



# 2018-2019 V5 Aggregate Verification Form

The Department of Education has selected your FAFSA for a review process called *verification*. In this process, the financial aid office will be comparing information from your FAFSA with this worksheet and your IRS Data. Federal regulations require colleges to ask for this information before disbursing federal aid. If there are differences between your application and the documents you provide, your FAFSA information will need to be corrected by your Financial Aid Administrator. **Please read all instructions carefully before completing this form to avoid delaying your financial aid awards.**

## SECTION A: STUDENT INFORMATION

Last Name	First Name	Student ID Number
Address (include apt. #)		Date of Birth (   )
City	State	Zip
Phone Number (include area code)		

## SECTION B: FAMILY INFORMATION

List the people in your household. Use a separate sheet of paper if there are more than 6 people in your household.

**IF YOU ARE A DEPENDENT STUDENT, INCLUDE:**

- ✓ Yourself (even if you are not currently living with your parents).
- ✓ Your parent(s), including stepparent.
- ✓ Your parents' other children, **IF** your parents will provide more than half of their financial support from 07/01/18 through 06/30/19 (even if they are not currently living with your parents).
- ✓ Other dependents, **IF** they now live with your parents and your parents will provide more than half of their financial support from 07/01/18 through 06/30/19.

**IF YOU ARE AN INDEPENDENT STUDENT, INCLUDE:**

- ✓ Yourself.
- ✓ Your spouse, if married.
- ✓ Your children, **IF** you will provide more than half of their financial support from 07/01/18 through 06/30/19.
- ✓ Other dependents, **IF** they now live with you and you will provide more than half of their financial support from 07/01/18 through 06/30/19.

FULL NAME	AGE	RELATIONSHIP (to student)	COLLEGE NAME (if currently enrolled)	WILL BE ENROLLED in at least in 6 units (yes or no)
1.		Self (student)		
2.				
3.				
4.				
5.				
6.				

## SECTION C: STUDENT'S/SPOUSE'S (IF MARRIED) INCOME INFORMATION (all applicants)

PLEASE CHECK ONE APPROPRIATE BOX BELOW:

- Check here if student filed taxes in 2016 and ***used the IRS DATA Retrieval Tool*** when FAFSA was completed.
- Check here if student filed taxes in 2016 but ***did not to use the IRS Data Retrieval Tool*** when FAFSA was completed. You are required to provide a copy of your **2016 IRS TAX RETURN TRANSCRIPT**. Please note, 1040, 1040A, 1040EZ, forms or IRS Account Transcripts are not accepted. A copy of your **2016 IRS Tax Return Transcript** may be requested from the IRS by ordering online at [www.irs.gov](http://www.irs.gov) or by calling 1-800-908-9946.
- Check here if student ***did not file and was not required to file taxes in 2016***. If you did not file taxes in 2016, please provide ***verification of non-filing***. Acceptable documentation of non-filing are IRS Tax Return Transcript, IRS Tax Account Transcript, or IRS Form 13873, which states that the IRS has no record of a 2016 tax return. If the student was employed anytime in 2016, please attach a copy of the all **2016 W-2 forms**, even if the student was not required to file taxes in 2016. Also complete the student portion of **SECTION E: INCOME CERTIFICATION** on the next page.

**SECTION D: PARENT’S INCOME INFORMATION** (for DEPENDENT students only)

PLEASE CHECK ONE APPROPRIATE BOX BELOW:

- Check here if parent(s) filed taxes in 2016 and used the IRS DATA Retrieval Tool when FAFSA was completed.
- Check here if parent(s) filed taxes in 2016 but did not to use the IRS Data Retrieval Tool when FAFSA was completed. You are required to provide a copy of your **2016 IRS TAX RETURN TRANSCRIPT**. Please note, 1040, 1040A, 1040EZ, forms or IRS Account Transcripts are not accepted. A copy of your **2016 IRS Tax Return Transcript** may be requested from the IRS by ordering online at [www.irs.gov](http://www.irs.gov) or by calling 1-800-908-9946.

Check here if parent(s) did not file and was not required to file taxes in 2016. If you did not file taxes in 2016, please provide **verification of non-filing**. Acceptable documentation of non-filing are IRS Tax Return Transcript, IRS Tax Account Transcript, or IRS Form 13873, which states that the IRS has no record of a 2016 tax return. If the parent was employed anytime in 2016, please attach a copy of the all **2016 W-2 forms**, even if the parent was not required to file taxes in 2016. Also complete the parent portion of **SECTION E: INCOME CERTIFICATION**.

**SECTION E: INCOME CERTIFICATION**

**E-1: NON TAX FILERS:** If you/your spouse/your parent(s) had any income but did not file an IRS Tax Return, you must list your income below and attach **ALL W2 forms** as supporting documentation. You must also report any earned income paid in cash.

	Employers/Sources of Income	Total income amount in 2016	Paid in Cash	W2 or 1099 attached
<b>Student’s Income</b>			YES/NO	YES/NO
<b>Spouse’s Income</b> (if married)			YES/NO	YES/NO
<b>Parent’s Income</b> (if dependent)			YES/NO	YES/NO

**E-2: LOW INCOME CERTIFICATION:** A review of your financial aid file has determined that your reported 2016 income on the FAFSA is insufficient to provide basic average living expenses (such as food, clothing, shelter and other necessities) for your household size. In order to continue with the application process for financial aid, please use the space below to provide a detailed explanation of how your household expenses were met in 2016. Please be specific about financial resources that are not yet reported anywhere else on your application (e.g., Section 8 housing, TANF/cash aid, disability benefits, social security income, alimony, child support received, worker’s comp, financial aid, etc.). In addition, please specify if you received financial or in-kind support from friends or relatives (e.g., monetary gifts, borrowed money, free room and board, free meals, or if someone pays your bills on your behalf, etc.). **Attach a separate sheet if additional space is needed.**

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## SECTION F: HIGH SCHOOL COMPLETION STATUS

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Provide one of the following documents to the Financial Aid Office to confirm the student's high school completion status when the student will begin college in 2018-2019:

- Original high school diploma (a copy must be made by financial aid staff).
- Original General Educational Development (GED) certificate (a copy must be made by financial aid staff).

OR, provide one of the following documents to the Admissions and Records Office:

- Final official high school transcript (unopened, sealed envelope) that shows the date when the diploma was awarded.
- Official GED transcript.
- For California homeschooled students, a transcript (or the equivalent) signed by the parent or guardian of the homeschool student.
- For out-of-state homeschooled students, a secondary school completion credential for homeschool (other than high school diploma or its recognized equivalent), if state law requires homeschooled students to obtain that credential.

If you (the student) are unable to obtain the documentation listed above, you must contact the financial aid office.

## SECTION G: IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE *(to be signed at the Financial Aid Office)*

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The student must appear in person at \_\_\_\_\_ to verify his/her identity by presenting a valid  
(Name of Educational Institution)

Government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official collecting the student's ID. In addition, the student must sign below, in the presence of a **Financial Aid Official**:

### Statement of Educational Purpose

I certify that I, \_\_\_\_\_, am the individual signing this  
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending for 2018-2019.

## SECTION H: SIGN THIS WORKSHEET

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By signing this form, I/we certify that all the information reported is complete and correct. **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (for dependent students only)

\_\_\_\_\_  
Date

## Financial Aid Office Use Only:

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\_\_\_\_\_  
Financial Aid Staff Signature

\_\_\_\_\_  
Date