

LOS MEDANOS
COLLEGE

Strategic Enrollment Management Agenda October 20, 2020 | 2:00 – 4:00pm via Zoom

Zoom Meeting – <https://4cd.zoom.us/j/96485167103>

Meeting ID 964 8516 7103 Phone Audio 1 (669) 900-6833

Members: Natalie Hannum, Tanisha Maxwell and Carlos Montoya (tri-chairs), Nicole Almassey, Rachel Anicetti, Dave Belman, Jeffrey Benford, Jorge Cea, Steven Freeman, Louie Giambattista, Rikki Hall, Chailin Hsieh, Scott Hubbard, Sabrina Kwist, Jennifer Ma, Carla Molina, Nikki Moultrie, James Noel, Aprill Nogarr, Ryan Pedersen, David Reyes, Ginny Richards, Rudolf Rose, Sara Toruno Conley, Eileen Valenzuela, Grace Villegas, Julie Von Bergen. Note takers: Leetha Robertson & Irene Sukhu

Item #	Agenda Time	Topic/Activity	Lead	Information Discussion Action
1.	2:00	Welcome and Announcements	Tri-Chairs	<p>Information</p> <p>Pet parade ☺</p> <p>T. Maxwell- welcome and announcements</p> <p>S. Kwist- undocumented student week- Jose Antonio Vargas 10/22 at 3pm. Promote it when you can. There are also professional development opportunities (check Saturday's email)</p>
2.	2:05	<p>Approve Agenda– October 20, 2020</p> <p>Approve Minutes– September 15, 2020</p>	Tri-Chairs	<p>Action</p> <p>Approval of agenda 10/20/20- M/S: C. Molina/J. Benford, approved No discussion</p> <p>Approval of minutes from 09/15/20-</p> <p>N. Hannum asked if we should approve the minutes as they went or wait until the worksheets are included at the next meeting.</p> <p>N. Almassey asked - has SEM in the past included break out room notes in the past?</p> <p>L. Robertson responded no.</p> <p>N. Hannum suggested to table the minutes to next meeting because they have been</p>

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				<p>updated to get most accuracy. M/S: V. Richards/R. Pedersen, approved</p> <p>N. Almassey provided feedback of minutes and mentioned that names are inconsistent. Needs to have naming convention.</p> <p>R. Hall also mentioned that columns should be broken out from action column and notes column.</p> <p>M. Lynn asked if breakout rooms notes and recordings are included in the notes. R. Pedersen answered that they have not been included in the past.</p>
3.	2:15	Guided Pathways: Next steps to integrate the Guided Pathway framework into action items/steps within SEM.	Tri-Chairs	<p>Information</p> <p>N. Hannum- After last SEM meeting, Guided Pathways (GP) met as a group and decided to integrate SEM and GP. The template has been updated with a prompt/ next step question in the green box.</p> <p>We have excerpted the crosswalk out of the SEM plan for each bucket and how they integrate with the pillars followed by the objectives.</p> <p>R. Anicetti- The importance of this is to keep things on radar, note what is and what are not action items included in GP plans. Note any gaps.</p> <p>T. Maxwell- is the GP plan accessible to do the comparison? R. Anicetti mentioned that the plan is on the GP website.</p>

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				<p>N. Hannum mentioned that the format of the meeting today is different than last time. We will break out into groups for as long as there is work to be done and will report back at the next meeting.</p> <p>.</p>
4.	2:20-2:25	SEM Plan- final feedback and vote.	Tri-Chairs	<p>Action</p> <p>T. Maxwell- we are doing work on sections and that folks would take this to constituent groups for feedback and will be sent back to Leetha and tri-chairs.</p> <p>No feedback from the group.</p> <p>Motion to approve SEM plan: M/S: C. Hsieh/R. Hall No discussion.</p> <p>Abstention- M. Lynn and N. Almassey</p> <p>N. Hannum chimed in about the feedback- updated SEM model, membership was updated- will move to constituency based moving forward.</p> <p>L. Robertson added that we added SGC approved mission, vision and values to the plan.</p> <p>Motion is passed. Next step is to submit SEM plan to SGC- Carlos will represent SEM in SGC to get approval.</p>
5.	2:25-3:00	Membership – Constituency Based Model Straw Proposals	Tri-Chairs	<p>Information</p> <p>C. Montoya discussed membership and voting structure. at last meeting.</p> <p>Conversation around implementing constituency based</p>

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				<p>model on 3 or 4 person representation constituency per group.</p> <p>L. Robertson sent out a straw poll in an email and 7 total responses received.</p> <p>Of the 7-</p> <p>2 votes for 3 person representation constituency group</p> <p>5 votes for 4 person representation constituency group</p> <p>(Tri chairs are non-voting members in each option.)</p> <p>N. Moultrie suggested using survey monkey.</p> <p>R. Anicetti suggested to take a poll during the meeting.</p> <p>However, there were not enough votes to move this forward.</p> <p>R. Pedersen mentioned that we could not vote officially on this but we can take suggestions.</p> <p>B. Bankhead asked if there is a summary of the relative merit of 3 or 4 person per constituency. N. Hannum responded that this group used to be SEM 30. But moving forward with plan implementation should we go with constituency based format of managers, faculty, classified, and students.</p> <p>V. Richards mentioned in chat- “We’ve had 4 break outs at several meetings -- having 4 representatives would align with that”</p> <p>R. Pedersen recommended completing an informal zoom poll.</p>
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				<p>N. Hannum mentioned that it's important to have robust participation</p> <p>L. Robertson created a zoom poll for only existing voting members.</p> <p>Option 1- 3 person representation constituency group 18%</p> <p>Option 2- 4 person representation constituency group: 82%</p> <p>22 votes meets quorum.</p> <p>R. Pedersen abstained because he launched the poll.</p> <p>C. Montoya to take the SEM plan as approved and the results of the zoom poll to SGC.</p> <p>N. Hannum's concern is getting students to participate.</p> <p>Please try to recruit students. We can also reach out to LMCAS. We want to make sure that student voices are heard.</p> <p>No questions. No feedback.</p>
6.	3:00-4:00	End General Session/Join Break outs Strategic Goal Working Groups (4 Breakout Groups)*	All	<p>Discussion</p> <p>The group broke out into break out rooms and worked until completion.</p> <p>The groups will provide feedback at the next meeting.</p>

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7.	4:00	Dismiss		
* Strategic Goal Working Groups should designate a note taker and send notes to Irene Sukhu (isukhu@losmedanos.edu) to be incorporated into the meeting notes/minutes. Please be prepared to report out at the next meeting.				
Future 2020 Meeting Dates: November 17; December 15				