Local Planning Group – James Madden  
(Biology Department)

**From:** Madden, James   
**Sent:** Monday, December 13, 2021 1:04 PM  
**To:** Duldulao, Abigail <[ADuldulao@losmedanos.edu](mailto:ADuldulao@losmedanos.edu)>  
**Subject:** Interest in Joining the Local Planning Group (LPG)

Dear Abigail,

Hello! This is James Madden from the Biology Department. How are you? I believe the LPG has two membership seats available and I am interested in joining. I have been told to contract you to be put on the agenda for the next meeting of the Senate for approval. Is there anything else I should do? Thank you very much and I hope to hear from you soon!

Sincerely,

James