2. Labs will continue to meet as scheduled. If you believe that you can teach your lab class remotely, you are encouraged to do so. However, the lecture portion of any lab class must be taught remotely beginning March 16th.
3. During this time the campus will remain open, including the Child Study Center, the Center for Academic Support, the Math Lab, English/Writing Labs, the library, and all computer labs.
4. The Counseling Department will remain open and continue meeting students face-to-face and may hold appointments with students via zoom or telephone.
5. All non-essential employee travel is curtailed until further notice. Employees will be reimbursed any expenses already paid out of pocket.
6. Campus events involving large groups of people (50+ plus) or that involve the external campus community are cancelled. If you have planned an event already, please be in immediate contact with the Vice President of Instruction and the President of your college to determine whether or not your event must be cancelled.
7. The College will ensure that instructional technology support remains available to all faculty during this time period.
8. Board Policy 1050.10 provides for Quarantine Leave for any employee placed under quarantine by the County Health Department.