

**EEO COMMITTEE MEETING AGENDA**

**Tuesday, April 12, 2016 3:00pm – 5:00pm**

**Core Conference Room CO-420**

**Committee Membership:**

Co-Chairs: Ruth Goodin and Arzu Smith (non-voting)  
 Classified Representatives: Abbey Duldulao, BethAnn Robertson, Tamara Green  
 Faculty Representatives: Theodora Adkins, Erich Holtmann, Janice Townsend  
 Manager Representatives: Dave Belman, A'kilah Moore, Carla Rosas  
 Student Representatives: Israel Castro, Richard Stanfield  
 Support: Beth Ann Robertson

| Item #              | Time | Topic/Activity  | Lead       | Information Discussion Action | Desired Outcome  |
|---------------------|------|---|------------|-------------------------------|--|
| 1.                  | 5    | Welcome   | Arzu       |                               |  |
| 2.                  | 10   | Public Comment and Announcements  | Arzu       |                               | Listen to our College Community  |
| 3.                  | 5    | Approve Agenda for April 12, 2016<br>Approve Minutes from March 8, 2016 meeting   | Ruth       | A                             | Review and Approval  |
| 4.                  | 10   | Follow-Up Items Update<br><ul style="list-style-type: none"> <li>Update on date of District EEOC Trainings</li> <li>Distribution of most recent draft of District EEO Plan</li> </ul> | Arzu /Ruth | I, D                          | Information and discussion of any required additional follow-up  |
| <b>OLD BUSINESS</b> |      |   |            |                               |  |
| 5.                  | 15   | SGC Feedback on EEOC Charges <b>(See Handout)</b>   | Arzu       | I, D, A                       | Inform and discuss feedback from SGC on EEO Committee Charges.   |
| 6.                  | 2    | Report on Districtwide EEO Advisory Committee Meeting<br><ul style="list-style-type: none"> <li>Report on Sub-Committee Meetings</li> </ul>   | Arzu/Erich | I                             | Information only   |
| 7.                  | 30   | Objective(s)<br><ul style="list-style-type: none"> <li>Review and approve draft goal/objective from last meeting</li> </ul>   | Ruth       | I, D, A                       | Review goal/objective(s) developed at last meeting in recruiting new employees.<br>Where are we now? Where do we want to be? |
| 8.                  | 30   | Assessing each step of this hiring process <b>(See Handout)</b>   | Arzu       | I, D, A                       | Con-census regarding list and next steps for each item on the list   |
| <b>NEW BUSINESS</b> |      |   |            |                               |  |
| 9.                  | 10   | Other Measures in District EEO Plan (Pages 28-32)<br><b>(See Handout)</b>   | Ruth       | I, D                          | Review and discuss pages 28-32 of the District EEO Plan.   |
| 10.                 | 5    | Next Steps and Agenda Items for the May meeting   | Arzu       | D                             | Clarify assignments/tasks and persons responsible<br>Identify items for next month's agenda                                  |