

ARTICULATION AGREEMENT

DATE DRAFTED: June 28, 2020
VALID ACADEMIC YEAR: 2020-21

LMC COURSE: COUNS-032 "Introduction to Career Exploration" & COUNS-034 "College Success"

HIGH SCHOOL COURSE: College and Career Seminar

School: Prospects High School

Address: 820 W. 2nd St. Antioch, CA 94509

A. engage students in their own career development. Topics include how to realistically assess, review, and interpret various areas such as interests, attitudes, values, priorities, skills and strengths, goals, and career options in the current job market. This course also covers financial literacy."

Couns-034 "This course is designed to help students develop the critical thinking skills and personal confidence necessary to succeed in college. Topics will include problem solving techniques, learning styles, time- management, goal-setting, study skills and test-taking strategies, stress management and LMC support services."

B. UNITS: 1.5 each (3 units total)

C. PRE-REQUISITES: N/A

D. REQUIRED CONTENT FOR ARTICULATION:

1. Career Assessments

- a. As a tool for career development
- b. Motivation
- c. Values
- d. Skills
- e. Personality
- f. Interests

2. The nature of career decisions as these relate to education and the world of work:

- a. Appropriate majors

3. Decision-making and problem solving strategies that assists in career development:

- a. Personal decision making strategies
- b. Pros and Cons
- c. Informational interviewing

4. Develop short-term and long-range goals in relation to career development:

- a. How much time
- b. Need for employment
- c. Immediate and delayed gratification
- d. Financial Literacy (cost of living, housing, transportation, child care, health care, savings, debt, investing and financial resources)

5. Career resources and services

- a. Career Coach
- b. Career Center Web Page
- c. Literature
- d. Counselors

6. Support network that can be utilized after the course ends:

- a. Peer networking and support
- b. Guest speakers
- c. Workshops

7. Goal Setting

- a. Defining goals
- b. Personal goals vs. family and societal goals
- c. Personal history of achieving or not achieving goals
- d. Components of a well-developed goal
- e. The relationship between short-, mid-, and long-range goals
- f. Setting goals
- g. Barriers to goals

8. Time management

- a. Get real with your goals
- b. Create a lifeline
- c. Strategies for planning
- d. Stop procrastination now
- e. The seven-day anti-procrastination plan
- f. Beyond time management: stay focused on what matters

9. Notes

- a. The note-taking process flows
- b. Observe
- c. Record
- d. Review
- e. Taking notes while reading
- f. The Cornell method
- g. Concept mapping

E. REQUIRED COMPETENCIES (PERFORMANCE OBJECTIVES) FOR ARTICULATION

By the end of the course students will:

1. Develop an educational goal and the appropriate pathway to achieve their goal (Use career center resources to research and identify college majors and transfer options)
2. Align their skills, interests, abilities, and values to appropriate career options
3. Utilize personality assessment data to evaluate appropriate work environments for themselves (including financial literacy)
4. Identify their educational goals and personal and academic barriers to achieving those goals.
5. Successfully navigate college resources to support their academic success.
6. Demonstrate effective study skills and strategies.

F. METHODS FOR END OF COURSE ASSESSMENT:

Graded Assignments

Participation	25%
Writing Prompt	15%
Tests/Quizzes	15%
Portfolio Elements	20%
Final Exam:	
Completed online "My 10 Year Plan"	25%

Semester Grade Calculations

The course runs a full semester. Your grade will be a calculation of your current score at the close of each semester. Progress reports will be presented at the end of the quarter.

Los Medanos College Requirements for College Credit:

Passing work is characterized by completion of all class activities with the appropriate information and work submitted in a portfolio, which should include:

1. Interest Inventories that are completed with the STRONG/Holland Codes and students identified a minimum of one appropriate career option.
2. Personal Values that are completed and students have identified a minimum of one appropriate career option.
3. Reading Responses that include 3 questions that relate to each of the reading assignments and can be answered through assessment results or research.
4. Research assignment that includes a composite of academic/career profile for themselves.
5. Exercises where all parts of the question at least being addressed with minimal but adequate insight and analysis. Meaningful engagement with the material is indicated through adequate completion of activities and depth of self-assessment.
6. Journals which indicate self-reflection and analysis of subject matter. Oral and written presentations are adequate in length and depth of understanding.
7. Participation, which requires at least minimal but adequate interactions and dialogue. Participation is minimally self-initiated but adequate when called upon.

AND

1. Final Analysis Profile Portfolio (10-year Plan Summary) that includes a career plan created with and assessed by high school faculty that synthesizes the results of each assessment taken throughout the course.

(LMC Counseling faculty will reserve the right to request and review the high school student's printed/online Final Analysis Profile)

G. PROCEDURES AND/OR CRITERIA FOR COURSE ARTICULATION & CREDIT RECOMMENDATION:

1. Complete the College and Career Seminar course at Deer Valley High School with a grade of **"C"** or better for the high school class.
2. *Pass the LMC final exam procedure:
Complete the ***Final Analysis Profile Portfolio (10-year Plan Summary online) with 80% (Pass) or better.** *(LMC Counseling faculty will reserve the right to request and review the high school student's printed/online Final Analysis Profile)*
3. Apply for admission at Los Medanos College.
4. Be recommended for credit by high school teacher. *(TEACHERS: please see the "Final Analysis Profile Portfolio" SAMPLE FINAL EXAM for reference on decisions to recommend student college credit.)*
5. Register for CATEMA for electronic submission of college credit OR obtain copy of high school transcript and articulation agreement and submit to the LMC Office of Admissions & Records **within the academic year in which credit was earned.**
6. Upon completion of the above, the student will receive on his/her LMC and CCCCD (California Community College District) transcripts the grade of **"P" (Pass)** and the unit credit for LMC's COUNS-032 & COUNS-034 courses with a notation indicating college credit was granted by exam. (Credit by Exam)

****Distance Learning Circumstances:***

Final Exam "Procedure" will still need to be fulfilled whether the high school class meets in person or moves to a distance learning platform. If the high school class moves to an online learning environment, all efforts will be made to enable students to earn college credit, however due to circumstances beyond the high school/college control, course content may not be able to be completed in order to fulfill the articulation agreement requirements.

B. TEXTBOOKS OR OTHER SUPPORTING MATERIALS

Instructional Materials:

- Career Choices by Mindy Bingham
- Portfolio and Workbook
- My10YearPlan.com online workbook
- Career Transitions Student Reader
- Los Medanos College Course Catalog

ARTICULATION AGREEMENT

DATE DRAFTED: June 28, 2020
VALID ACADEMIC YEAR: 2020-21

LMC COURSE: COUNS-032 "Introduction to Career Exploration" & COUNS-034 "College Success"

HIGH SCHOOL COURSE: College and Career Seminar

School: Prospects High School
Address: 820 W. 2nd St. Antioch, CA 94509

COLLEGE SIGNATURES

HIGH SCHOOL/ROP/DISTRICT SIGNATURES

Natalie Hannum
Natalie Hannum (Jul 28, 2020 15:25 PDT)

Natalie Hannum Date
LMC Vice President of Instruction

Jeffrey W. Benford, Sr.
Jeffrey W. Benford, Sr. (Jul 28, 2020 14:25 PDT)

Jeffrey Benford Date
LMC Dean of Counseling & Student Support

Michelle Mack
Michelle Mack (Jul 21, 2020 11:11 PDT)

Michelle Mack Date
LMC Counseling Department Co-Chair

Tiffany Welter
Tiffany Welter (Jul 2, 2020 11:36 PDT)

Tiffany Welter Date
Faculty, Los Medanos College

Carol Lowart
Carol Lowart (Aug 3, 2020 13:29 PDT)

Carol Lowart Date
Principal, Prospects High School

Mike Santos
Mike Santos (Aug 25, 2020 18:03 PDT)

Mike Santos Date
AUSD Director of Program Improvement

Christine Ibarra
Christine Ibarra (Aug 25, 2020 13:51 PDT)

Christine Ibarra Date
AUSD Associate Superintendent, Educational Services

Amy Bettencourt
Amy Bettencourt (Aug 24, 2020 21:48 PDT)

Amy Bettencourt Date
AUSD Director of Educational Services, Instruction Support

Jean Nichols
Jean Nichols (Aug 6, 2020 10:43 PDT)

Jean Nichols Date
Faculty, Prospects High School












Prospects COUNS-032 034 2020-21 FINAL


Final Audit Report

2020-08-26

Created:	2020-06-29
By:	Colleen Grim (cgrim@losmedanos.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2Djx6-nWVf2UEHHlg434bXqD3c-e-BYf

"Prospects COUNS-032 034 2020-21 FINAL" History

-  Document created by Colleen Grim (cgrim@losmedanos.edu)
2020-06-29 - 10:08:31 PM GMT- IP address: 67.169.20.160
-  Document emailed to Tiffany Welter (twelter@losmedanos.edu) for signature
2020-06-29 - 10:09:48 PM GMT
-  Email viewed by Tiffany Welter (twelter@losmedanos.edu)
2020-07-02 - 6:36:12 PM GMT- IP address: 76.14.106.55
-  Document e-signed by Tiffany Welter (twelter@losmedanos.edu)
Signature Date: 2020-07-02 - 6:36:28 PM GMT - Time Source: server- IP address: 76.14.106.55
-  Document emailed to Michelle Mack (mmack@losmedanos.edu) for signature
2020-07-02 - 6:36:30 PM GMT
-  Email viewed by Michelle Mack (mmack@losmedanos.edu)
2020-07-21 - 6:10:51 PM GMT- IP address: 73.241.203.145
-  Document e-signed by Michelle Mack (mmack@losmedanos.edu)
Signature Date: 2020-07-21 - 6:11:10 PM GMT - Time Source: server- IP address: 73.241.203.145
-  Document emailed to Jeffrey W. Benford, Sr. (jbenford@losmedanos.edu) for signature
2020-07-21 - 6:11:13 PM GMT
-  Email viewed by Jeffrey W. Benford, Sr. (jbenford@losmedanos.edu)
2020-07-28 - 9:24:02 PM GMT- IP address: 73.2.5.173
-  Document e-signed by Jeffrey W. Benford, Sr. (jbenford@losmedanos.edu)
Signature Date: 2020-07-28 - 9:25:53 PM GMT - Time Source: server- IP address: 73.2.5.173
-  Document emailed to Natalie Hannum (nhannum@losmedanos.edu) for signature
2020-07-28 - 9:25:55 PM GMT

 Email viewed by Natalie Hannum (nhannum@losmedanos.edu)


2020-07-28 - 10:25:26 PM GMT- IP address: 99.4.124.154

 Document e-signed by Natalie Hannum (nhannum@losmedanos.edu)

Signature Date: 2020-07-28 - 10:25:41 PM GMT - Time Source: server- IP address: 99.4.124.154

 Document emailed to Carol Lowart (carollowart@antiochschools.net) for signature

2020-07-28 - 10:25:42 PM GMT

 Email viewed by Carol Lowart (carollowart@antiochschools.net)


2020-08-03 - 8:18:21 PM GMT- IP address: 18.144.33.211

 Document e-signed by Carol Lowart (carollowart@antiochschools.net)


Signature Date: 2020-08-03 - 8:29:18 PM GMT - Time Source: server- IP address: 169.199.67.33

 Document emailed to Jean Nichols (jeannichols@antiochschools.net) for signature


2020-08-03 - 8:29:20 PM GMT

 Email viewed by Jean Nichols (jeannichols@antiochschools.net)


2020-08-06 - 5:42:01 PM GMT- IP address: 13.56.158.171

 Document e-signed by Jean Nichols (jeannichols@antiochschools.net)


Signature Date: 2020-08-06 - 5:43:11 PM GMT - Time Source: server- IP address: 98.210.80.69

 Document emailed to Amy Bettencourt (amybettencourt@antiochschools.net) for signature

2020-08-06 - 5:43:13 PM GMT

 Email viewed by Amy Bettencourt (amybettencourt@antiochschools.net)

2020-08-06 - 7:29:30 PM GMT- IP address: 18.144.169.134

 Email viewed by Amy Bettencourt (amybettencourt@antiochschools.net)


2020-08-24 - 9:08:12 PM GMT- IP address: 54.151.74.199

 Document e-signed by Amy Bettencourt (amybettencourt@antiochschools.net)

Signature Date: 2020-08-25 - 4:48:45 AM GMT - Time Source: server- IP address: 74.44.206.170

 Document emailed to Christine Ibarra (christineibarra@antiochschools.net) for signature

2020-08-25 - 4:48:47 AM GMT

 Email viewed by Christine Ibarra (christineibarra@antiochschools.net)


2020-08-25 - 8:51:28 PM GMT- IP address: 108.207.2.180

 Document e-signed by Christine Ibarra (christineibarra@antiochschools.net)


Signature Date: 2020-08-25 - 8:51:52 PM GMT - Time Source: server- IP address: 108.207.2.180

 Document emailed to Mike Santos (mikesantos@antiochschools.net) for signature


2020-08-25 - 8:51:54 PM GMT

 Email viewed by Mike Santos (mikesantos@antiochschools.net)

2020-08-26 - 1:02:50 AM GMT- IP address: 169.199.67.2

 Document e-signed by Mike Santos (mikesantos@antiochschools.net)

Signature Date: 2020-08-26 - 1:03:21 AM GMT - Time Source: server- IP address: 169.199.67.2

 Signed document emailed to Colleen Grim (cgrim@losmedanos.edu), Jean Nichols (jeannichols@antiochschools.net), Natalie Hannum (nhannum@losmedanos.edu), Michelle Mack (mmack@losmedanos.edu), and 6 more

2020-08-26 - 1:03:21 AM GMT