

# **AI UPDATE TO ACADEMIC SENATE**

*2/3/25*

Roseann Erwin, LMC AI Task Team Chair

# 4CD POLICY ON AI

- Language originated in the Districtwide AI Task Force
- Previously discussed at DVC and CCC
  - DVC published it as recommended syllabus language
- Officially going through revision to conform with Title V. Each college's Student Conduct Officers are part of that process.
  - Will then come through Academic Senates for approval.
- The current language may change, but we need to discuss and disseminate to faculty now for input.

# PROPOSED 4CD POLICY LANGUAGE

Contra Costa Community College District recognizes the impact of Generative AI tools within a student's educational experience and encourages critical digital literacy, responsible use, and acknowledgment of ethical implications.

Individual course instructors set their own policies on the use of generative AI tools in their courses, including allowing or disallowing some or all uses of such tools. These parameters of use should be clearly communicated to students in course syllabi. Students who are unsure of course policies regarding generative AI tools should ask their instructors for clarification.

In general, use of AI tools must adhere to existing academic integrity policies. Without a clear syllabus statement from a course instructor, or in a situation that might not be clearly covered by such a statement, use of generative AI without clear attribution and/or using AI tools to complete an assignment or exam without explicit permission to do so can constitute plagiarism and/or cheating, as defined in the Contra Costa Community College District Student Code of Conduct ([Student Services Procedure 3027](#)). Students should cite or acknowledge the use of generative AI and should clarify policies regarding the use of AI with their course instructor when in doubt.

# LMC'S AI FLEX SESSIONS

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- We held 5 Spring Flex sessions and contributed to the Districtwide AI Task Force Flex
- Flex presentations and sample syllabus statements are on our [LMC AI Resource Sharing Canvas shell](#)
- Overall takeaways from Spring Flex sessions:
  - Need for faculty support in handling student submissions of generated writing
  - Need for information on and investigation of Turnitin's AI detection feature
  - We have experts among us with a lot to share!

# LMC AI TASK TEAM

- First meeting will be Wednesday 2/5 at 10:00 AM on Zoom
- Faculty survey closed on 1/24
- We will be discussing timeline and deliverables for report to Academic Senate

# 4CD AI TASK FORCE NEWS

- Planning a Districtwide Summit on AI, tentative date: Friday 4/11
  - Hyflex options, physical location TBD
  - Focus: Culturally Responsive Teaching in the Age of AI
  - We will solicit for session proposals.
  - OAS will be offered to faculty for planning and presenting.
- Future course for faculty: AI Literacy for Faculty
- May conduct student focus groups on AI use and needs
- Presenting at ASCCC "Artificial Intelligence in Education" Academic Academy in San Diego, February 20-22

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If you can't attend but want to be on the distribution list for notes, [contact Roseann Erwin](#).