# ACADEMIC RENEWAL

Students may petition for academic renewal without course repetition to alleviate previously recorded substandard grades (defined as "D," "F" or "NP") which are not reflective of a student's demonstrated academic ability in pursuant to California Code of Regulations, Title 5, Section 55046.

Academic renewal must not conflict with Education Code Section 76224, pertaining to finality of grades assigned by instructors, and Title 5, Sections beginning with 59020 to 59033 pertaining to the retention and destruction of records.

Coursework alleviated will be disregarded in the computation of the grade point average. When academic work is alleviated from the computation of the grade point average, the student's permanent academic record shall be properly annotated in a manner to ensure that all entries are legible and provide a true and complete record of academic history.

## ELIGIBILITY

1. Students are allowed to request academic renewal multiple times with no unit cap on the amount of coursework eligible for academic renewal.

2. To be eligible for academic renewal, students must complete one of the following requirements:
   a. Six semester units of coursework with a 2.0 grade point average (GPA);
   b. Six semester units of coursework with a "P" grade;
   c. A total of 288 hours of noncredit coursework with a "P" grade; or
   d. A combination of the above credit and noncredit options.

   The unit or hour count begins the semester after the academic term containing the coursework to be considered for alleviation. The subsequent coursework may be completed within the District or at any other accredited college or university.

3. Upper division coursework is allowed to meet the unit and GPA requirement for alleviation.

## POST-AWARD ACADEMIC RENEWAL OF D GRADES

A course for which a grade of "D" was recorded at the time a degree or certificate was conferred may be considered for Academic Renewal after the award if all of the following conditions are met:

1. Academic Renewal does not invalidate or alter the awarded degree or certificate and applies solely to the recalculation of the student's GPA;

2. The course was not required, at the time of degree or certificate conferral, to:

   a. achieve the minimum 2.0 cumulative GPA;
   b. complete the minimum degree- or certificate-applicable units; or
   c. satisfy a general education, major, or certificate requirement; and

3. If the "D" grade was used to satisfy a general education, major, or certificate requirement, the District will determine whether other coursework completed with grades of "C" or better before conferral could have satisfied the applicable requirement in place of the course with the "D" grade.

## COURSEWORK NOT ELIGIBLE FOR ACADEMIC RENEWAL

Academic Renewal may not be used to:

1. alleviate coursework used to earn a degree or certificate, except in the limited case of post-award academic renewal of D grades;

2. alleviate a passing grade of "C" or better; or

3. alleviate the non-evaluative grading symbols "I" or "IP."

Students must meet with a counselor to review options for Academic Renewal, as this procedure is irreversible. Once a student qualifies for Academic Renewal, the Academic Renewal Petition shall be initiated by a counselor, completed and signed by the student, and submitted to the student's campus for processing. The petition will be routed to the appropriate campus within the District. If the student is using non-District courses to qualify for the satisfactory coursework completed and required GPA, official transcripts must be on file in Admissions and Records prior to petitioning for Academic Renewal.

Education Code Section 76224
Title 5, California Code of Regulations,
Sections 55000, 55046, 59020, 59033

Related Board Policies:
Board Policy 4001
Rules and Regulations of the Governing Board: Student Representation
Related Procedures
Curriculum and Instruction Procedure 4001, 4017, 4018
Student Services Procedure 3008, 3029

Adopted XX/XX/XX