

EQUIVALENCY LANGUAGE

Please note: *Per CCCC Hiring Guidelines, each department will form an equivalency committee consisting of department faculty and one representative from within the division. Where departments and divisions are the same, the division representative should be selected from a different subject area within the division. This means that (for full-time hires) a minimum of two faculty NOT ON THE HIRING COMMITTEE (paper screening or interview) must review the requests for equivalencies. Fulltime faculty from other CCCC and neighboring community colleges can serve as equivalency committee members in cases where there are inadequate fulltime faculty in hiring department/discipline.*

Department Equivalency Committee Verification Signatures:

Equivalency Committee Member 1: _____ Date:

Equivalency Committee Member 2 (If full-time hire): _____ Date:

Faculty Lead of Paper Screening (If full time hire): _____ Date:

Faculty Department Chair (If part time hire): _____ Date:

These edits allow for part-time hire equivalency committees to consist of a department chair plus one additional faculty member. Recommendation and best practice remain that part-time hire equivalency committees consist of two faculty members plus department chair, when possible.