

LOS MEDANOS
COLLEGE

Strategic Enrollment Management Minutes February 16, 2021 | 2:00 – 4:00pm via Zoom

Zoom Meeting – <https://4cd.zoom.us/j/96485167103>

Meeting ID 964 8516 7103 Phone Audio 1 (669) 900-6833

Members: Natalie Hannum, Tanisha Maxwell and Carlos Montoya (tri-chairs), Nicole Almassey, Rachel Anicetti, Dave Belman, Jeffrey Benford, Jorge Cea, Steven Freeman, Rikki Hall, Chailin Hsieh, Scott Hubbard, Sabrina Kwist, Morgan Lynn, Jennifer Ma, Carla Molina, Nikki Moultrie, James Noel, Aprill Nogarr, Ryan Pedersen, David Reyes, Ginny Richards, Rudolf Rose, Sara Toruno Conley, Eileen Valenzuela, Grace Villegas, & Julie Von Bergen

Guest: Sally Montemayor Lenz **Note takers:** Leetha Robertson & Irene Sukhu

Item #	Agenda Time	Topic/Activity	Lead	Information Discussion Action
1.	2:00	Welcome, Announcements and Public Comments	Tri-Chairs	Information T. Maxwell welcomed the group. She opened the floor for announcements or public comments.
2.	2:05	Approve Agenda– February 16, 2021 Approve Minutes– February 5, 2021	Tri-Chairs	Action Approval of Agenda 02/16/21- M/S: R. Pedersen/A. Nogarr, (14-0-0), approved N. Hannum will share on S. Montemayor-Lenz’s behalf on agenda item #4. Action Approval of Minutes 02/05/21- M/S: M. Lynn/V. Richards, S. Kwist abstained (13-0-1), approved N. Hannum commented to make minor edits with spellcheck.
3.	2:10	SGC Results <ul style="list-style-type: none"> • SEM charges– SCG Status 	Carlos	Information C. Montoya- The SEM charges did not make it on SGC agenda and will get them on the next meeting.
4.	2:20	GP Update and SEM Integration Update	Sally Montemayor-Lenz	Information N. Hannum- In the process of wrapping up the discovery- recovering from the gap that COVID played into the Guided Pathways (GP) work.

				<p>S. Montemayor-Lenz is completing the Scale of Adoption Assessment results (SOAA). The data is rich in terms of identifying gaps- technology and communication between OOI and student services.</p> <p>The recommendation will be to move forward with the 4 meta majors (Learning, Major, and Career Pathways)</p> <p>Pathway pilot project with Arts, Humanities, & Music- more information to come.</p> <p>T. Maxwell added- the conversation that occurred in the student services team- how do we get cross discipline folks in the same room. A challenge- there might work that is happening in another area- how can we integrate the work further? No answer yet but sharing the conversation.</p> <p>N. Hannum suggested that all the information gets shared to other groups by creating a list of all topics discussed. She also recommends dropping into other chat groups when able.</p> <p>Something to think about- Should we consider expanding this into a 3 hour meeting?</p> <p>C. Montoya shared that there is still work to be done in details for GP effort. We have an idea of what the 4 meta majors should be but also the courses themselves still need to be evaluated</p> <p>N. Hannum- we should be on an iterative pathway.</p>
5.	2:30	<p>Constituent Representatives Recruitment Update</p> <ul style="list-style-type: none"> • Students • Classified • Faculty • Management 	Tri-Chairs	<p>Information</p> <p>T. Maxwell received an email for 3 reps from Classified Senate:</p> <ul style="list-style-type: none"> - T. Green - T. Gage - G. Villegas <p>Management has President's Council meeting tomorrow and will be asking for recruits then.</p> <p>N. Hannum made a comment about the change in membership structure is for efficiency to meet quorum and for accurate representation. She encourages others to join and participate when able because it is important to be holistic moving forward; it is important to have many voices.</p>

6.	2:35	Constituent Representative Roles and Responsibilities	Tri-Chairs	<p>Discussion</p> <p>T. Maxwell made a statement about making sure that the folks are present and if not, that someone is present in their place.</p> <p>N. Hannum- Make sure that the constituents are truly representative- making sure that vocational studies as well as transfer programs, ESL, and others that voices are heard in strategic scheduling arena.</p> <p>T. Maxwell stated that it can be a challenge to get student representation. She did reach out to LMCAS. It is important when looking at student representation to place committees at top of list that need representation the most.</p> <p>N. Trager commented about student participation regarding 2 or 3 hour meeting- if having a hard time recruiting it might be a positive for the 2 hour meeting because it might be harder to accommodate student schedules in a 3 hour meeting. Possible solution is to try to find students outside of senate.</p> <p>Goes hand in hand with Natalie saying broad representation.</p> <p>S. Kwist asked in the chat- “Can we revisit the student paid interns for the committee?” This was also brought up in the Guided Pathways early planning work. How do we value students’ time?</p> <p>S. Freeman- is there a way we can provide support for the students to sign up for committees? T. Maxwell responded with saying this might be a conversation to continue and discuss further and move it forward.</p>
5.	2:40-4:00	Working Group Breakouts	Workgroup Leaders	<p>Discussion</p> <p>J. Noel- suggested surveys around key issues (talking points for discussion and more feedback)</p> <p>The SEM group broke out into working groups at 2:45pm. When completed with working groups, all are free to adjourn.</p>

2021 Meeting Dates: March 16; April 20 and May 18

Future topics: Design Lab, Distance Education Plan, Two year schedule based on program maps, marketing and communication, housing and access to SEM practices.