

To: Academic Senate

From: Christina Goff, Curriculum Committee Chair

Proposal: Create a short-term joint Academic Senate and Curriculum Committee project team to address the Course Outline of Record (COR) requirements of Title 5:

NEW SECTION 55001 OF ARTICLE 1, OF SUBCHAPTER 1, OF CHAPTER 6, OF DIVISION 6, OF TITLE 5 OF THE CALIFORNIA CODE OF REGULATIONS IS ADDED TO READ:

§ 55001. Curriculum Committee.

(a) Districts shall establish curriculum committees by mutual agreement between administrators and academic senates. Curriculum committees shall be either a committee of the academic senate or a separate committee that includes faculty.

(b) Curriculum committees shall have a documented procedure for ensuring that course outlines of record for all courses approved pursuant to section 55002 describe approaches that would accommodate and engage diverse student bodies, advance equitable student outcomes, and promote the inclusion of all students.

(c) Curriculum committees shall have a documented procedure to guarantee accessibility for every student to ensure individuals with disabilities can equally participate in learning through course outlines of record that reflect universal design for learning strategies, which include multiple means of representation, engagement, and expression to support learner variability and diversity.

Team goals:

1. review current curriculum review procedures
2. identify current review procedures that meet the requirements of Title 5 and any gaps in current procedure that need to be addressed
3. assist Curriculum Committee Chair in documenting new procedure

Proposed team:

- Curriculum Committee Chair
- 2 Curriculum Committee voting members
- 2 members from the Academic Senate

Proposed timeline:

- 2 meetings with additional collaboration over email and shared documents
- Draft procedure submission to Academic Senate for first read on Nov. 30th

Reference Documents:

CCC Chancellor's Office [UDL and Title 5](#)

[Final Revisions to Title 5, California Code of Regulations Relating to Course Outline of Record](#)