**EEO COMMITTEE MEETING AGENDA**

**Tuesday, February 14, 2017 2:30pm – 4:30pm**

**Core Conference Room SS4-409**

###### Committee Membership:

###### Co-Chairs: Sabrina Kwist and V.P. of Business Services (Vacant non-voting)

Classified Representatives: Abbey Duldulao, Tamara Green

Faculty Representatives: Theodora Adkins, James Noel, Janice Townsend

Manager Representatives: Dave Belman, A’kilah Moore, Carla Rosas

Student Representatives: Israel Castro

Support: Vacant

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| Item # | *Time* | ***Topic/Activity*** | ***Lead*** | ***I****nformation*  ***D****iscussion*  ***A****ction* | ***Desired Outcome*** |
|  | 5 | Welcome | Tamara |  |  |
|  | 5 | Public Comment and Announcements | Tamara |  | Listen to our College Community |
|  | 5 | Introduce Sabrina Kwist | Tamara |  |  |
|  | 5 | Approve Agenda for February 14, 2017  Approve Minutes from November 8, 2016 meeting  Need a note taker | Tamara | A | Review and Approval |
| ***Reports*** | | | | | |
|  | 5 | Report on Districtwide EEO Advisory Committee Meeting | Dave | I | Information only |
|  | 15 | EEO Sub-Committee Report-Outs   * Updates from sub-committees and prioritization of actions * Retaining a Diverse Workforce/ Changing the Culture to Support a Diverse Workforce - Carla R., Dave B. and A’kilah M., Israel C. * Hiring a Diverse Workforce - Janice T., Ruth G., Abbey D., Tamara G. and Theo A. | All | I, D, A | Information sharing, discussion and possible approval of potential action plans |
| ***Old BUSINESS*** | | | | | |
|  | 5 | Administrative Support and Budget for EEO Committee   * BethAnn Robertson resignation from EEOC * Copying, Mileage, ETC | Sabrina | I, D, A | Information sharing, discussion and possible approval of next steps |
|  | 10 | * SGC Approval of EEOC Charges   Classified Senate response | Tamara | I, D, A | Information and discussion of any required additional follow-up |
| 1. 0020 | 5 | Membership on DEEOAC (Need 3)   * Vice President of Business and Administrative Services * Dave Belman * James Noel – Theodora Adkins Alternate * Israel Castro * Tamara Green applying with Classified Senate | Janice | I, D, A | Information sharing, discussion and possible approval – Clarify voting members |
|  | 30 | Follow-up from DEEOC Meeting with Tamara, Abbey and Ruth   * Role of EEOC-what is our vision * EEOC role in manager hires | Tamara and Janice | I, D, A | Bring recommendation to senates |
| ***New Business*** | | | | | |
|  | 20 | Follow-up/Next steps from Kimberly Papillion’s training   * Letter to college President * Professional Development | Tamara  Janice | I, D, A | Information sharing, discussion and possible approval of next steps |
|  | 10 | Next Steps and Future Agenda Items   * Follow-up Items List for next meeting * Spring 2017 Meeting Dates – Feb 14th, Mar 14th, Apr 11th and May 9th | Tamara | D | Clarify assignments/tasks and persons responsible  Identify items for next month’s agenda |