**EEO COMMITTEE MEETING AGENDA**

**Tuesday, March 14, 2017 2:30pm – 4:30pm**

**Core Conference Room SS4-409**

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist and V.P. of Business Services (Vacant non-voting)

Classified Representatives: Abbey Duldulao, Tamara Green

Faculty Representatives: Theodora Adkins, James Noel, Janice Townsend

Manager Representatives: Dave Belman, A’kilah Moore, Carla Rosas

Student Representatives: Israel Castro

Support: Vacant

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| Item # | *Time* | ***Topic/Activity*** | ***Lead***  |  ***I****nformation* ***D****iscussion* ***A****ction* | ***Desired Outcome***  |
|  | 5 | Welcome | Abbey |  |  |
|  | 4 | Public Comment and Announcements | Abbey |  | Listen to our College Community  |
|  | 1 | Choose a note taker | Abbey |  |  |
|  | 5 | Approve Agenda for March 14, 2017Approve Minutes from November 8, 2016 meeting Approve Minutes from February 14, 2017 meeting | Abbey | A | Review and Approval |
| Follow-up |
|  | 5 | Seeking Cultural Competence in hiring Updated manager hiring worksheet | Janice | I | Information |
|  | 5 | Email to ask district to formalize campus hiring process options | Sabrina | I | Information |
|  | 5 | Letter to college president regarding Kimberly Papillion | Tamara | I, D,A | Information |
|  | 5 | Student representation on the DEEOC | Israel | I, D, A |  |
| ***Reports*** |
|  |  | Report on Districtwide EEO Advisory Committee MeetingNo Meeting since last EEO meeting | Dave | I | Information only  |
|  | 15 | EEO Sub-Committee Report-Outs* Updates from sub-committees and prioritization of actions
* Retaining a Diverse Workforce/ Changing the Culture to Support a Diverse Workforce - Carla R., Dave B. and A’kilah M., Israel C.
* Hiring a Diverse Workforce - Janice T., Abbey D., Tamara G. and Theo A.
 | All | I, D, A | Information sharing, discussion and possible approval of potential action plans  |
| ***Old BUSINESS*** |
|  | 15 | * SGC Approval of EEOC Charges

Classified Senate Academic Senate | Janice/Abbey | I, D, A | Information and discussion of any required additional follow-up |
| 1. 0020
 | 5 | Clarifying:Membership on DEEOAC (Need 3)- March 17 meeting* Vice President of Business and Administrative Services
* Dave Belman
* James Noel – Theodora Adkins Alternate
* Israel Castro
* Tamara Green applying with Classified Senate
* Student Rep
 | Janice | I, D, A | Information sharing, discussion and possible approval – Clarify voting members |
|  | 30 | Follow-up from DEEOC Meeting with Tamara, Abbey and Ruth* EEOC role in manager hires
* Role of EEOC-what is our vision
 | JaniceAbbey | I, D, A | Bring recommendation to senates |
|  | 10 | Follow-up/Next steps from Kimberly Papillion’s training* Professional Development
* Letter
* Other follow-up?
 | Janice/Tamara | I, D, A | Information sharing, discussion and possible approval of next steps |
| ***New Business*** |
|  | 10 | Next Steps and Future Agenda Items* Follow-up Items List for next meeting
* Spring 2017 Meeting Dates – Feb 14th, Mar 14th, Apr 11th and May 9th
 | Abbey | D | Clarify assignments/tasks and persons responsible Identify items for next month’s agenda |

Ongoing:

Administrative support for the Committee