**EEO COMMITTEE MEETING AGENDA**

**Tuesday, April 11, 2017 2:30pm – 4:30pm**

**Core Conference Room SS4-409**

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist and Alex Porter (Co-Chairs: Non-Voting)

Classified Representatives: Abbey Duldulao, Tamara Green

Faculty Representatives: Theodora Adkins, James Noel, Janice Townsend

Manager Representatives: Dave Belman, A’kilah Moore, Carla Rosas

Student Representatives: Israel Castro

Support: Vacant

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| Item # | *Time* | ***Topic/Activity*** | ***Lead*** | ***I****nformation*  ***D****iscussion*  ***A****ction* | ***Desired Outcome*** |
|  | 5 | Welcome | Sabrina and Alex |  |  |
|  | 5 | Public Comment and Announcements | Sabrina and Alex |  | Listen to our College Community |
|  | 1 | Choose a note taker | Sabrina and Alex | D |  |
|  | 9 | Approve Agenda for April 11, 2017  Approve Minutes from November 8, 2016 meeting  Approve Minutes from March 14, 2017 meeting | Sabrina and Alex | A | Review and Approval |
| Follow-up | | | | | |
|  | 5 | Email to ask district to formalize campus hiring process options | Sabrina | I,D, A | Information and follow-up |
|  | 5 | Letter to college president regarding Kimberly Papillion | Tamara/Sabrina | I, D,A | Information and follow-up |
| ***Reports*** | | | | | |
|  | 5 | Report on Districtwide EEO Advisory Committee Meeting   * Follow-up about DEEOC regarding Kimberly Papilion * Overall report | Dave/Tamara/  James/Theo | I,D,A | Information |
|  | 10 | EEO Sub-Committee Report-Outs   * Updates from sub-committees – Items not agenized as old or new business * Retaining a Diverse Workforce/ Changing the Culture to Support a Diverse Workforce - Carla R., Dave B. and A’kilah M., Israel C. * Hiring a Diverse Workforce - Janice T., Abbey D., Tamara G. and Theo A. | All  Carla | I, D, A | Information sharing, discussion and possible approval of potential action plans |
| ***Old BUSINESS*** | | | | | |
|  | 20 | SGC Approval of EEOC Charges   * Classified Senate * Academic Senate * Associated Students * Date for SGC- Who Presents | Janice/Carla/  Abbey/Israel | I, D, A | Information and discussion of any required additional follow-up |
|  | 20 | Manager Hiring Grid   * Academic Feedback regarding Manager Hiring Grid * Managers’ plan (Instructional Deans, Student Support, road show, etc) * Classified Senate * Next Steps | Janice  Dave and Carla  Abbey | I, D, A |  |
|  | 20 | New Employee Survey   * Work plan and timeline   Exit Survey   * Can we get the questions from District * Carla to share models | Carla and Dave | I,D,A |  |
| ***New Business*** | | | | | |
|  | 10 | Next Steps and Future Agenda Items   * Follow-up Items List for next meeting * Spring 2017 Meeting Dates – Feb 14th, Mar 14th, Apr 11th and May 9th | Sabrina and Alex | D | Clarify assignments/tasks and persons responsible  Identify items for next month’s agenda |

Ongoing:

Administrative support for the Committee