

**EEO COMMITTEE MEETING AGENDA**  
**Tuesday, October 10, 2017 2:00pm – 4:00pm**  
**SS4-409 Conference Room**

**Committee Membership:**

Co-Chairs: Sabrina Kwist and Alex Porter (Co-Chairs: Non-Voting)  
 Classified Representatives: Abbey Duldulao, Vacant  
 Faculty Representatives: Vacant, James Noel, Janice Townsend  
 Manager Representatives: Dave Belman, Teresea Archaga, Carla Rosas  
 Student Representatives: Serena Neal, Vacant  
 Support: Clarissa Cadena

Item #	Time	Topic/Activity	Lead	Information Discussion Action	Desired Outcome
1.	5	Welcome	Sabrina and Alex		
2.	5	Public Comment and Announcements	Sabrina and Alex		
3.	5	Approve Agenda for October 10, 2017 Approve Minutes for September 17, 2017	Sabrina and Alex	A	Review and Approval
<b>Follow-up</b>					
4.	10	Discussion/Email to District Re: Hiring Process <ul style="list-style-type: none"> <li>• Review Meeting Notes from meeting with Dio</li> </ul>	Sabrina	I,D	Information and follow-up/Review
5.	10	Hidden bias training for hiring	All	I, D, A	Information sharing, possible Action
6.	5	Letter to college president regarding Kimberly Papillion	Tamara/Sabrina	I, D	Information and follow-up
7.	5	Additional training for managers	Alex	I	Information
<b>Reports</b>					
8.	5	Report on Districtwide EEO Advisory Committee Meeting <ul style="list-style-type: none"> <li>• Overall report</li> </ul>	Alex	I,D	Information
9.	20	EEO Sub-Committee Report-Outs <ul style="list-style-type: none"> <li>• Updates from sub-committees :               <ol style="list-style-type: none"> <li>1. Culture in the Workplace</li> <li>2. Hiring a Diverse Workforce</li> </ol> </li> </ul>	All	I, D	Information sharing, discussion and possible approval of potential action plans

**Old BUSINESS**

10.	20	Manager Hiring Grid <ul style="list-style-type: none"><li>• Academic Feedback regarding Manager Hiring Grid</li><li>• Managers' plan (Instructional Deans, Student Support, road show, etc)</li><li>• Classified Senate</li><li>• Next Steps</li></ul>	Janice Dave and Carla  Abbey	I, D	
11.	20	New Employee Survey <ul style="list-style-type: none"><li>• Work plan and timeline</li></ul> Exit Survey <ul style="list-style-type: none"><li>• Can we get the questions from District</li><li>• Carla to share models</li></ul>	Carla and Dave	I,D	

**New Business**

12.	10	Next Steps and Future Agenda Items <ul style="list-style-type: none"><li>• Follow-up Items List for next meeting</li><li>• Fall 2017 meeting dates: Nov. 14, Dec. 12, 2017</li></ul>	Sabrina and Alex	D	Clarify assignments/tasks and persons responsible Identify items for next month's agenda
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