**EEO COMMITTEE MEETING AGENDA**

**Tuesday, April 11, 2017 2:30pm – 4:30pm**

**Core Conference Room SS4-409**

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist and Alex Porter (Co-Chairs: Non-Voting)

Classified Representatives: Abbey Duldulao, Tamara Green

Faculty Representatives: Theodora Adkins, James Noel, Janice Townsend

Manager Representatives: Dave Belman, A’kilah Moore, Carla Rosas

Student Representatives: Israel Castro

Support: Vacant

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| Item # | *Time* | ***Topic/Activity*** | ***Lead***  |  ***I****nformation* ***D****iscussion* ***A****ction* | ***Desired Outcome***  |
|  | 5 | Welcome | Sabrina and Alex |  |  |
|  | 5 | Public Comment and Announcements | Sabrina and Alex |  | Listen to our College Community  |
|  | 1 | Choose a note taker | Sabrina and Alex | D |  |
|  | 9 | Approve Agenda for April 11, 2017Approve Minutes from November 8, 2016 meeting Approve Minutes from March 14, 2017 meeting | Sabrina and Alex | A | Review and Approval |
| Follow-up |
|  | 5 | Email to ask district to formalize campus hiring process options | Sabrina | I,D, A | Information and follow-up |
|  | 5 | Letter to college president regarding Kimberly Papillion | Tamara/Sabrina | I, D,A | Information and follow-up |
| ***Reports*** |
|  | 5 | Report on Districtwide EEO Advisory Committee Meeting* Follow-up about DEEOC regarding Kimberly Papilion
* Overall report
 | Dave/Tamara/James/Theo | I,D,A | Information  |
|  | 10 | EEO Sub-Committee Report-Outs* Updates from sub-committees – Items not agenized as old or new business
* Retaining a Diverse Workforce/ Changing the Culture to Support a Diverse Workforce - Carla R., Dave B. and A’kilah M., Israel C.
* Hiring a Diverse Workforce - Janice T., Abbey D., Tamara G. and Theo A.
 | AllCarla | I, D, A | Information sharing, discussion and possible approval of potential action plans  |
| ***Old BUSINESS*** |
|  | 20 | SGC Approval of EEOC Charges* Classified Senate
* Academic Senate
* Associated Students
* Date for SGC- Who Presents
 | Janice/Carla/Abbey/Israel | I, D, A | Information and discussion of any required additional follow-up |
|  | 20 | Manager Hiring Grid* Academic Feedback regarding Manager Hiring Grid
* Managers’ plan (Instructional Deans, Student Support, road show, etc)
* Classified Senate
* Next Steps
 | JaniceDave and CarlaAbbey | I, D, A |  |
|  | 20 | New Employee Survey* Work plan and timeline

Exit Survey* Can we get the questions from District
* Carla to share models
 | Carla and Dave | I,D,A |  |
| ***New Business*** |
|  | 10 | Next Steps and Future Agenda Items* Follow-up Items List for next meeting
* Spring 2017 Meeting Dates – Feb 14th, Mar 14th, Apr 11th and May 9th
 | Sabrina and Alex | D | Clarify assignments/tasks and persons responsible Identify items for next month’s agenda |

Ongoing:

Administrative support for the Committee