

## Enrollment Strategy & Planning Group Meeting Notes

September 16, 2025

Attendees: Nicole Almassey, Rachel Anicetti, Julio Gonzalez-Guerrero, Haydee Lindgren, Caitlin Mitchell, Moots Muterspaugh, Ryan Pedersen, A'kilah Smith & Nicole Trager

Notetaker: Leetha Robertson

Agenda Item	Time	Notes
Welcome	5 min	
GE Area Planning for 9/29 Division Meetings <ul style="list-style-type: none"><li>Review Tableau ASR Strategic Scheduling Dashboard</li><li>Review examples (Area and Course levels)</li><li>Plan activity for Division Meeting (include purpose and outcome to be used by ESPC)</li></ul>	45 min	The meeting focused on planning for an upcoming division meeting in September and discussed using Tableau scheduling dashboard to analyze course data across divisions and departments. The group explored ways to improve the college's block scheduling system, which operates on a 16-week schedule but may not fully meet student needs, and emphasized the importance of gathering feedback from various stakeholders including instructors and students. The discussion covered scheduling challenges across disciplines, particularly regarding math and science courses, and the need to establish clear rules and guidelines for scheduling while considering a more student-centered approach.
Next Steps	5 min	<ol style="list-style-type: none"><li>1. Division meeting facilitators to lead discussions on block scheduling and gather feedback from faculty on September 29th.</li><li>2. Committee members to prepare data on student demographics and enrollment patterns to inform block scheduling discussions.</li><li>3. Deans to focus division meeting conversations on student-centered scheduling rather than FTEF allocation formulas.</li><li>4. Committee to analyze feedback from division meetings at the October meeting.</li><li>5. Committee to develop strategies for improving block scheduling based on division meeting input.</li><li>6. Committee to examine how different modalities fit within the current block schedule.</li><li>7. Committee to consider how to balance FTEF allocation throughout different times of day.</li><li>8. Committee to explore ways to ensure students can complete degree pathways efficiently within the block schedule.</li></ol>