

**EEO COMMITTEE MEETING AGENDA**  
**Tuesday, May 9, 2017 2:30pm – 4:30pm**  
**Core Conference Room SS4-409**

**Committee Membership:**

Co-Chairs: Sabrina Kwist and Alex Porter  
 Classified Representatives: Abbey Duldulao, Tamara Green  
 Faculty Representatives: Theodora Adkins, James Noel, Janice Townsend  
 Manager Representatives: Dave Belman, A'kilah Moore, Carla Rosas  
 Student Representatives: Israel Castro, Nilton Serva  
 Support: Vacant

Item #	Time	Topic/Activity	Lead	Information Discussion Action	Desired Outcome
1.	5	Welcome	Sabrina and Alex		
2.	5	Public Comment and Announcements	Alex and Sabrina		Listen to our College Community
3.	1	Choose a note taker	Sabrina and Alex	D	
4.	9	Approve Agenda for May 9, 2017 Approve Minutes from November 8, 2016 meeting Approve Minutes from March 14, 2017 meeting Review Notes from April 11, 2017 (no quorum only discussion took place)	Alex and Sabrina	A	Review and Approval
<b>Follow-up</b>					
5.	5	Email to ask district to formalize campus hiring process options	Sabrina	I,D, A	Information and follow-up
6.	5	Follow-up on Kimberly Papillion	Janice/Sabrina	I, D,A	Information and follow-up
<b>Reports</b>					
7.	10	Report on Districtwide EEO Advisory Committee Meeting <ul style="list-style-type: none"> <li>Overall report</li> </ul>	Dave/Tamara/ James/Theo	I,D,A	Information
8.	10	EEO Sub-Committee Report-Outs <ul style="list-style-type: none"> <li>Updates from sub-committees – Items not agenized as old or new business</li> </ul>	All	I, D, A	Information sharing, discussion and possible approval of potential action plans

		<ul style="list-style-type: none"> <li>▪ <u>Retaining a Diverse Workforce/ Changing the Culture to Support a Diverse Workforce</u> - Carla R., Dave B. and A'kilah M., Israel C.</li> <li>▪ <u>Hiring a Diverse Workforce</u> - Janice T., Abbey D., Tamara G. and Theo A.</li> </ul>	Carla		
<b>Old BUSINESS</b>					
9.	5	SGC Approval of EEOC Charges <ul style="list-style-type: none"> <li>• update</li> </ul>	Carla/Alex Israel	I, D, A	Information and discussion of any required additional follow-up
10.	10	Manager Hiring Grid <ul style="list-style-type: none"> <li>• Academic Feedback regarding Manager Hiring Grid</li> <li>• Managers' plan (Instructional Deans, Student Support, road show, etc)</li> <li>• Classified Senate</li> <li>• Next Steps</li> </ul>	Janice Dave and Carla  Abbey	I, D, A	
11.	15	New Employee Survey <ul style="list-style-type: none"> <li>• Work plan and timeline</li> </ul> Exit Survey <ul style="list-style-type: none"> <li>• Can we get the questions from District</li> <li>• Carla to share models</li> </ul>	Carla and Dave	I,D,A	
<b>New Business</b>					
12.	30	Hiring Practices	Alex and Sabrina	I,D, A	
13.	10	Next Steps and Future Agenda Items <ul style="list-style-type: none"> <li>• Follow-up Items List for next meeting</li> <li>• Spring 2017 Meeting Dates – Feb 14th, Mar 14th, Apr 11th and May 9th</li> </ul>	Sabrina and Alex	D	Clarify assignments/tasks and persons responsible Identify items for next month's agenda

Ongoing: Administrative support for the Committee