

The faculty members who made or seconded the motion to vote may also withdraw their motion to stop the voting process for that meeting. The agenda item may then be re-introduced at a later Senate meeting.

Section V. Senate votes to approve faculty for committee appointments or awards nominations will normally be placed on the Consent Calendar. Faculty volunteering for committee appointments (including hiring committees) will be expected to submit an official “statement of interest” in advance of the meeting during which their names will appear on the agenda. This statement should include the candidate’s position at the college, why they are interested in the position, and any relevant college/work/personal experience they have that they feel makes them a good candidate for the position. Faculty nominating other faculty for awards should submit a written statement in support of their nominee. If more faculty are nominated or volunteer for a position than can be selected for that position the names of all candidates will be removed from the Consent Calendar and a special Senate vote will be held to determine which of the candidates may fill that position. This vote will require each Senate voting member to select from the list of nominees/volunteers just the number of candidates that the Senate is allowed to approve to fill the position. For example, if there is a district committee that requires just two LMC faculty but there are four qualified LMC faculty volunteers, each voting Senate member would then select just two faculty names from among the four volunteers. At the end of the vote, the Senate Administrative Assistant would tabulate all votes to determine the two faculty members with the most Senate votes and these two members will be approved to fill the open positions on the committee.

After confirmation, the Academic Senate Vice President will inform the new representative and the committee chair of Senate’s consent for the faculty member to fill an open seat for the specified two-year term. The VP will update the Senate website and request that the committee update theirs as well. It is the shared responsibility of the faculty member, the committee chair (or designee), the Senate VP and Administrative Assistant to attend to the two-year service cycle that is established as an inclusive practice that works to ensure diversity and to build experience, relevancy, and responsiveness; provides transparency for our faculty community regarding access to and turn-taking participation in governance; promotes new interest and shared accountability. Staggering terms of faculty representatives is a “best practice” for continuity and mentorship. The faculty member who is in their fourth semester of their committee services, and who wants to continue serving, can recommit to the committee through the self-nomination and statement of interest submission process; however, this ability cannot exclude other faculty wanting to serve access and opportunity.

All faculty wishing to join a committee in a new semester need to submit their statement of interest and self-nomination by the last meeting of the current semester.

Limited Time Assignment (LTA) - aka, reassigned time - position descriptions that include

209 committee service among the duties and responsibilities do not override or superseded these
210 Bylaws, neither do any charges or positions put into place by any governance body. To be
211 considered a voting member of a governance committee (or management hiring committee), all
212 faculty, including those working in an LTA with committee service listed among their duties, follow
213 the consent confirmation process stated in the Bylaws. Faculty members with reassigned time
214 duties of committee attendance, acting as an additional voice, are free to attend and participate in
215 discussions without taking on an open membership seat as serving in a voting capacity.
216 Faculty working in an LTA with committee chairperson responsibilities should understand that
217 chairs of committees are not voting members, **excluding the General Education Committee, Distance Education Committee, and the Teaching and Learning Committee in which all faculty members, including the committee chairs, are voting members**; Senate confirmation in these cases is not required.
218 Senate confirmed faculty who volunteer to represent all of us on a committee take on the
219 responsibilities of:
220 1) attending each committee meeting
221 2) actively participating and taking notes on committee agenda items
222 3) sharing/reporting out to the Academic Senate and at our meetings, when asked on a rotating
223 basis, on general committee happenings
224 4) connecting with the Academic Senate Council as warranted to agendize 10+1 policy, practice,
225 procedure, and decision-making items for Discussion or First Readings to inform and to secure
226 representatives' time and provide them with the opportunity to consult with their constituent groups,
227 provide input, give feedback, and ask and have questions answered.

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229 **ARTICLE IV**

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231 **APPROVAL AND MODIFICATION OF THE SENATE BYLAWS**

232 **Section I.** Ratification of new Senate Bylaws may take place after at least two Senate discussion
233 periods.

234 The first official Senate Bylaws document must be ratified by vote of the whole faculty after a
235 convocation has been held. The ratification procedure will be as described in the Senate
236 position paper dated 10/30/2000.

237 Once ratified, the Senate Bylaws may be modified by a two-thirds vote of the Senate quorum
238 when the bylaws have been agendized as an action item.

239 Any LMC faculty member may suggest Bylaws changes directly to the Senate President. If it is
240 the will of Senate members a Senate Bylaws task force may be convened to develop/consider
241 major changes to the Senate Bylaws.

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206 **ARTICLE V**

207 **ELECTION, TERMS, PAYMENT, AND REPLACEMENT OF SENATORS**

208 **Section I.** One Senator will be selected from among the full-time faculty in each of the **eighteen**
209 **seventeen** different LMC departments or groups of departments listed below:

- 210 • Arts & Humanities/Philosophy/Drama