Academic Senate Bylaws Debrief – Feb 26, 2024

65 Section III. The Senate President will normally lead Senate meetings and discussions, although

66 the Senate Vice-President may take this role if the President is absent or has a conflict of

67 interest.

68 The presiding Senate Officer should try to keep Senate discussions or presentations to the time

69 frame specified in the agenda. A simple majority vote of the Senators present may be taken to

70 extend the time allowed for a particular item by up to 15 minutes.

71 During Senate discussions the Senate Officer moderating the discussion will establish an order

72 of speakers after a call for questions or opinions. Senate members must then wait their turn to

73 speak. When a Senate member speaks they may provide relevant information, they may ask a

74 question, or they may voice an opinion. Questions may be addressed to presenters or to other

75 Senate members. Direct questions may be answered immediately, without regard to the

76 established speaker order, but “back-and-forth” discussion between individual Senate members

77 will be discouraged or cut off by the presiding officer. Opinions or information offered by

78 Senators during discussion may provoke other opinions or questions, but responses to opinions

79 will follow the speaker order established by the presiding officer.

80 During discussions only one Senate member should be allowed to speak at one time. The

81 Senate Officer moderating a discussion may cut off a Senate member if the officer feels the

82 senator has spoken for too long, if their language becomes rude or inappropriate, or if they are

83 speaking out of turn