**EEO COMMITTEE MEETING AGENDA**

**Tuesday, September 12, 2017 2:00pm – 4:00pm**

**SS4-409 Conference Room**

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist and Alex Porter (Co-Chairs: Non-Voting)

Classified Representatives: Abbey Duldulao, Tamara Green

Faculty Representatives: Vacant, James Noel, Janice Townsend

Manager Representatives: Dave Belman, Vacant, Carla Rosas

Student Representatives: Vacant, Vacant

Support: Clarissa Cadena

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item # | *Time* | ***Topic/Activity*** | ***Lead***  |  ***I****nformation* ***D****iscussion* ***A****ction* | ***Desired Outcome***  |
|  | 5 | Welcome | Sabrina and Alex |  |  |
|  | 5 | Public Comment and Announcements | Sabrina and Alex |  |  |
|  | 5 | Approve Agenda for September 12, 2017May 9, 2017- No Quorom  | Sabrina and Alex | A | Review and Approval |
| Follow-up |
|  | 5 | Email to ask district to formalize campus hiring process options | Sabrina | I,D | Information and follow-up |
|  | 10 | Hidden bias training for hiring | All | I, D | Information sharing  |
|  | 5 | Letter to college president regarding Kimberly Papillion | Tamara/Sabrina | I, D | Information and follow-up |
| ***Reports*** |
|  | 5 | Report on Districtwide EEO Advisory Committee Meeting* Overall report
 | Alex | I,D | Information  |
|  | 10 | EEO Sub-Committee Report-Outs* Updates from sub-committees – Items not agenized as old or new business
 | All | I, D | Information sharing, discussion and possible approval of potential action plans  |
| ***Old BUSINESS*** |
|  | 20 | SGC Approval of EEOC Charges* Classified Senate
* Academic Senate
* Associated Students
* Date for SGC- Who Presents
 | Alex | I, D, A | Information and discussion of any required additional follow-up |
|  | 20 | Manager Hiring Grid* Academic Feedback regarding Manager Hiring Grid
* Managers’ plan (Instructional Deans, Student Support, road show, etc)
* Classified Senate
* Next Steps
 | JaniceDave and CarlaAbbey | I, D |  |
|  | 20 | New Employee Survey* Work plan and timeline

Exit Survey* Can we get the questions from District
* Carla to share models
 | Carla and Dave | I,D |  |
| ***New Business*** |
|  | 10 | Next Steps and Future Agenda Items* Follow-up Items List for next meeting
* Fall 2017 meeting dates: Oct. 10, Nov. 14, Dec. 12, 2017
 | Sabrina and Alex | D | Clarify assignments/tasks and persons responsible Identify items for next month’s agenda |

Ongoing: