

FUNDING POSITIONS RELATED to ACADEMIC and STUDENT SUPPORT POSITIONS

From: Montoya, Carlos <cmontoya@losmedanos.edu>

Sent: Friday, September 25, 2026 5:09 PM

To: Simone, Adrianna <asimone@losmedanos.edu>

Cc: Lynn, Morgan <MLynn@losmedanos.edu>; Duldulao, Abigail <ADuldulao@losmedanos.edu>

Subject: RE: Funding Sources for LMC Positions

Hi Adrianna,

Here is the list of positions with fund sources. As to why the org chart list learning communities separately it appears that this is in part due to how to visualize the reporting relationships between the staff and programs with the manager. I have included MESA and Umoja below as well.

Position/Program Area	Fund Source
1. Tutoring and Learning Center Leads	
1. Program Coordinator, Sr. – Center for Academic Success	11-01 General Fund - Unrestricted (Operating Subfund)
2. Math Lab Coordinator, Senior (PITT)	11-01 General Fund - Unrestricted (Operating Subfund)
3. Math Lab Coordinator (BRT)	12-27 Restricted - Student Success/Matriculation (SEA)
2. Learning Community Program Coordinators	
1. Honors Program	11-01 General Fund - Unrestricted (Operating Subfund) 25% - 11-01 General Fund - Unrestricted (Operating Subfund) Eng Faculty
2. Co-Coordiators – Puente Program	25% - 12-27 Restricted - Student Success/Matriculation (SEA) Counselor
3. Co-Coordiators – Transfer Academy	12-27 Restricted - Student Success/Matriculation (SEA)
3. Administrative Assistants, if any, in these Areas (the ones listed above)	
1. Honors (.50FTE)	11-01 General Fund - Unrestricted (Operating Subfund)
4. Library Technicians	
1. Library Technician, Senior (BRT)	11-01 General Fund - Unrestricted (Operating Subfund)
2. Library Technician, Senior	11-01 General Fund - Unrestricted (Operating Subfund)

3. New Library Technician	50% - 11-01 General Fund - Unrestricted (Operating Subfund) 50% - 12-27 Restricted - Student Success/Matriculation (SEA)
5. Student Success Coaches	
1. Program Coordinator, Senior	12-27 Restricted - Student Success/Matriculation (SEA)
2. Program Coordinator 1	12-27 Restricted - Student Success/Matriculation (SEA)
3. Program Coordinator 2	12-27 Restricted - Student Success/Matriculation (SEA)
4. Program Coordinator 3	12-39 Restricted - Strong Workforce Program (SWP)
MESA Positions	
MESA Director	11-01 General Fund - Unrestricted (Operating Subfund)
MESA Administrative Assistant III	12-21 Restricted - Special Projects (MESA)
MESA Program Coordinator	12-21 Restricted - Special Projects (MESA)
MESA Counselor	25% - 11-01 General Fund - Unrestricted (Operating Subfund) 75% - 12-27 Restricted - Student Success/Matriculation (SEA)
Umoja Positions	
Umoja Program Coordinator	12-27 Restricted - Student Success/Matriculation (SEA)
Umoja Counselor	12-27 Restricted - Student Success/Matriculation (SEA)

I also extracted the two pages (211-212) from the compendium and attached here for easier reference. With regards to the guidelines, you have identified the correct sections, but for the compendium memo, I would reference the larger section not just one bullet. The memo and the expenditure document confirm the position is allowable, the additional justification/rationale would also include how the position is designed to support student success and the goals identified in the Equity Plan and Ed Strategic Plan.

Purpose of Funds

The SEA Program supports the California Community Colleges in advancing the systemwide goal to boost achievement for all students with an emphasis on eliminating achievement gaps for students from traditionally underrepresented groups.

Per Education Code 78222, SEA Program funds support all the following:

- Implementing activities and practices pursuant to the California Community Colleges Guided Pathways Grant Program. Education Code 88921.

- Ensuring students complete their educational goals and a defined course of study.
- Providing quality curriculum, instruction, and support services to students who enter college deficient in English and mathematics to ensure these students complete a course of study in a timely manner.

Spending Guidelines

Expenditures of SEA Program funds must be consistent with the goals and activities of the SEA Program and the college's Student Equity Plan.

Once I have the grant report updated, we can send that over. Let me know if you have questions.

Carlos

DEAN OF INSTRUCTION – BRENTWOOD CENTER & DISTANCE EDUCATION POSITION – FOLLOW-UP

From: Montoya, Carlos <cmontoya@losmedanos.edu> **Sent:** Thursday, October 8, 2026 10:56 AM **To:** Simone, Adrianna <asimone@losmedanos.edu> **Cc:** Lynn, Morgan <MLynn@losmedanos.edu>; Duldulao, Abigail <ADuldulao@losmedanos.edu>; Ralston, Pamela <pralston@losmedanos.edu>; Smith, A'kilah <ASmith@losmedanos.edu>; Armendariz, Rosa <rarmendariz@losmedanos.edu> **Subject:** RE: Funding Sources for LMC Positions

Hi Adrianna,

The former Dean of Instruction – Brentwood Center & Distance Education (BRT) position was funded entirely through Fund 11-01, the Unrestricted General Fund.

Attached is a table summarizing the historical reporting relationships dating back to 2002–03, presented in reverse chronological order. The table reflects the various organizational and structural changes over time, based on the best information available to the team.

Given that much of this history predates our tenure in these roles, I consulted with the President's Office and the other Vice Presidents to gather information regarding the organizational structures within their respective areas. While we have made every effort to ensure accuracy, some historical details may be incomplete.

For any questions or clarification regarding specific reporting relationships, please reach out to the appropriate administrator based on the organizational structure at that time. I have copied Pamela and the other Vice Presidents to keep them informed and facilitate any necessary follow-up.

Additionally, please let me know the agenda item and scheduled time for Monday's Academic Senate meeting so I can plan accordingly.

Best regards,
Carlos